

# Totland Parish Council

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Minutes of the **TOTLAND PARISH COUNCIL** meeting held on the **Wednesday 13<sup>th</sup> May 2015 at 7.30 pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: John Honeychurch (JHC), Vince Fennell (VF), Colin Bradley (CB), John Howe (JH), David Filby (DF) and Jan Cave (JC)

**Also Present:** Helen Gibbs (HG) Parish Clerk & RFO

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- 116/15 ELECTION OF CHAIRMAN FOR 2015/2016**  
One nomination received for Councillor Fennell. Councillor Bradley proposed Councillor Fennell take this post, Councillor Cave seconded and all agreed. Councillor Fennell accepted the position and took chair.
- 117/15 TO RECEIVE AND SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN**  
Duly accepted and signed. **RESOLVED.**
- 118/15 ELECTION OF VICE CHAIRMAN FOR 2015/2016**  
Councillor Fennell proposed Councillor Filby for this post, Councillor Howe seconded and all agreed. Councillor Filby thanked all and accepted the position.
- 119/15 TO RECEIVE AND SIGN THE DECLARATIONS OF ACCEPTANCE OF OFFICE FROM THE VICE CHAIRMAN**  
Duly accepted and signed. **RESOLVED**
- 120/15 INTERNAL AUDITOR**  
It was agreed to re-appoint the Internal Auditor David Shaw. **RESOLVED**
- 121/15 BANK SIGNATORIES 2015/2016**  
It was agreed to keep the current bank signatories. **RESOLVED**
- 122/15 PUBLIC FORUM**  
No public present
- 123/15 APOLOGIES**  
Councillors: Adrian Bolton (AB) – another meeting  
  
The Chairman had received a resignation from Councillor David Bryan on Monday 11<sup>th</sup> May 2015. The Clerk informed the Elections and Local Land Charges Manager of the Isle of Wight Council and the relevant 'Notice' had been published.
- 124/15 DECLARATIONS OF INTEREST**  
Councillor Howe  
Yarmouth Harbour – Family member Harbour Commissioner
- 125/15 COMMITTEE MEMBERSHIP**  
Additional members: Councillor Fennell - Open Spaces Committee.  
Councillor Cave - Deputy for the Yarmouth Harbour Commissioners  
All other committees remain the same.

**126/15 TO APPROVE MINUTES OF THE LAST MEETINGS**

The minutes of the last meeting, as below, were approved as a true and accurate record and were duly signed by the Chairman. **RESOLVED** Full Council Wednesday 8<sup>th</sup> April 2015  
Proposed Councillor Bradley, seconded Councillor Cave all agreed.

**127/15 PLANNING**

*Application:* TCP/2380/G

*Location:* Ivylands Holiday Park

*Proposal:* Variation of condition no. 2 to allow amendment to approved garage

*Comments:* No Comment

*Granted:*

TCP/13680/H

Priory Cottage, Middleton

Proposed detached building to provide unit of holiday accommodation to include balcony on rear elevation.

TCP/29815/D

Yorks, York Road

Removal of condition no. 4 which relates to contamination and variation of condition no. 2 to allow amendments to approved layout to include omission of two storey rear extension.

TCP/06940/D

Pine Buff, Heatherwood Park Road

Single storey side extension and conversion of garage to provide additional living accommodation.

*Refused:* None

*Appeal:* Dismissed

TCP/31998

Driftwood, Uplands Road

Demolition of dwelling and garage. Outline for eight flats.

**128/15 FINANCE**

1. The bank reconciliation and balances up to 30<sup>th</sup> April 2015 were accepted.
2. The schedule of payments, up to 13<sup>th</sup> May 2015 and listed below were approved.

