

## Totland Parish Council

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Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 12<sup>th</sup> July 2017 at 7.30pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: Vince Fennell (VF), Jane Cave (JC), David Filby (DF), Iain McKie (IM), John Howe (JH) and Steve Blamire (SB)

**Also Present:** Helen Gibbs – Parish Clerk & RFO  
3 x Public

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Members of the Parade Committee were in attendance and thanked Councillors for their support last weekend with this event. Overall, for a first similar event after 5 years all agreed this was successful and notes have been made to add and improve for the future. As this was an Agenda item further discussions will take place later.

### 160/17 APOLOGIES & VACANCIES FROM RESIGNATIONS

1. *To receive and accept apologies for non-attendance.*

Councillor Helen Wood

2. *To receive updates from the Casual Vacancy advert and agree next step.*

Notice has been received that no By-Election would be required and Councillors can co-opt to fill this vacancy. The Clerk will advertise.

### 161/17 DECLARATIONS OF INTEREST

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.*

None

### 162/17 MINUTES OF THE LAST MEETING

*To receive for approval minutes of the Parish Council meeting as below:*

*Full Council Wednesday 14<sup>th</sup> June 2017.*

Proposed Councillor Filby

Seconded Councillor Blamire

*Planning Wednesday 21<sup>st</sup> June 2017.*

Proposed Councillor Blamire

Seconded Councillor Filby

**RESOLVED** minutes were accepted as a true and accurate record of these meetings and were duly signed by the Chairman.

### 163/17 FINANCE

1. *To receive bank reconciliation and balances to 30<sup>th</sup> June 2017 - NOTED*

2. *To approve the schedule of payments to 11<sup>th</sup> July 2017. Listed below.*

Approved and accepted. **RESOLVED**

3. *To agree 1/3<sup>rd</sup> contribution to the cleaning of the Monument to First World War in the Memorial Hall at a cost of £158.00.*

Councillors agreed to the 1/3<sup>rd</sup> contribution of £158.00. **RESOLVED**

4. *To agree to delegate powers to make decisions to the Clerk during the summer recess to make routine decisions and to deal with emergencies and to spend small sums of money.*

Members were further advised that delegated powers could not be passed to a Councillor.

**Resolved:** Proposed Councillor Filby, seconded Councillor Cave all agreed.

<u>Payment Method</u>	<u>Payee</u>	<u>Amount</u>
BT	Island Cleaning Solutions	£ 810.94
3071	Petty Cash	£ 50.00
3072	Amey	£ 240.00
3073	Mr G Sloper	£ 910.00
3074	Age UK IOW	£ 200.00
3075	D Shaw	£ 750.00
3076	High Glass	£ 18.00
3077	Business Stream (Water)	£ 135.03
3078	Business Stream (Water)	£ 277.31
3079	County Press	£ 58.32
3080	Sartons	£ 407.42
3081	Travis Perkins	£ 327.70
3082	Totland Bay Mosaic Project	£ 456.91
3083	Freshwater PC	£ 84.16
3084	Travis Perkins	£ 281.76
3085	NHS	£ 120.00
3086	Mark Adams Maintenance	£ 47.50
BT	Surface Matters	£ 1,600.80
dc	Screwfix	£ 99.90
BT	Avast	£ 39.99

164/17

**PLANNING APPLICATIONS & TREE WORKS**

1. Please view applications online prior to the meeting by clicking on the application number or visit:

<http://www.totlandparishcouncil.org.uk/documents/planning-applications/>

*To consider the planning applications as listed below:*

Application No	Location	Proposal
<a href="#">TCP/32675/A-P/00677/17</a>	Nutfield Kendal Road	Householder Application Render finish the existing external walls to match the finish approved for the annexe extension under P/00732/16
Comments: It was noted no colour was specified and therefore made no comment.		

2. *To confirm Planning Training Date and Time for Councillors.*  
**Planning Training has been arranged for Wednesday 19<sup>th</sup> July at 4.30pm. Councillor Filby sent his apologies in advance.**
3. *Tree Works*  
 Heatherwood Lodge, Church Hill, Totland Bay.  
 Consent: To crown clean the 3 pine trees.  
 Reason: The work is necessary to make the trees safer to the surrounding environment.

**165/17 MEMBERSHIP YARMOUTH HARBOUR ADVISORY COMMITTEE**

*To appoint a representative for the Yarmouth Harbour Advisory Committee who meet quarterly.*

Councillor Howe has agreed to representative for Totland Parish Council.

**166/17 REPORTS**

*To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.*

*1. Ward Councillor John Howe*

Colmar Way ditches are to be cleared of grass cuttings.

Coastal Defence are also looking at repairing groynes at Colwell Bay towards the end of July.

*2. Open Spaces Councillor Blamire*

Open Spaces has been generally quiet this month. Weston School field has received its first cut and due another. The dead tree on Colwell Common has been removed and the top section of Colwell Common will be cut 1<sup>st</sup> August.

