

# Totland Parish Council

---

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 11<sup>th</sup> May 2016 at 7.30 pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: Vince Fennell (VF), Jan Cave (JC), David Filby (DF), Steve Blamire (SB) Iain McKie (IM) and John Howe (JH)

**Also Present:** Helen Gibbs (HG) Parish Clerk & RFO  
Eight (8) Public, Six (6) left 8.00pm

---

**115/16 ELECTION OF CHAIRMAN FOR 2016/2017**

Councillor Howe proposed Councillor Fennell remained as Chairman, Councillor Cave seconded and all agreed. Councillor Fennell took Chair for another year.

**116/16 TO RECEIVE AND SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN**

Duly accepted and signed. **RESOLVED.**

**117/16 ELECTION OF VICE CHAIRMAN FOR 2016/2017**

Councillor Fennell proposed Councillor Cave for this post, Councillor Howe seconded and all agreed. Councillor Cave thanked all and accepted the position.

**118/16 TO RECEIVE AND SIGN THE DECLARATIONS OF ACCEPTANCE OF OFFICE FROM THE VICE CHAIRMAN**

Duly accepted and signed. **RESOLVED**

**119/16 INTERNAL AUDITOR**

It was agreed to re-appoint the Internal Auditor David Shaw. **RESOLVED**

**120/16 BANK SIGNATORIES 2016/2017**

It was agreed for Full Council to be bank signatories, with a total of three signatures, the Responsible Financial Officer being one of these. **RESOLVED**

**121/16 COMMITTEE MEMBERSHIP**

Changes:

Parish Open Spaces; Councillor Blamire (Chairman), Councillors' Filby, Wilson and Fennell.

Archivist; Ms Lois Cooper Administrator

Yarmouth Harbour Advisory Committee; Councillor Wilson

**122/16 APOLOGIES**

Councillor Wilson

**123/16 DECLARATIONS OF INTEREST**

None

**Public Forum**

Public: Three months ago I put a business plan into the Parish Council and have not heard anything back, have you looked into any plans.

Answer: At that time Councillors noted receipt of this document. The Clerk informed the public that the Parish Council were not the owners of the school building and therefore was not a decision they would make.

Totland Parish Council would put forward ideas to the Isle of Wight Council as well.

JH The Executive Council of the Isle of Wight Council will be meeting later this month; No Agenda has been received for this meeting to date. If the Isle of Wight Council decides they do not want to retain ownership of the building or the land they will look at alternatives or agree to dispose of.

Public: How can they agree to dispose of the building and land if it is leased from the Ward Estate; this is not their decision to make.

JH; The building has been returned to the Isle of Wight Council from AET. If you have documentation to say the Ward family still own the land and or the building, now is the time to bring this forward and if this needs challenging then we will.

Public: One of the Housing Associations had been to the site already.

JH: There are procedures that need to be followed and firstly they need to agree what they are going to do with the building.

Public: To date are the Parish Council aware of a meeting or signed contracts for this.

JH; No contracts can be signed before agreement for this land has been resolved.

Clerk: Totland Parish Council have not received any information with regards to this site from Isle of Wight Council.

Public: My friend's husband has been sent onto the site by a 'Housing Association' to inspect and work will commence within the year.

JH: If you got proof that this is happening in anyway please pass this to me.

Public; I found a deed dated in 1857 and this land was gifted for educational purpose.

DF: Is this a recent document?

Public Question: I found this is on the internet and as far as I am concerned this is up to date.

Public: A shame a perfectly good community building is not being used.

Clerk: There are problems with the building that would need to be dealt with for example 'Rising Damp'. This had been covered over for several years and not dealt with.

Public: It shouldn't matter what state the building is in, if it has been left for educational use this should be kept as it is.

DF: The land is for educational purpose not the building.

The public agreed to email any information to Councillor Howe who would take this to the Isle of Wight Council.

