

# Totland Parish Council

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Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 8<sup>th</sup> June 2016 at 7.00 pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: Vince Fennell (VF), Jan Cave (JC), David Filby (DF), Steve Blamire (SB) and John Howe (JH). Sandra Allen (SA) co-opted.

**Also Present:** Helen Gibbs (HG) Parish Clerk & RFO  
Six (6) Public

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Guest Speaker Lisa Toyne: Community Action Isle of Wight

A presentation was given with all Councillors receiving an information pack.

LT commenced with thanking the Councillors for the opportunity to attend this meeting and went on to introduce herself.

I have been appointed by Community Action Isle of Wight to support Town and Parish Councils as part of the Age Friendly Island Project. My role includes identifying age friendly good practice that currently takes place in Isle of Wight Town and Parishes against the World Health Organisation eight Age Friendly communities domains and to explore how we can make the Island even more age friendly for those of us over 50 years. Councillors asked various questions and LT answered them or agreed to come back to the Clerk with information. Councillors thanked LT for her time and left the meeting.

## **Public Forum**

No questions

## **143/16 APOLOGIES**

Councillors' Verena Wilson unwell and Iain McKie family commitment. Accepted.

## **144/16 DECLARATIONS OF INTEREST**

None

## **145/16 MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were approved as a true and accurate record and were duly signed by the Chairman. **RESOLVED.**

Full Council Wednesday 13<sup>th</sup> April 2016.

Proposed Councillor Howe, seconded Councillor Cave all agreed.

## **146/16 PARISH COUNCIL CO-OPTION**

Councillors agreed to the co-option to fill the vacant position; proposed Councillor Howe, seconded Councillor Cave all agreed; and with one application from Sandra Allen, Councillors invited her to join Totland Parish Council. The declaration of acceptance of office was signed and Councillors welcomed Sandra to the Council. **RESOLVED**

## **147/16 PLANNING**

Application No. [TCP/31331/A - P/00334/16](#) (link)

Location: land between Appletree Cottage and Listona, Heath Lane

Proposal: Outline for proposed detached dwelling to include alterations to vehicular access and parking (revised red outline) (re-advertised)

Comments: Members of the public spoke about this application and informed

Councillors that the re-advertisement was due to factual error and not being advertised in Colwell Lane adequately. They then went on to express concerns regarding the build and the parking situation with the contractor's vehicles. Colwell Lane is a narrow road and large vehicles (contractor vehicles) parked will cause an obstruction. They felt there was enough room on site for contractors to park. Councillor Howe recommended they request a condition to the application that all contractor vehicles should park/unload on the site. Councillors were also concerned with the build being too close to the boundary of Listona and asked if an additional condition that no further build should be permitted on this site.

Members of the public thanked the Councillors for their support.

Application No. [TCP/19340/A - P/00647/16](#) (link)

Location: 1 Hambrough Villas Hambrough Lane

Proposal: Householder Application Two storey rear extension to form dining and bedroom

Comments: No Comments.

## 148/16 FINANCE

- To receive bank reconciliation and balances to 30<sup>th</sup> April & 31<sup>st</sup> May 2016  
**Noted:** Proposed Councillor Howe, seconded Councillor Filby all agreed.
- Approve schedule of payments to 8<sup>th</sup> June 2016 and listed below.  
**Resolved:** Proposed Councillor Filby, seconded Councillor Blamire all agreed.
- Approve the annual governance statement (section1)  
**Resolved:** council approved and the chairman signed the Annual Governance Statement.
- Approve accounts 2015/2016 and receive Auditors Report  
**Resolved:** Proposed Councillor Filby, seconded Councillor Fennell all agreed.  
Auditors Report **Noted.** Councillor Howe commented on the positive comments the Auditor had made about the Clerks work.
- Receipt of the first Utility invoices for Public toilets. **Noted**
- Receipt of the SSE bill for the Recreation Ground and decide on the action for this supply.  
Councillor Howe informed the Council that this supply was for the pumping station and should be paid by Southern Water. Councillor Howe agreed to speak to Southern Electric about this.
- The Clerk handed Bank Mandates to Councillors and asked them to complete and return to her not the bank as soon as possible.

<b><u>Cheque</u></b>	<b><u>Payee</u></b>	<b><u>Amount</u></b>
BT	ICS Painting	£650.00
BT	Island Cleaning Solutions	£638.00
BT	ICS Consumables	£24.76
DC	Staples	£33.45
2955	Ventnor Town Council	£600.00
2956	ERMC	£180.00
2957	IP Improvements	£1125.00
2958	D Shaw	£750.00
2959	Lake Supplies	£268.42
2960	A Wilson Decorator & Plasterer	£1139.90
2961	G Sloper	£910.00

## 149/16 REPORTS

- Isle of Wight Councillor  
I have met with all agencies to be involved with reducing the speed limit

Chairman  
13<sup>th</sup> July 2016

on Summers Lane down to 20mph and I am pleased to report they have agreed to move the current sign and once the red tape has been dealt with Summers Lane will be entirely 20mph.

Church Hill double yellow lines is now a priority and officers will action this. Clerk to make further contact to find out if Weston Road is still included in this.

Alum Bay New Road signage is still on going and it has been recommended the existing sign which reads all coaches no right turn should be adjusted to include holiday traffic no right turn. Councillor Blamire had noted that holiday makers who follow a Satellite Navigation system can be redirected once they get to the bottom of Church Hill up Weston Road. Councillors would need to address this if this became a further problem in the future.

Planning Inspectors had also attended the Colmar Way site today regarding the appeal process. No officers from the Isle of Wight Council were invited to this which is not unusual.

I am also still dealing with issues relating to bin collections.

2a. Open Spaces – Cllr Blamire

I will be meeting with Cllr Filby soon to hand over.

