

Members of TOTLAND PARISH COUNCIL are summoned to attend **Full Council** meeting at **6:00 PM** on **Monday 10th November 2025** at **TOTLAND PARISH VILLAGE HALL, THE BROADWAY**.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1 PUBLIC FORUM

There will be up to 15 minutes available for members of the public to speak, in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.

At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Please note that Parish Council meetings are not public meetings, however, members of the public have a statutory right to attend meetings of the council as observers only. Public have no legal right to speak unless the Parish Council Chairman authorises them to do so.

Neither Councillors or the Clerk are under pressure to respond immediately to comments made during the public participation other than those which relate to items on the Agenda. Members of the public do not have a right to force items onto the Council Agenda.

2 APOLOGIES

To receive and accept apologies for non-attendance.

3 DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest.

You must withdraw from the room when the meeting discusses and votes on the matter.

4 MINUTES AND UPDATES

To receive for approval minutes of the Parish Council meeting (s) as below:

Full Council Monday 8th September 2025

Planning Monday 3rd November 2025

5 FINANCE AND GRANTS

- a. To ratify the approval of payments to 15th October 2025
To agree the approval of payments to 10th November 2025
- b. To note the completed AGAR for 2024/2025 and note the 'Other Matters'.
- c. To confirm the notice of conclusion was displayed before 30th September 2025.
- d. To confirm receipt of the refund from EDF Energy £8163.87
- e. To agree the grant allocation for the 2026/2027 budget:
West Wight Sports & Community Centre - £11,000

West Wight Community Connector - £5,000
West Wight Nursery - £5,000
Isle of Wight Defibrillator - £250.00
Royal British Legion West Wight - £100.00

- f. To receive the draft budget for 2026/2027 for consideration
- g. To note an Awards for All application has been submitted for the Village Hall.
- h. To agree moving money from general works reserves to the Village Hall budget to finish the phase 1 works - main hall and foyer decoration.
- i. To consider adding another part to the cloud based AdvantEdge - Facilities. This would be to manage all aspects of Village Hall bookings, from availability and reservations to invoicing and reporting, within the AdvantEdge cloud platform.
Cost: initial set up £650.00, ongoing annual cost £158.00.

6 PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS

- a. To consider Planning Applications - attached
- b. To receive Planning Decisions - attached
- c. To receive Tree Work Applications - attached
- d. To receive Tree Work Decisions- attached
- e. To note Appeals - attached
- f. Enforcement

7 REPORTS

To receive reports as follows:

- a. Isle of Wight Councillor for Totland & Colwell - Councillor Chris Jarman
- b. Open Spaces
 - 1. To consider a resident request regarding One Horse Field and an accessible path.
 - 2. To consider a resident request of additional seating on both One Horse Field and Recreation Ground.
- 3. To agree a bench on Turf Walk.
- c. Clerk
- d. ROSPA 2025 -Updates
- e. Memorial Hall

8 VILLAGE HALL

- a. To receive updates relating to the Village Hall and agree payments and quotes.
Main Hall - completed
Foyer area repainted and other maintenance carried out cost £1400.00
- b. To receive a quotation to carry out works on the application for the extension to the Village Hall to include planning application documentation, tender and project managing.
- c. To agree the payment of £42.00 to Dunelm for 3 blinds - new Dormer Windows
- d. To agree the payment for blinds to the main hall from Isle of Wight Blinds
£1159.17 + VAT
- e. To agree the payment for the curtains and poles for 3 doors (main hall entrance and 2 fire doors) from Dunelm £245.83
- f. To agree the quotation to steam clean the curtains and chairs - £680.00
- g. To consider purchasing additional tables £797.95 + VAT

h. To register for PPL PRS music licence for the hall - cost estimated to be upto £200.00
Clerk registered and passed exam for a personal licence holder - cost £75.00 + VAT
Clerk DBS check £21.50
Premises licence to be obtained - cost £37.00

9 ARCHIVE GROUP

To receive updates on the West Wight Heritage Centre

10 ASSERTION 10 25/26

This is a new declaration - a new requirement from the 2025 Practitioners' Guide for digital and data compliance, which will appear on the Annual Governance and Accountability Return (AGAR) from the 2025/26 financial year. See report attached.

- a To consider moving the website domain from .org.uk to a .gov.uk domain
- b To consider moving forward with all Councillors having .gov.uk email addresses
- c To consider the purchase of tablets for all Councillors to be able to access their emails and download documentation only.
- d To agree the IT Policy to govern digital operations
- e To confirm the Parish Council are compliant with the UK GDPR and the Data Protection Act 2018, processing personal data.

11 COLMAR WAY

a. To consider the quotation from Brighstone Landscaping to clear the path as and when required.

b. To consider the quotation from Churchers to carry out the works to gain further information regarding this land - see report.

12 CONSULTATIONS

To consider the Island Transport Plan 2025-2040

13 CORRESPONDENCE

To receive correspondence and agree responses as required.

14 ANY OTHER BUSINESS

No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.

If a decision is to be made this will be added to the next Agenda.

15 POST OFFICE TOTLAND

THE REPORT IS CONFIDENTIAL DUE TO PERSONAL FIGURES WITHIN. A REPORT WILL BE MADE AVAILABLE AFTER THE MEETING.

To receive the report for the Totland Post Office and Councillors to agree an Open Day to share with residents. - Report attached.