

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 17th May 2017 at 7.30pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

PRESENT: Councillors: Vince Fennell (VF), Jane Cave (JC), David Filby (DF), Helen Wood (HW), Steve Blamire (SB) and Iain McKie (IM)

Also Present: Helen Gibbs – Parish Clerk & RFO
2 x Public

Public Forum

Our lead planting co-ordinator Caryl Starr asked the Councillors if more volunteers could be recruited. In particular helpers are needed with the planting of the troughs around Totland as currently we are down to two or three only. The Clerk will display a poster in the Parish Office and the Post Office and also use Social Media to help recruit.

Members of the public also congratulated all Councillors for retaining their seats.

Councillors thanked both members of the public for their support and their individual contributions made to the Parish of Totland.

- 125/17**
- a. *Election of Chairman 2017/2018*
 - b. *To receive and sign the Declaration of Acceptance of Office from the Chairman*
- a. Councillor Filby proposed Councillor Fennell remain as Chairman, Councillor Blamire seconded this and all agreed. Councillor Fennell accepted the position for another year and thanked fellow Councillors.
- b. The Declaration of Acceptance of Office from the Chairman was duly accepted and signed.
- 126/17**
- a. *Election of Vice Chairman 2017/2018*
 - b. *To receive and sign the Declaration of Acceptance of Office from the Vice Chairman*
- a. Councillor Filby proposed Councillor Cave continue as Chairman, Councillor McKie seconded this and all agreed. Councillor Cave accepted the position for another year.
- b. The Declaration of Acceptance of Office from the Vice Chairman was duly accepted and signed.

127/17 APOLOGIES

To receive and accept apologies for non attendance

Councillor John Howe – Full Isle of Wight Council meeting – Accepted.

The Clerk had also received an email from David Bryan who had decided not to take his seat on the Parish Council following the Elections on 4th May 2017 as he had recently taken on other commitments.

Councillors asked the Clerk to add this as an Agenda item next month.

128/17 DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached.

Councillor Blamire – Item 134/17 (3) Family member

129/17 MINUTES OF THE LAST MEETING

To receive for approval minutes of the Parish Council meeting as below:
Full Council Wednesday 12th April 2017.

Proposed Councillor Cave
 Seconded Councillor Filby

Planning Wednesday 3rd May 2017.
 Proposed Councillor Cave
 Seconded Councillor Blamire

RESOLVED both minutes were accepted as a true and accurate record of these meetings.

130/17 POLICIES

To review and accept the Standing Orders and Financial Regulations

Standing Orders were reviewed and accepted for a further year. **RESOLVED**
 Proposed Councillor Filby
 Seconded Councillor Fennell

Financial Regulations were reviewed and accepted for a further year. **RESOLVED**
 Proposed Councillor Filby
 Seconded Councillor Fennell

131/17 FINANCE

1. *To agree all Councillors to become Bank Signatories 2017/2018*
 All Councillors agreed to become Bank Signatories, Clerk to arrange mandates.
2. *To appoint the Internal Auditor as Mr Shaw for 2017/2018*
RESOLVED. Mr Shaw appointed as Internal Auditor.
 Proposed Councillor Filby
 Seconded Councillor McKie
3. *To receive bank reconciliation and balances to 30th April 2017*
NOTED
4. *To approve the schedule of payments to 16th May 2017*
 Approved and accepted. **RESOLVED.**

Payment Method	Payee	Amount
BT	Island Cleaning Solutions	810.94
DC	Office Outlet	29.44
DC	JCB Imaging	40.00
BT	High Glass	18.00
DC	Hurst	11.90
3054	Isle of Wight Council – Rates	640.75
3055	Isle of Wight County Press	38.88
3056	Ricoh	144.75
3057	5 Star Pest Control	70.00
3058	Freshwater Parish Council	81.25
3059	Lake Cleaning Supplies	169.48

132/17 APPOINTMENT OF COMMITTEES AND WORKING GROUPS

To agree and appoint the representation of the Council for 2017/2018
 Agreed to remain with the change of Councillor Howe for the Yarmouth Harbour Advisory Committee.

133/17 GENERAL POWER OF COMPETENCE

To adopt the General Power of Competence.
RESOLVED; Clerk confirmed Totland Parish Council complied with the requirement to adopt the General Power of Competence; Qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors.