## **124/16 MINUTES OF THE LAST MEETING**

The minutes of the previous meetings, as below, were approved as a true and accurate record and were duly signed by the Chairman. **RESOLVED.**

Full Council Wednesday 13<sup>th</sup> April 2016.

Planning Thursday 28<sup>th</sup> April 2016.

## **125/16 PLANNING**

Mr Whittle is appealing against the decision of the Isle of Wight Council who refused planning permission to land adjacent to The Shieling, Colmar Way, Totland Bay.

Members of the public commented on this appeal and asked if the Parish Council would continue to support them.

Totland Parish Council confirmed they would continue to support and would send an email asking for the Inspector to visit the site before a decision is made. It was noted that the Inspector may not agree to visit.

Residents thanked Councillors for their time and support. Six members of

public left the meeting.

**Application** Reference: TCP/32635

Location: Colwell Lodge, Colwell Common Road, Totland Bay PO39 0BZ

Proposal: Proposed loft conversion to include dormer window and balcony on south west elevation; alterations; conversion of garage to form study/dressing room; proposed detached garage.

This would be on the website from Friday 13<sup>th</sup> May. Clerk to call a meeting if comments have been received. Councillors themselves had no comment to make for this application.

**126/16 FINANCE**

1. The bank reconciliation and balances up to 30<sup>th</sup> April 2016 were not available as the bank statements had not been received.
2. The schedules of payments up to 11<sup>th</sup> May 2016 and listed below were approved. Proposed Councillor Filby, seconded Councillor Blamire all agreed. **RESOLVED**

<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
2943	Lake Cleaning Supplies	£102.18
2944	Landscape Group	£176.10
2945	IWALC	£480.82
2946	WW Football Club	£200.00
2948	Ricoh	£163.50
2949	Lake Cleaning Supplies	£116.65
2950	P E Sexton	£796.18
2951	Memorial Hall	£2584.25
2952	WW Sports & Community Centre	£10000.00
2953	Honor & Jeffrey	£33.97
2954	Petty Cash	£100.00
BT	Travis Perkins	£164.22
BT	Island Cleaning Solutions	£638.00
BT	IW Sports Affiliation	£5.00
BT	Travis Perkins	£68.96

3. Councillors agreed to the monthly cost to Island Cleaning Solutions could be paid by BAC's. Proposed Councillor Filby, seconded Councillor Howe.

**127/16 REPORTS**

Isle of Wight Councillor

This month I have been dealing with bin problems and helping many residents with their individual problems.

Afton site is working well and operatives and very helpful. Clerk to send a letter to Amey complimenting their staff at Afton.

I have been working with Island Roads regarding Ward Road which is in poor condition, however, this is not down to potholes so difficult to mark up as a problem. It will be resurfaced with the next three years in accordance with the contract for the seven year works.

The double yellow lines on Church Hill has been forwarded to the Isle of Wight Council for approval. Councillors looked at the plan which had also included double yellow lines on Weston Road. They felt this was too much and ask them to reconsider this. Clerk to write to Bill Murphy of the Isle of Wight Council explaining that this was felt unnecessary.

The sign for no right turn onto Alum Bay Old Road is still waiting for approval

and I noted the car park at Alum Bay had also not been redesigned as discussed. I am therefore concerned again for the traffic this summer heading out to the Needles.

I have been contacted by Mr Parker with regards to the easement over Turf Walk; Clerk will ask solicitor for an updated.

I am still working with officers at the Isle of Wight Council with regards to the land off Hurst Point View.

Open Spaces – Cllr Filby

All areas are good at the moment, the first cut has taken place. The new committee will now take over.

IWALC

Councillor Howe will be attending this meeting next week and will report to the Committee the changes in Policing expected in the West Wight.

Councillors had no questions to put forward for the Secretary of State meeting.

