

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 9th May 2018 at 7.00pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

PRESENT: Councillors: Vince Fennell (VF), Jane Cave (JC), Gareth Wyre (GW), John Howe (JH), Steve Blamire (SB), Helen Wood (HW) and Hilary Bennis (HB)

Also Present: Helen Gibbs – (Parish Clerk & RFO)
1 x member of public

Public Forum

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.* At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting.

None

- 113/18 a. Election of Chairman 2018/2019**
Councillor Blamire proposed Councillor Fennell remained for another year, this was seconded by Councillor Wyre, all agreed. Councillor Fennell thanked Councillors and accepted the position.
- b. To receive and sign the Declaration of Acceptance of Office from the Chairman**
Councillor Fennell signed the Declaration of Acceptance of Office.
- 114/18 a. Election of Vice Chairman 2018/2019**
Councillor Bennis proposed Councillor Cave remained for another year, this was seconded by Councillor Wood, all agreed. Councillor Cave thanked Councillors and accepted the position.
- b. To receive and sign the Declaration of Acceptance of Office from the Vice Chairman**
Councillor Cave signed the Declaration of Acceptance of Office.
- 115/18 APOLOGIES**
To receive and accept apologies for non-attendance.
Councillor Filby - Accepted.
- 116/18 DECLARATIONS OF INTEREST**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
None
- 117/18 MINUTES OF THE LAST MEETING**
To receive for approval minutes of the Parish Council meeting as below:
Full Council - Wednesday 11th April 2018.
It was agreed that the minutes were a true and accurate record of this meeting. Councillor Cave proposed and Councillor Howe seconded all agreed. **RESOLVED.**
- 118/18 FINANCE**
- 1.** *To reappoint the Internal Auditor as Mr Shaw for 2018/2019*
Proposed Councillor Howe, seconded Councillor Cave all agreed. **RESOLVED.**
- 2.** *To receive bank reconciliation and balances to 30th April 2018.*
NOTED

Signed Chairman

Date: 13th June 2018

3. *To approve the schedule of payments TO 9th May 2018 and listed below.*
APPROVED – All cheques, bank transfer and debit card payments.

Payment Method	Payee	Amount
BT	ICS	£810.94
DC	Chairmans Allowance	£67.00
3179	County Press	£21.38
3180	HALC	£590.40
3181	Mark Adams	£50.39
3182	5 Star Pest Control	£35.00
3183	IWALC	£50.00
3184	MALCO	£2581.25
3185	Business Stream	£78.50
3186	Idverde	£117.60
3187	Lake Supplies	£98.00
3188	Freshwater Parish Council	£448.30
3189	West Wight Sports & Community Centre	£10000.00
3190	Yarmouth Gig Rowing Club	£400.00
3191	Time Bank	£100.00
3192	Age Concern (Men in Sheds)	£100.00
BT	Mosaics Company	£495.30
BT	ICS	£75.00
BT	Eazy Print	£18.00
BT	High Glass	£18.00

4. *To Agree to pay £6 Annual Affiliation Fee to the IW Sports & Recreation Council*
 All agreed – **RESOLVED**.

5. *To Approve and sign Annual Governance Statement 2017/2018*
 Proposed Councillor Howe, seconded Councillor Wyre all agreed - **RESOLVED**

6. *To Approve and sign Accounting Statement 2017/2018*
 Proposed Councillor Cave, seconded Councillor Howe all agreed - **RESOLVED**

7. *To Note Internal Audit Report, reviewing internal controls and outcome of review.*
NOTED

104/18 PLANNING APPLICATIONS , DECISIONS & TREE WORKS

1. To consider the Planning Applications as below:

Application No	Location	Proposal	Comments Dates
TCP/15214/A - P/00387/18	1 Oak Terrace,, Moons Hill, Totland Bay, Isle Of Wight, PO390HX	Householder Application - Removal of rendered block outbuilding and two caravans; proposed detached garden room	Comments Due By: 18/05/2018
Comments: No objections			
TCP/33228/B - P/00267/18	Down House, Alum Bay New Road, Totland Bay, Isle Of Wight, PO390ES	Householder Application - Formation of vehicular access (revised description)(re-advertised application)	Comments Due By: 18/05/2018
Comments: Councillors agreed with the Island Road recommendations.			

2. **To receive Decisions**

Application	Site Address	Decision Date
P/00209/18	Land South of Brambledown, Cliff Road, Totland Bay Proposal: Outline application for single residential unit APPROVED	30/04/2018

P/00162/18	Bay Cottage (formerly Lomerick), Church Hill, Totland Bay Proposal: Proposed glazed roof veranda to front elevation APPROVED	16/04/2018
P/01341/17	The Laurels, Madeira Road, Totland Bay Proposal: Demolition of bungalow; proposed replacement dwelling APPROVED	17/04/2018

120/18 GENERAL POWER OF COMPETENCE

To confirm the General Power of Competence by confirming Totland Parish Council complies with the requirement to adopt the General Power of Competence as it has a qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors.

Clerk – qualified and holds the CiLCA qualification and has attained the General Power of Competence Certificate.