*3. Memorial Hall*

Graham Richards, Period & Modern Joinery have been approached for a quotation and a meeting will be arranged with Freshwater Parish Council to discuss the doors in a couple of weeks.

*4. Community Engagement*

Minutes have been circulated from Freshwater Parish Council from the last meeting. Councillor Kennett has also asked for opinions on the best place to site the Locality. Councillors agreed the West Wight Sports & Community Centre would be a good location and this would help the Centre as well.

**167/17 CLERKS REPORT**

*To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda.*

Reports of possible Japanese Knotweed by the pumping station on the Recreation Ground. Councillor Blamire will have a look.

The Bus Stop on Church Hill, outside Weston School is causing problems for people with mobility problems. Once off the bus it is very difficult to step down from the stop to the road. Clerk will contact Island Roads to see if the Bus Stop can either be moved or a concrete slab making this level with the road can be fitted. It was also noted there is a lack of Bus Stops from Christ Church until The Broadway. Clerk will approach Southern Vectis regarding this.

The bank outside Weston School field needs cutting back. Island Roads had been contacted but this area is not part of the PFI. I have therefore spoken to property services; however, Property Services have pushed me back to Island Roads, I will continue with this.

Working with Councillor Howe we have established there is a need for dropped kerbs by Car Park amongst others in Totland. An email from a resident who struggles with getting around in her wheelchair has also been received and a meeting with Island Roads will be arranged. Councillor Howe, Kennett and myself have met with The Hut regarding some issues that have come to our attention and from this meeting we are confident these issues can be dealt with. County Press – Art Craft advertising remains very expensive as does the Beacon it was therefore agreed to continue with Social Media.

The Pier Café has now opened and myself and Councillor Wood have met with the owners several times.

Councillors agreed to a new laminator being purchased.

**168/17 PROJECTS**

*To receive updates relating to the current projects.*

1. Car Boot Sales  
This was an excellent turn out with over 40 vehicles taking part. There is still the need for advertising in order that we get the buyers as well. All enjoy this and want to continue seeing Boot Sales on the Common.
2. Community Mosaic  
Two sessions have taken place and we have now advertised new sessions as well. There is a good take up and we have two groups currently running. We will be meeting with Alum Bay for some glass roundels for the stained glass around the top of all the panels.
3. Community Parade  
This was well attended and is a good starting point. There is a need for 30+ marshals and the Clerk will find out if there is training on the Island for this. Hi-viz and radios are also required. The Clerk will check with Island Roads for the message board and see if we can book for next year in advance.

**169/17 CONTRACTS**

1. *To agree entering into a further 4 year photocopier contract.*  
Councillors agreed to enter into a new contract for 4 years. Clerk to arrange.
2. *To receive confirmation that Turf Walk Easement has been completed.*  
This has now been completed and Marine Leisure will inform the Parish Council when they have starting dates.

**170/17 DEFIBRILLATOR TRAINING 100-4-1**

*To agree for the 100-4-1 training for local residents with Freshwater and Shalfleet Parish Council at a cost of £5.00 per person.*

The three Parish Councils would work together and over a couple of months and three different locations we could complete the 100-4-1 training. Each location would ask for donations towards the cost of this training. Councillors agreed for this to go ahead and for the Clerk to work in partnership with Freshwater and Shalfleet Parish Council.

**171/17 CORRESPONDENCE**

*To receive correspondence and action as required:*

*West Wight Charitable Nursery*

Noted: Information will be forwarded to them.

*Citizens Advice*

Grant Consideration. Clerk will ask further questions in support of this request as it is believed this is an appointment only basis.

1. Is the outreach centre held in the West Wight Sports & Community Centre?
2. How many times they have attended these sessions over the last year?
3. How many local people have made appointments?

*Freshwater Parish Council*

Letter received regarding the Project with the Library and requesting support. Clerk to write expressing support and informing them that Totland Parish Council had recently donated £3000.00 towards the development of the library building becoming a sustainable modern multi-use community asset. It was also recommended the name change to West Wight Library.

**172/17 TABLED ITEMS**

None.

**173/17 Confidential:**

Future of the Parish Office.

Councillors agreed the Parish Council needed additional space and room for the Parish Archives to be displayed along with meeting rooms are required. Councillors discussed the future of the Parish Office and would like to look into two options.

Option 1 – Contact Christ Church Administration to ask if they would consider opening talks again on the Church Hall and land behind and consider a redevelopment to include a Parish Office and small rooms.

Option 2 – To build a detached building next to the existing Scouts Hall with the Parish Council arranging for the Bowling Club lease to be split. The Scouts would move into the new build with the Parish Council moving into the known as 'Boxing Club' building. Parking spaces for the Bowling Club could be offered as the top section where the public toilets were located could be prepared for parking between May and September only.

Clerk would make the necessary enquiries and come back to Councillors.

**Date of next Parish Council meetings:**

Full Council Wednesday 13<sup>th</sup> September 2017 – 7.30pm

**Meeting Closed 9.30pm**