## **128/16 CLERKS REPORT**

1. Next Police Beat Surgery Monday 16<sup>th</sup> May 2016
2. Local Community Magazine: a monthly update continues with this magazine which is beginning to reach more residents.
3. Pier: The owner has been waiting for the weather to stabilize and will continue work in the next few weeks.
4. Fencing on Turf Walk will need to be checked fully by the end of the summer.
5. No news as to whether the Isle of Wight Council has adopted the ruling for on-spot fines for dog walkers who don't have 'poop scoop' bags.
6. Open Spaces  
Clerk asked if any Councillors would be able to paint the edge of the steps leading down from Stokes Green. Councillor Fennell volunteered to do in the next couple of weeks. He would also paint the railings around the War Memorial.  
The broken post on Stokes Green will not be replaced for now.  
Recreation Ground is a little boggy and I have arranged to meet a drainage company for the football pitch area this week and will report back to Councillors.
7. The sign leading from Stokes Green to Turf Walk has been damaged and I have arranged for this work to be carried out in order that it remains in good condition. Also the Stokes Green sign has been reinstated along by the fencing.
8. Bowling Green Road had a fridge freezer dumped and a letter was sent to the occupier of the house close by. This has now been removed.
9. Fire Safety Officers will be attending the Parish Office next week to give advice for extinguishers needed.
10. The overgrown vegetation on Warden Road has now been dealt with.
11. The metal left by the Pier Café has now been removed by the Pier owners.
12. Island Roads have confirmed a traffic order technician had attended the site of Church Hill and drafted a proposal which has been placed on the safety register for the Isle of Wight Councils consideration.
13. An application for land hire had been received for Colwell Common for the weekend of May 28<sup>th</sup>/29<sup>th</sup>. Councillors agreed.

Councillor Howe thanked the Clerk for all the extra work carried out.

Councillors agreed to extend the hours and the Clerk would report back at the next meeting the additional costs for this.

**129/16 MEMORIAL HALL**

1. There are no further updates to the building works carried out to the Memorial Hall as all agreed work had been completed.
2. Councillors agreed for the Chairman and Clerk to meet with Freshwater Parish Council regarding the future for the Memorial Hall. Councillors agreed the Committee MHALCo should concentrate on the running of the hall with a smaller Committee dealing with the structure of the hall. It was also felt the lease should be looked at to ensure this lease works for both Parish Council and Committee. Additionally the precept request needs to be discussed as money should be added to the Building Fund for future maintenance.

**130/16 SKATE PARK**

1. Clerk confirmed the ROSPA check will be carried out this month even though repair works are intended this check will high-light any further problems and check the new equipment installed last year.
2. Two quotations had been received for the materials, Councillors agreed the lower quotation should be accepted as the quotations were like for like. The labour quotation received had already been accepted. Proposed Councillor Howe, seconded Councillor Cave. Clerk will contact Freshwater Parish Council and if they also agree will go ahead and order the materials.
3. The Constitution was reviewed and the updates concerning the membership and voting rights were accepted and agreed. Proposed Councillor Cave, seconded Councillor Howe. Once Freshwater Parish Council has discussed this will be taken back to the Skate Park Committee.

**131/16 PUBLIC TOILETS**

1. The Clerk reported on how Town & Parish Councils who had also taken responsibility for the cleaning of public toilets and also have Wallgate units had clustered together to gain a better price. Ventnor Town Clerk negotiated a better price for an Island wide contract. There are 131 units across the Island and the price was negotiated down to £125.00 per unit, a total saving of £120.00. It is therefore the Clerks recommendation that Totland Parish Council enter into a one year, Island wide contract for the servicing of the Wallgate units for the sum of £500.00 + VAT which will be reclaimable. This will include two services each year, parts and labour there will be additional cost for vandalism etc. Councillors agreed the Wallgate Unit contract for 1 year, proposed Councillor Fennell, seconded Councillor Cave, all agreed **RESOLVED**.
2. The Clerk updated Councillors with works carried out to Totland Beach toilets and all agreed they looked much better.

The Clerk had also requested the Leasehold from the Isle of Wight Council as agreed at the April meeting.