Elected Councillors - 6

Co-opted Councillors - 2

121/18 GENERAL DATA PROTECTION REGULATION (GDPR)

a. *To adopt the updated General Data Protection Regulations Policy, to be in place for 25th May 2018.*

Councillors accepted and adopted the updated Policy.

b. *To adopt the Privacy Impact Assessment Form.*

Councillors accepted and adopted the Privacy Impact Assessment Form.

c. *To appoint a data protection officer.*

Councillors nominated Freshwater Parish Clerk in the interim or until the law becomes clear.

122/18 REPORTS

To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.

1. Ward Councillor John Howe

I have been working with the Clerk on the Recreation Ground electricity supply and we now have plans of the building.

Summers Lane has now a 20mph speed restriction and although a few problems with signage this has been sorted and the speed reactive sign is expected to be in place shortly.

*Councillor Fennell mentioned the speed reactive signs on St. Saviours were not working.

*Councillor Wood also thought this speed restriction should be carried out through Middleton.

I have also met with Island Roads to look at the water crossing Summers Lane and Southern Water have been testing today and we await the outcome on this.

I am part of the Scrutiny Panel for the Hospital and this service is improving.

An all agency meeting regarding the Military Road was arranged, and I would like to see them making a plan now rather than waiting for it to fall and then working on something. Brighstone Parish Council have arranged a meeting to discuss the future of the Military Road, however, this falls on the same day as the West Wight Regeneration meeting.

2. Open Spaces Councillor Blamire

The steps at Alum Bay have been repaired, however, it has been noted that a lot of rubbish ie. nappy bags and empty water bottles have been left around the chine.

The Clerk will notify Needles Pleasure Park and ask if they would consider a bin in this area and offer better signage.

I have met with Andy Butler on Weston Field and he has confirmed the field needs scarifying, top dress with soil and seeded. We are waiting for a price on this, however, this needs to be carried out urgently in order that the field can be used this season. Councillors agreed to use the ring fenced Open Spaces money for this.

The shed will be moved on to the field shortly.
Men in Sheds will be working on the bench on Turf Walk shortly.
The landslip by Widdick Chine is privately owned land and the Parish Council will inform the land owner that people continue to walk over this and has now formed a path. Councillors agree this is dangerous and would like to see this area fenced off, however, they understand this is not their call. Coastal Protection should be copied into any correspondence with the land owners.
Following on from the last meeting Natural England and the Police have started an investigation and have asked the Parish Council to hold off sending letters until this has been completed.
Now the weather has improved we can recommence with Stokes Green works. A works planting list was circulated to Councillors and the cost it is expected to come in around £6000.00. Councillors agreed for this to come out of the Open Spaces ringfenced money.

3. Skate Park/MUGA

The MUGA works have been completed.
The skate park requires 6 sheets of skatelite at a cost to the Parish Council of £600.00. Councillors agreed for this to go ahead as planned.

4. Events Committee

The Plastic Awareness Day, Saturday 2nd June. We have launched a couple of competitions using Social Media and we have also involved the West Wight primary schools. We have been busy interviewing people including businesses for a promotional video and hope Councillors will attend on the day to support. Councillor Fennell apologised in advance as he will be on holiday but was sure event would run well. The Pier Café litter pick has made a difference already.
The Car Boot which was to be held on 28th April was cancelled as the ground was too wet. Councillors will consider starting in May next year as this will give the ground an extra month to dry out.

5. Projects

The Clerk had contacted Freshwater Parish Council to see if they would consider holding their fete the same day as the Summer Parade, however, the fete date had already been agreed, but they may still help in some way. Work needs to commence now for this event to run.
The Mosaic project is very well attended on Tuesdays; however, Wednesday has dropped off, we have therefore stopped running classes on Wednesday for the foreseeable future.

6. Memorial Hall

The scaffolding has been erected to the front of the building and investigations have started. An email had been received from the Chairman of the Memorial Hall committee regarding the scaffolding and expressing their concerns as to how long this would be in place. The posters to advertise concerts are now difficult to see and this could lead to fewer people attending their concerts. The Committee had also arranged for the car park to be re tarmacked, however, with the scaffolding in place this would be difficult so they are looking at postponing this for now. Councillors understood the frustrations, however, these works are very important and must continue.
JH asked when the next Annual Trustees meeting would take place. JC would find out.
Representatives of the Committee from Totland are also concerned as the new lease that had been promised has not been moved forward. Councillors asked the Clerk to contact our Solicitors to draw up a lease and let Freshwater Parish Council know the cost of this, and ask if they will contribute 50% of the cost. It is important the Memorial Hall stands alone, however, the new lease needs to reflect who looks after what.

7. West Wight Group of Councils

The bullet points below have been gathered however, the Clerk has not received any official notes and unable to confirm the action points for this.

