

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 11th October 2017 at 7.30pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

PRESENT: Councillors: Vince Fennell (VF), Jane Cave (JC), Gareth Wyre (GW), John Howe (JH), Helen Wood (HW), Steve Blamire (SB) and David Filby (DF) arrived 8.00pm

Also Present: Helen Gibbs – (Parish Clerk & RFO)

Public Forum

No public

190/17	<p>APOLOGIES <i>To receive and accept apologies for non-attendance.</i> Councillor Iain McKie</p>
191/17	<p>DECLARATIONS OF INTEREST <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i> None</p>
192/17	<p>MINUTES OF THE LAST MEETING <i>To receive for approval minutes of the Parish Council meeting as below:</i> Full Council - Wednesday 13th September 2017. RESOLVED: Proposed Councillor Cave, seconded Councillor Howe</p> <p><i>Planning - Thursday 21st September 2017.</i> RESOLVED: Proposed Councillor Cave, seconded Councillor Wyre</p>
193/17	<p>FINANCE</p> <ol style="list-style-type: none"> 1. <i>To receive bank reconciliation and balances to 30th September 2017</i> NOTED. 2. <i>To approve the schedule of payments to 11th October 2017 (circulated to Councillors) and listed below.</i> NOTED – cheque, bank transfers and debit card payments 3. <i>To note the approval of the Parish Council annual accounts for 2016/17 by BDO the external auditors and note issues to report.</i> BDO had audited the Parish Council accounts for 2016/2017 and made comment regarding the recording of the Precept figure and the CTSG figure which should be recorded in separate boxes. NOTED 4. <i>To agree the donation from the West Wight Parade budget to Sandown Carnival £30.00 and Donkey Sanctuary £30.00 and to the £36.00 a month storage fee for the carnival Float. (Income & Expenditure attached)</i> Councillors agreed to these donations and agreed to keep the float in storage until the end of January 2018. During this time other storage arrangements would be considered. Proposed Councillor Howe, seconded Councillor Cave. 5. <i>To consider investing £25,000 of Parish Council reserves with the CCLA.</i>

(Information attached)

This would be added to the November Agenda for consideration.

Payment Method	Payee	Amount
3105	Petty Cash	£50.00
3106	Chairmans Allowance	£200.00
3107	Royal British Legion	£50.00
BT	Approved CS	£336.00
DC	Post Office	£15.60
DC	JCB Imaging	£90.00
BT	FaT Samba	£75.00
3108	West Wight Timebank	£100.00
3109	Donation Older Persons Lunch	£100.00
3110	Chairmans Allowance	£100.00
3111	BDO Auditors	£516.00
3112	High Glass	£18.00
3113	Freshwater Parish Council	£81.25
3114	Idverde	£2560.64
3115	Business Stream	£204.78
3116	Lake Cleaning Supplies	£292.83
BT	Totland Bay Mosaics	£423.50
3117	Travis Perkins	£201.03
3118	R & R Containers	£162.00

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PLANNING APPLICATIONS , DECISIONS & TREE WORKS

1. Please view applications online prior to the meeting by clicking on the application number or visit:

<http://www.totlandparishcouncil.org.uk/documents/planning-applications/>

Application No.	Location	Proposal	Comments Due
TCP/31331/B - P/01079/17	land between Appletree Cottage and Listona Heath Lane	Revised design for chalet bungalow granted outline planning consent P/00334/16 on land between Appletree Cottage and Listona Heath Lane Freshwater	13/10/2017

Comments

Councillors supported the comments made by Rights of Way. A pedestrian access only; planning to place a condition that this is only ever a pedestrian entrance and cannot be turned into a vehicle access over time and for pedestrian safety the gate must open inwards to the site.

Application No.	Location	Proposal	Comments Due
TCP/33218 - P/01119/17	Land South of Brambledown, Cliff Road, Totland Bay,	Outline application for one residential unit and vehicular access with access and layout to be considered.	20/10/2017

Comments

Councillors were reminded this was an Outline application with access and layout to be considered. A previous application for land adjacent to Kirribilli back in November 2016 was approved.

Councillors are concerned with how many outline applications would be submitted in this area with not actual designs submitted to support these applications. Concerns with the drainage in this area and the issues already existing in this area due to poor

drainage. Planning to be asked at the next stage how far we can insist on new drainage. Again Urban creep is noted for this area.

2. To receive Decisions on planning applications as listed below:

Application No	Location	Proposal
TCP/33136 - P/00779/17	Land between 3 and 5, Coles Close, Freshwater	Proposed detached bungalow

Decision: Granted Plan Permission (or issue Cert)

Application No	Location	Proposal
TCP/01954/V - P/00661/17	Leeward House Broadway Totland Bay	Removal of condition 4 on P/00844/14 to allow greater flexibility for business variation of condition 1 on P/00844/14 to allow for internal alterations to existing outbuildings variation of condition 2 on P/00844/14 to amend ages of children to 0 to 18 years

Decision: Granted Plan Permission (or issue Cert)

Application No	Location	Proposal
TCP/17824/E - P/00780/17	Site of former Hamilton Lodge Hotel, Colwell Chine Road, Freshwater	Proposed pair of semi-detached houses.