Mr P Sheath has also agreed to lock Colwell Toilets on an evening at no cost to the Council. Clerk will arrange a key.

**132/16 LAND KNOWN AS WESTON ACADEMY**

An Expression of Interest to the Isle of Wight Council for the top site to be gifted to Totland Parish Council and remain as a sports area and a recommendation for the lower area for Self Build land with specifications for affordable housing for local people.

**133/16 PARKING**

1. Councillors discussed the need for a longer parking time outside the Parish Office and further down The Broadway opposite the Church Hall. Councillors are being asked to do more in the Community and it was agreed that 30 minutes is not long enough. As volunteers Councillors and Community Volunteers should never be 'out of pocket' on any task they carry out. Clerk to apply for a minimum of 1 hour rather than 30 minutes.
2. The Freedom of Information for The Broadway car park was distributed and Councillors agreed to apply for the takeover of this car park from the Isle of Wight Council and for the Clerk to make an Expression of Interest.

**134/16 TRAINING**

A training day has been arranged on Monday 20<sup>th</sup> June at the Riverside Centre. If Councillors are unable to attend all day the Clerk recommended the morning session for them. The afternoon session will be interesting but the Parish Council would involve solicitors to advise on these matters. Clerk to resend email for Councillors to decide. Councillor Howe and the Clerk will be attending all day.

**135/16 FIGHT FOR THE WIGHT**

Councillors agreed to support individually and not as the Parish Council.

**136/16 CONSULTATIONS**

Councillor Wilson was not in attendance but will be attending the local meetings and report back to Councillors in June.  
The Isle of Wight Council and the Environment agency have developed the Coastal Strategy for the West Wight shoreline. The consultation commenced 31<sup>st</sup> March 2016 and closes 30<sup>th</sup> June 2016.

**137/16 PARISH COUNCIL VACANCY**

The Electoral Services Manager confirmed that the Proper Officer had not received the required number of requests from Registered Electors from the area of Totland Parish Council for a by-election to fill this vacancy. The vacancy must be filled by the Parish Council by means of a co-option. The Clerk has put an advert in the window and shared through social media. The closing date is Monday 23<sup>rd</sup> May 2016.

**138/16 BUS SERVICE**

To be added to the June Agenda

**139/16 CORRESPONDENCE**

1. High Sheriff of the Isle of Wight - Isle of Wight Day – Clerk to request further information/Activity Pack from the website.
2. Tree Orders received;
  - a. Split decision letter for 2 Meadow Barn Close  
Consent; Ash – to continue past management of the tree  
Refusal; Rowan – This is a high amenity and important to the areas character and amenity and the work request will be detrimental to these factors and contrary to best practice. **Noted**
  - b. Bag Cottage, Church Hill  
Consent; Oak – The tree is becoming a danger to the surrounding area and the work proposed will make the tree safer. **Noted**

3. TENS notification received: an event at The Hut 22<sup>nd</sup> May 2016. **Noted**
4. Street Trading Application; Wight Ice and Plaza Ices, both renewal of Island wide mobile Street Trading. **Noted**

**140/16 TABLED ITEMS**

Minutes from the Community Waste Forum  
My Life a Full Life March 11 2016 News Updates  
Beacon May 2016  
Island Business May 2016

**141/16 FUTURE AGENDA ITEMS/ANY OTHER BUSINESS**

Bus Service - June  
FYTBus, update Councillors on the progress of the service – Guest speaker July.

**142/16 CONFIDENTIAL MATTERS**

*EXCLUSION OF PUBLIC AND PRESS*

*In accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the items on this agenda having due regard to the business to be transacted.*

One Horse Field to be discussed with the Open Spaces Committee and the possibility of two access arches from the Recreation Ground.

Post Office; Parcel collection Depot will be from The Broadway Post Office from mid to late June. Councillors thanked Councillor Filby for this update and agreed this was valuable for the community.

**Meeting Closed 9.40pm**