- John Howe opened the meeting by saying that he thought the group should be a much stronger voice for the West Wight community.
- Concerns continue over the Military Road. PC Martin Egerton has offered West Wight Councils a focus group to check speeding.
- Brighstone is organising a meeting with Isle of Wight Council to discuss future of Military Road, and will invite all Councils.
- It was agreed that negotiating with the National Trust can be difficult, but a good contact was mentioned to assist Shalfleet.
- All Council representative present wanted to hold a meeting in support of West Wight Sports & Community Centre, probably at the Centre in June, requesting all councillors to attend, plus West Wight County Councillors. This will be to voice their concern over lack of funding to the Centre. The Chair of Trustees will be asked to speak.
- It was agreed that the young people of the West Wight should be asked what activities they want councils to provide.
- Cycle track - no progress.
- Plastic Free West Wight; A lot of interest from attendees. Totland already involved.
- GDPR. A long debate took place. It was agreed that until IWALC/IWC come up with firm proposals then West Wight councils could nominate clerks to overview councils other than their own. More information was still required.
- We must be aware that consultation on local boundaries is taking place, and once set will remain in place for another fifty years.
- Shalfleet to host next meeting, at Newbridge, within the next three months.

123/18 CLERKS REPORT

To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda.

Archives are almost complete and Lois will continue for another year.

Bowling Club have responded after their management meeting and have agreed they do not want to split the lease, however, they will work with Scouts more.

The Chairman from his allowance has agreed to contribute for the prizes and display boards for the Plastic Awareness

Southern Vectis Route 27: This service is a trial to assess popularity for customers wishing to visit Tapnell Farm and it was decided to operate from Newport along the Middle Road directly as possible. To operate it via Freshwater & Totland would entail a large additional loop meaning that the departure time from Newport would have to be much earlier, as the bus is fully committed in Yarmouth at 0950.

Isle of Wight Council Support - I have registered that the Parish Council maybe interested in certain services dependant on cost.

Rubbish Bin – Heath Meadows: Bin, supply and install £150.00, empty £2.35 each time.

Land does not come under Island Roads or Isle of Wight Council and permission will be required. Clerk continues to look into.

Totland ladies' toilets flood over a weekend, new part fitted.

Designated Public Places Order (DPPO) in Freshwater/Totland, signs have disappeared and Clerk will speak to licensing to confirm this is still in place.

A van has parked in Hurst Point View car park for some time, police are aware.

I have attended the GDPR Training and will be attending VAT training later this month.

David Howarth has confirmed and will be talking at the APM next Tuesday.

124/18 ELECTRICITY SUPPLY ON RECREATION GROUND

To discuss and decide the next action on this matter

We had already turned everything off in the Changing Rooms, and last week attended with an Electrician who confirmed no power was showing. When leaving a member of the Bowling Club arrived, opened the Changing Rooms and turned a pump on informing us they did this regularly as their toilets and grey water would not drain away otherwise. It was all confusing as to where they had obtained the key, however, Councillors agreed to inform the SSE of this billing address.

125/18 ISLAND ROADS

To receive confirmation this is now in place: Summers Lane speed reduction
As reported in the County Councillors report.

Church Hill Bus Stop Church Hill Bus Stop

A suggestion that it will be easier and generate less complaints if we (subject to approval, scoring etc) make the stop at the existing location safer by introducing a concrete / paving slab or tarmac hard standing? It should also be considered that the existing stop is protected from the worst of the weather by the tree cover and that if the stop is moved we may then be asked to provide a shelter which is a considerable expense. The Clerk was happy with this, however, did not want this ongoing and would obtain a price to carry out this work in the meantime. Councillors agreed this was a good option.

To receive a verbal update regarding a meeting held with Island Roads, Isle of Wight Council and Land Owner for Madeira Road/Pier Road flooding.

The notes would be circulated to Councillors, however, this will remain with the land owner.

126/18 GRANT APPLICATIONS

a. *Beach Clean Board £400 if solely in Totland or 50/50 if Freshwater agree and in Colwell.*

Further information required.

b. *GIG Funding*

Councillors agreed to £400.00 representing 12% of the users being Totland residents.

c. *Men in Sheds*

Councillors agreed to contribute £100.00 to materials for the Sentry Box

d. *West Wight Timebank*

Councillors agreed to continue contributing £100.00 annually to help with insurance.

Councillor Howe informed Councillors that no further information had been given for the Isle of Wight Literary Festival on behalf of St Saviours School and the Headteacher did not know anything about this. Councillors agreed to not carry this forward.

127/18 TREE WORKS

To consider and agree from the two quotations received for necessary Tree Works.

A further quotation had been requested by the Open Spaces chairman and hoped this would be forwarded in the next couple of days. Action would be taken once received.

128/18 CORRESPONDENCE

To receive correspondence and action as required:

All Wight Now – Councillor Fennell and Howe would be attending,
Electoral Review of Isle of Wight: Warding Arrangements – to review

129/18 TABLED ITEMS

District 6 update from Island Roads - **NOTED**

Age Friendly Communities Report – **NOTED**

130/18 EXCLUSION OF PUBLIC AND PRESS

In accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the items on this agenda having due regard to the confidential nature of the business to be transacted.

Public left the meeting at 9.25pm

Date of next Parish Council meeting:

Full Council Wednesday 13th 2018 – 7.00pm

Meeting closed 9.55pm.

Signed Chairman

Date: 13th June 2018