Councillor Filby will cut the ivy back on the entrance to Turvills Field as it is strangling the Willow. One Horse Field also needs access from the Recreation Ground. Clerk to ask Gift to Nature if they can arrange this to be carried out. Councillors though a natural arch would be appropriate.

The Clerk had met with the Scouts who on their Fun Day will be organising a treasure hunt through One Horse Field. Cllr Blamire would like to link the parish council land together with a suitable walk. The Clerk suggested adding another walk to the pack which is currently on sale in the parish office which would link all the land that comes under Totland Parish Council. Clerk and Cllr Blamire to action.

The Clerk reported the handrail from Stokes Green to the Pier had been damaged/vandalised and will arrange for this to be repaired urgently.

b. Planting Team

The Clerk reported back on behalf of Cllr Wilson. The team had met with new and existing members and a plan has been started. The area is looking blooming at the moment with all helpers happy.

3a. IWALC

Councillor Howe attended the last meeting to discuss the Parish Councils agenda item and was disappointed that the committee did not support the concerns regarding the local Sergeant moving to custody later this year. He would also forward to the Clerk an email received from Superintendent Sarah Jackson.

b. Planning Enforcement. The latest draft planning enforcement service support proposal with the draft costings had been received. Councillors considered this document and agreed they would support by contributing on the proviso that all Town & Parish Councils agreed and also contributed.

4. Councillor Howe attended the meeting reference The Gouldings and a report was circulated with suggested actions. The Gouldings will remain for another year, 2016/2017, and Councillor Howe will continue to attend these meetings as and when.

## 150/16 CLERK'S REPORT

- Fire Safety Officer has attended the Parish Office and I am waiting for confirmation for what is needed in the office. Estimated cost £100.00.

- The Broadway Carpark – Expression of Interest has been made and whilst this has been acknowledged they have no plans to dispose of any further car parks, Councillors asked Clerk to pursue this. The Parish Council would be able to make this car park serviceable for businesses and residents and would also save the Isle of Wight Council money this way.
- Street Parking The Broadway. Parking Services have been notified and I am waiting for feedback.
- Skate Park: No further action has been taken to order skate lite as no confirmation had been received on the decision by Freshwater Parish Council.
- Weston: An Expression of Interest to the Isle of Wight Council has been sent and a letter of receipt received. This was to split the site; Field and car park area with Totland Parish Council maintaining and it was recommend lower area be available as Self Build land as affordable housing for local people.
- Scout Fun Day Saturday 25<sup>th</sup> June 11-3pm. Totland Parish Council will have a stall and will be promoting pick up after your dog by giving away dog bags. I have asked the Isle of Wight Council if they have any promotional items we can use. Councillor Fennell has offered his gazebo and Councillors will come back to the Clerk if they can help.
- Colwell toilet blockage in the men's urinals. An industrial drain cleaner was used and seems to have worked. Clerk has suggested this is carried out once a month in both toilets at a cost of £13.00 month. Agreed.
- Best Kept Village Awards will have a second visit this month. Invitation to event has been received and Councillor Fennell will attend.
- New blinds have been ordered for the meeting room and an opaque window panel with the logo in has also been order.

#### **151/16 MEMORIAL HALL**

1. The Clerk met with Freshwater Parish Clerk earlier this week and he will talk to his Councillors and come back to me.
2. The Building Loan statement of funds was received and **Noted**.

#### **152/16 CONSULTATIONS**

Coastal Strategy for the West Wight shoreline.  
Consultation commencing 31<sup>st</sup> March 2016 and closing 30<sup>th</sup> June 2016.  
Clerk to form a response and circulate to Councillors for approval.

Isle of Wight Parking Strategy 2016-2021  
Response to consultation ends 5<sup>th</sup> July 2016  
This document is very long and Councillors asked the Clerk to ask the Isle of Wight Council for a summary in order that this document is readable.

#### **153/16 BUS SERVICE**

To be deferred to September.

#### **154/16 LAND AT FORT WARDEN**

Details were circulated with two options and Councillors agreed option one should be pursued. Councillor Howe proposed and this was seconded by Councillor Blamire all agreed.

#### **155/16 SUMMERS LANE**

1. Emails from H Wood were noted.
2. Councillor Howe updated in his report.

3. Totland Parish Council will be involved with Community Speedwatch. Cllr Fennell and the Clerk have already been trained.

**156/16 CORRESPONDENCE**

To receive correspondence and note:

Isle of Wight Council – Isle of Wight Beach Cleaning Services **NOTED**

Street Trading consent Plaza Ices has been issued **NOTED**

Yarmouth Pier wins Heritage Lottery Fund support **NOTED**

Island Roads transfer note to 31<sup>st</sup> March 2017 (Dog Bin emptying) **NOTED**

Thank you letter from West Wight Timebank sponsorship £100.00 **NOTED**

Thank you letter from Amey **NOTED**

Donation from The Waterfront towards the Public Toilets £100.00 **NOTED**, Clerk to send thank you letter.

IWALC – HR and Health & Safety Advice **NOTED** details to be forwarded to Councillor Allen.

Email from Amelia Dennis of Totland Educational Community Group **NOTED**

Councillor Howe informed Ms Dennis that this item was on the Executive Agenda for discussion on 9<sup>th</sup> June 2016.

**157/16 TABLED ITEMS**

None

**158/16 FUTURE AGENDA ITEMS**

None

This meeting closed at 9.25pm to the press and public.

Two members of the public thanked the Council and made comment as they did not realise how much the Parish Council did.

**159/16 CONFIDENTIAL MATTERS**

Councillors agreed the hours for the Clerk should increase to 30 hours a week. The Clerk accepted this.

Meeting closed 9.50pm