Decision: Granted Plan Permission (or issue Cert)

Application No	Location	Proposal
TCP/12489/A - P/00962/17	Rosedene, Colwell Chine Road, Freshwater	Demolition of bungalow; replacement dwelling and detached double garage

Decision: Granted Plan Permission (or issue Cert)

3. **Tree Works**

a. *6 Glenheadon Drive, Totland*

Consent: Oak – dismantle and replant – tree has severe dieback and overhangs property and highway.

Reason: The work is necessary to prevent the trees causing a nuisance.

b. *Safari, Eden Road - Split Decision with conditions*

Consent: Conifer trees situated along the roadside are to be felled to near ground level.

Blackthorn grown up through pine trees to be felled to near ground level.

Silver Birch to be felled to near ground level.

Reason: The work is necessary to remove trees that are in decline and could pose a risk in the near future.

Refusal: The sycamore as detailed in application, is of particular prominence due to its location along the roadside and this couple with its size makes it an important feature to the road, making it of high amenity – allowance for lesser works.

c. *Oak Grange, Uplands Road*

Consent: Fell oak tree too near ground level.

Reason: The tree is in decline and endangering the adjacent road.

Tree works have also been carried out at Glenheadon – Clerk to contact Jerry Willis regarding this.

<p>195/17</p>	<p>REPORTS</p> <p>To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.</p> <ol style="list-style-type: none"> <p>1. Ward Councillor John Howe</p> <p>I would like the Parish Council to consider taking the ownership of the land off Hurst Point View and would ask the Clerk to add this item to the November Agenda. Whilst we have discussed and agreed before this was a while ago and we have new Councillors who should be involved with this discussion.</p> <p>Summers Lane consultation ends Friday 20th October.</p> <p>2. Open Spaces - Councillor Blamire</p> <p>Councillor Blamire thanked all for visiting the Madeira Road project site and will be completing the tree works application this week. I will also try to obtain some visuals for this.</p> <p>The shed base should be completed this month.</p> <p>Moles have returned to the Football pitch on the Recreation Ground, Stokes Green and Turf Walk. Clerk will contact contractor asking for a long term plan until Christmas.</p> <p>Councillor Wyre informed Councillors the down pipe on the Scout building was hanging off. Clerk would inform the Scouts.</p> <p>Residents back entrances that lead onto Turvills Field have become overgrown and Councillors agreed it was not for the Parish Council to keep their entrances clear but down to individual residents to do this.</p> <p>Dates for Maintenance.</p> <p>Colwell Common will be cut the end of October depending on weather.</p> <p>Hedges around Totland will also be carried out this month.</p> <p>Turvills Field hedging to the left will be carried out this week.</p> <p>Jubilee Pump will also be cut back this month.</p> <p>3. Memorial Hall – Councillor Cave</p> <p>Survey has been completed and Councillor Cave, Fennell and the Clerk will meet with them to discuss.</p> <p>A donation was requested for the Older Persons lunch which will be on Wednesday 6th December and all Councillors were invited to help on the day. The Chairman proposed £100.00 from his allowance and Councillors thanked him.</p> <p>Councillor Daniel James has been looking for a new music system for the hall and further information would be shared with Councillors once received.</p> <p>The recent Country & Western event was very successful and more events are hoping to be run.</p> <p>Totland still needs another Councillor for the Committee and Councillor Wyre agreed to join for now. The Clerk would notify the Administrator of the Memorial Hall.</p>
<p>196/17</p>	<p>CLERKS REPORT</p> <p><i>To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda.</i></p> <p>The Best Kept War Memorial was awarded to Freshwater Parish Council this year. We have received a bag of daffodils free of charge and these have been given to the volunteers to plant at the end of the month.</p> <p>Pier: I have contacted the owner who informs me they are too far into the</p>