134/17 PLANNING APPLICATIONS

1. *To consider the planning applications as listed below:*

Application No	Location	Proposal
TCP/05519/W - P/00516/17	Spencers Lea Church Hill PO390EU	Householder Application Proposed detached garage
Comments: No Comment		

Application No	Location	Proposal
TCP/12461/A - P/00482/17	Westways Alum Bay New Road PO390ES	Householder Application Alterations to existing garage to provide home office and rear/side extension
Comments: No Comment		

Application No	Location	Proposal
LDC/28428/D - P/00293/17	Land adjacent Beckfield Weston Lane PO39	Lawful Development Certificate for continued use of site as a builders yard
Comments: Councillors are aware of the reasons why the applicant has asked for this to be considered and the employment opportunities offered from this employer, however, they also continue to support the concerns by local residents. If this application is to be approved a clause should be inserted with restrictions on the purpose of this land; Ensure further businesses cannot operate from this builders yard and no residential building(s) be accepted.		

Application No	Location	Proposal
TCP/33062 - P/00436/17	Mallowbank Weston Road PO390HA	Householder Application Proposed new garage and porch alterations to include external cladding and rendering formation of new vehicular access
Comments: Withdrawn		

Application No	Location	Proposal
TCP/31409/C - P/00468/17	land adjacent to, Westlands Bungalow, Westlands, PO39	Variation of condition 2 on P/00806/16 - TCP/31409/B to allow an additional rooflight and window
Comments: No Comment		

Application No	Location	Proposal
TCP/01954/V - P/00508/17	land to the east of Leeward House, Broadway, PO39	Proposed residential dwelling with garage and associated parking
Comments: No Comment		

1. *To note Planning Permission Granted:* **NOTED**

Application No.	Location	Proposal
TCP/33007 - P/00309/17	Sherwood House Broadway Totland Bay	Householder Application Proposed first floor extension forming additional living accommodation
Decision: Granted Plan Permission (or issue Cert)		

Application No.	Location	Proposal
TCP/32847 - P/01394/16	land adjacent to Kirribilli, Alum Bay New Road, PO39	Outline application for two residential units with accesses and layout to be considered (revised plans)
Decision: Granted Plan Permission (or issue Cert)		

2. To receive and note Planning Permission Refused: **NOTED**

Application No.	Location	Proposal
P/00235/17	land adjacent to Country Garden B&B, Church Hill, Totland Bay, Isle of Wight, PO39	Proposed detached dwelling with parking (revised scheme)(readvertised)
Decision: Refuse Plan Perm (or not issue Cert)		

135/17 MULTI USE GAMES AREA (MUGA)

To consider the invitation by Freshwater Parish Council to partnership working (similar to the agreement held for the Skate Park) with the MUGA on a 50/50 basis.

Defer to next meeting or until Freshwater Parish Council have costings.

136/17 REPORTS

To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.

1. Ward Councillor John Howe - None.
2. Open Spaces Councillor Blamire
Turf Walk area had been reseeded and thank you to Councillor Fennell and Jim for securing the fencing loaned by Island Roads. A full report will be available next month.
3. Skate Park/MUGA - The Clerk updated Councillors that the ROSPA checks will take place this month, and works are needed to the park. Boards under the skatelite is rotten and will need replacing. SK is working with the committee and users to come up with a cost effective outcome.
4. Events Committee- Car Boot went well, unfortunately rain called off event around 10/10.30am those sellers who stayed were thanked by Councillors. Yarmouth held their Car Boot the same day with their next one is August. Clerk will contact organiser and help support these events. FYTBus have asked to attend the next one and the Refreshments van will also attend.
Freshwater PC are holding a Summer Fete on 17th June at Jubilee Field as the Climbing Wall in the Sports Centre is also opening that day, therefore the scouts will now not hold their Fun Day on the Recreation Ground on the same day as they feel they will not get customers to come along, they are however joining the event on Jubilee Field. A request has been received from Freshwater Parish Council asking if Totland Parish Council want to hold a Car Boot sale that day on Jubilee Field.
Councillors agreed to decline this offer as they are concentrating on Colwell Common being a focal point for Car Boot Sales held by Totland Parish Council and in the first year they need to be established.
Councillors would also like to revive the Art & Craft on Turf Walk, however, move the venue to Colwell Common. The Clerk suggested using the Isle of Wight Day, Saturday 23rd September 2017 to start this with Craft on the Common. Councillors agreed and the Clerk will start advertising this.
5. Community Mosaic Project The artist has drawn the first panel and the Clerk will organise some Marine Ply or similar through Travis Perkins. Councillors liked this design and agreed this project should start as soon as possible as there was already a lot of people talking about it in the village.

137/17 CLERKS REPORT

To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda.

- Colwell Common – 30 year Lease signed and registered.
- Weston School – Will be signed and sorted end of this week. The shed needs to be moved up on to field asap.
- Easement on Turf Walk – Parish Council Solicitor confirms this is nearing completion; however the indemnity policy wording needs to be check.
- Men in Sheds – delayed their opening as men are on leave. Handover Thursday 25th May.
- Drop kerb request has been made to Island Roads: The Broadway Car Park entrance – this is more likely to happen when the footpaths are carried out, Clerk unsure when this is and will involve Councillor Howe.
- Turf Walk has been reseeded 16th May and Island Roads have kindly loaned us

- fencing and sandbags to keep people off whilst grass is growing.
- A resident queried a tree in Turvills Field and whether it was the Parish Council or owner from Greenways – Councillor Filby and Councillor Blamire both confirmed this was not on Parish Council land.
- Works are required to the Recreation Ground play equipment and a quotation has been received from the Isle of Wight Council around £3200.00. This is for the Swings and Roundabout matting. Other quotes are also being sought from various groundworks that need carrying out and the multiplay is starting to rust, Isle of Wight Council arrange a quote to have painted. Councillors asked the Clerk to contact other companies for a quotation.
- It was reported of a fire at the Youth Shelter and not the Skate Park.
- As last year Wight Tri Club Duathlon will have a small tent on Colwell Common whilst there event is taking place on Friday.
- Freedom of Information from Amey regarding the use of Afton received and distributed. **NOTED**
- Councillor training sessions with IWALC has been arranged. Clerk suggested In-house training might be more beneficial. Planning for the Clerk and members first. Clerk also asked if Councillor Fennell would be interested in the Chairmans training, VF had already attended this course before. **NOTED.**
- Other than the Xmas tree on Cokes Green do Councillors want to have more lights around or another Xmas tree on Colwell Common remembering there is no power. Councillors will have a look at solar/LED lights.
- The County Press had received an angry letter from a Totland resident about the works done in Avenue Road after Island Roads had resurfaced and asked if the Parish Council wanted to comment. Whilst Councillor understood the frustration legally companies are allowed to do this work.
- Clerk Annual Leave – Monday 29th May – Friday 2nd June.

Matters arising from previous meeting

- No Parking Banner for Colwell Common Car boot – completed £40
- Road pins and barrier fencing collected from Carnival Committee
- Bin request has been made for Heathfield Lane and Highdown.
- Island Roads requested Isle of Wight Council to erect a fence over the bridge from Madeira Road to Turvills Field.

138/17 WEST WIGHT COMMUNITY PARADE

To agree for the Events Committee to work with residents of Totland to start and hold this Community Event on Saturday 8th July 2017.

Councillors agreed this event to go ahead and Clerk had spoken to Island Roads confirming date and route. Two residents will be part of the Committee.

139/17 BRITISH HEART FOUNDATION DEFIBRILLATORS

To agree payment for installation at the Memorial Hall of £100.00.

AGREED. Freshwater Parish Council will contribute 50/50 for the installation of the Memorial Hall and Shalfleet will pay for their area.

First training will be at the Memorial Hall 21st June and after that 100-4-1 training which all Councillors want to be involved with.

A Press Release was issued handing over the Defibrillator to the National Coastwatch.

140/17 CORRESPONDENCE

To receive correspondence and action as required:

A thank you email from Clare Griffin of the West Wight Sports & Community Centre for the continued financial support from Totland Parish Council and its residents.

An Invitation to all Councillors to the Community Support Scheme on Thursday 25th May 6-8pm. Councillors Cave and Wood to attend.

141/17 TABLED ITEMS

None

Meeting Closed: 9.25pm