	<p>season to start works so apart from completing a small section, that is over the beach directly behind the café works will commence early Spring next year. I will ask for a timetable of works for next year.</p> <p>Dropped Kerbs: The Clerk with Councillor Howe will be walking Totland with Island Roads and we are just waiting for a date on this.</p> <p>Youth Cricket: After last months meeting I put a couple of request through social media for possible interest in this. To date one person has shown an interest as Porchfield is the closet area for youth cricket. The MUGA and Jubilee Field are both enclosed areas and would be a better option initially for this if enough interest is shown.</p> <p>Police Dogs have used the field again and thanked Councillors for the use of this.</p> <p>The zip wire seat needs replacing as this has been severely damaged.</p> <p>The Football Club has asked if we can do anything to the pitch regarding the Moles – this was discussed during Open Spaces.</p> <p>The Hut has now closed for the summer season and I notified them that no further complaints had been received since our meeting in July.</p> <p>The Environmental Officer has also been helping with the removal of house clearance rubbish opposite the parish office.</p>
<p>197/17</p>	<p>TOTLAND REGENERATION COMMITTEE</p> <ol style="list-style-type: none"> 1. <i>To agree membership for the above committee.</i> Councillors' Fennell, Cave and Howe. Councillor Wood will also help as and when possible. Residents include Ms C Perry and Mrs J Wherry. 2. <i>To consider the events listed below to come under the Totland Regeneration Committee for 2018/19.</i> <i>West Wight Parade</i> <i>Art & Craft</i> <i>Car Boots</i> From April 2018 it was agreed to separate the events to Totland Regeneration Partnership.
<p>198/17</p>	<p>PROJECTS/EVENTS</p> <ol style="list-style-type: none"> 1. <i>To receive updates on the Open Spaces Madeira Road project.</i> Tree works would commence once agreed. 2. <i>To receive updates relating to Projects and Events as below:</i> <ol style="list-style-type: none"> 1. <i>Car Boot Sales</i> This Saturday would see the last Car Boot for the year and would start again next April. 2. <i>Community Mosaics</i> The Clerk has this afternoon been notified we have been successful on the Awards for All grant for the Mosaic Project which can now commence. It is hoped the first panel will be completed at the end of October and installed shortly after this.

	<p>3. <i>Arts & Craft</i> This was a great event on Isle of Wight Day, Saturday 23rd September, and we had approximately 15 stalls. All enjoyed and would come again, but asked if the event could be brought forward next year to encourage tourist. Serve tea and cake and have background music. The Clerk suggested this could be moved forward to the 2nd Saturday in August and possibly hold two car boot sales in September with the West Wight Parade Committee of the Regeneration Partnership collecting gate donations. Councillors agreed this would be a better time. A couple of the Income & Expenditure for this event was circulated and noted.</p> <p>4. <i>To consider purchasing a portable music box</i> Details were circulated – Councillor Howe proposed, Councillor Cave seconded this. Agreed – Portable music box would be purchased at £199.00.</p> <p>5. <i>To consider the quotation to carry out works to the Telephone Box on The Broadway.</i> Quotation had been circulated to Councillors – Councillor Wyre proposed this work be carried out and Councillor Cave seconded this. Agreed – the Telephone Box on The Broadway would be restored and kept red.</p>
<p>199/17</p>	<p>COLWELL COMMON</p> <p>1. <i>To ratify the ordering of a 20' Christmas tree and agree for works to be carried out in preparation.</i> Councillors agreed for a 20' tree at a cost of £195.00. Works for preparation would be looked into further. The costs to install the tree, add lights, look after the tree during December and remove and dispose of after Christmas was £1200.00 + VAT. Councillors agreed.</p> <p>2. <i>To consider purchasing a storage container to be positioned on Colwell Common. – details attached.</i> This would be added to the November Agenda for further consideration.</p> <p>3. <i>To consider holding a Christmas Market on Colwell Common on Friday 1st December to include the West Wight Parade Committee holding a Lantern Parade as part of this event.</i> Councillors agreed this would be a good idea and would use money from the reserves to cover this. It was agreed a budget up to £5000.00 for this event. Freshwater shop owners would be invited and no charge for a table would be made.</p>
<p>200/17</p>	<p>AGE FRIENDLY</p> <p>1. <i>To receive updates from the training evening the Clerk attended.</i> This training was very informative and urged Councillors to attend next time.</p> <p>2. <i>To consider working with the Age Friendly representative to produce a Community Report for Freshwater and Totland</i> Councillors agreed for the Clerk to work with the Age Friendly representative, Freshwater Parish Council and other agencies based around Freshwater on this report. The Clerk would attend the next meeting on Monday 16th October and report back.</p>
<p>201/17</p>	<p>SUBSCRIPTIONS <i>To approve the subscription to the Society of Local Council Clerks (SLCC) for the</i></p>

	<p>year, 2017/18. RESOLVED – to pay £177.00 for 2017/18 subscription.</p>
202/17	<p>CORRESPONDENCE <i>To receive correspondence and action as required:</i> <i>Island Roads – Overhanging Vegetation</i> This letter had been received, however, the land owners are Southern Water. Island Roads will contact them.</p> <p><i>Mike Dasent on behalf of Cathy Dasent – Manager, Totland Pier Café</i> An email regarding the manhole cover that had lifted several times during the last couple of weeks. Councillor Howe, Island Roads and the Clerk met with Mrs Dasent on this matter and agreed to arrange a meeting with Marine Leisure the land owners. Councillor Howe, the Clerk, Island Roads and a representative from Marine Leisure met and this is being looked into for alternative drainage. The Clerk confirmed Mrs Dasent was the Manager of the Café and was asked to deal with the lease holders on this matter in the future.</p>
203/17	<p>TABLED ITEMS None</p>

Meeting Closed 9.55pm

Date of next Parish Council meetings:

Full Council Wednesday 8th November 2017 – 7.00pm