**RESOLVED:** Proposed Councillor Howe, seconded Councillor Filby all agreed.

<u>Cheque</u>	<u>Payee</u>	<u>Amount</u>
2857	Cancelled	0.00
2858	Isle of Wight Council, play area 14/15	749.40
2859	Ricoh, photocopier	126.46
2860	West Wight Sports Centre, sponsorship	10,000.00
2861	Freshwater & Totland Archive Grp, sponsorship	250.00
2862	J Mackett, window cleaning	18.00
2863	Cash, petty cash	50.00
2864	Freshwater Parish Council, Skatepark	76.05
2865	Memorial Hall, Archive Room rent	182.50
2866	Memorial Hall, Precept	2,398.75

**129/15 REPORTS – only written reports accepted**

1. Isle of Wight Councillor – Councillor Howe verbal report accepted.  
The problem with works carried out on Alum Bay Old Road last month and the mound of earth revealing broken glass has now been completed satisfactory.  
Colmar Way ditch work was finally carried out, however, this work is not acceptable and Island Roads are looking at several options.  
Sea Wall should be completed end of July. Councillor Bryan forwarded emails to all Councillors with regards to the FOI request.
2. Skate Park: Last year work was carried out in the park as the RoSPA report reported equipment problems. The committee agreed to move some of the equipment round to get the most out of it. The committee have requested quotations to remove the back fencing to incorporate the grass verge into the park and the extra area would also be concreted. This is all subject to quotation and or sponsorship with Spectrum Housing. The Caretaker is an employee of Freshwater Parish Council and as so they will hold annual appraisals with him.  
RoSPA signage is needed for the Skate Park stating: Safety Gear strongly recommended, keeping the park clean and the opening times.  
The Annual Skate Park competition will take place on Saturday 22<sup>nd</sup> August 2015 alongside Freshwater Live. Cost between £500 and £600 to be split between both Totland and Freshwater 50/50.
3. Totland Regeneration Partnership: the committee have for a while been running one event Art & Craft on Turf Walk, however, the committee should be run by residents and due to unforeseen circumstances there is only 1 resident left on this committee. The Clerk has advertised several times for help but there has been no take-up for this. At a time when the Turf Walk is in need of maintenance and Colwell Common not yet with the Parish Council the Clerk felt the Parish Council would be better not holding the event this year but start preparing for next year once the work on the Turf Walk has been carried out. JH and DF supported the Clerk and a press release would be arranged affirming the Parish Council will be carrying out work on the Turf Walk in due course as it is in a state of disrepair and would bring Art & Craft on Turf Walk back next year.

**130/15 CLERK'S REPORT**

Colwell Common: The Clerk and Councillor Howe met with the Isle of Wight Council to discuss the parish council taking on the maintenance of Colwell Common and in principal have agreed to a licence rather than an lease: Reasons: the arrangement can be the same as a lease meaning the Parish Council could hire the area and gain financially from this. The Isle of Wight Council will continue to cut the common until 1<sup>st</sup> July, at that point all Licences should be in place. As a trial the top area will be cut around the edges only, approximately a tractor width, with the rest being left as a wild meadow. Councillors agreed to trial this for 12 months but if the area looked untidy they would resume to cutting all. The draft licence had been received that afternoon and the Clerk will discuss with Solicitors.  
There are a couple of questions to put back to the Isle of Wight Council with regards to ditch work that would be required to the bottom area.  
Reports from residents with concerns for the Yarmouth Tyres van, parking on Colwell Common has been dealt with, the van is now parked on the road and as all is legal no further action can be taken.  
Parking Signs: The parking signs on Totland sea front are correct; charges for parking 7 days a week 8am to 6pm.

Local Community Magazine: a monthly update continues with this magazine which is beginning to reach more residents.

Pier: Scaffolding is continuously being monitored.

Archives: Unfortunately Mr Tyrell is not able to help at this time but maybe in the future. This matter will remain open.

Local Swimmer: Clerk still to contact family.

Open Spaces Signs: The majority of the new signs are in position and should all be finished in the next couple of weeks. The old signs will be removed.

One Horse Field: Clerk is meeting with Graham Biss later this week to discuss the continuation of maintenance for this field.

**130/15 K9 CLEAN UP CAMPAIGN**

Sample posters had been received and Councillors felt there were too many words on the poster and felt people would not stop to read, however, they do support the campaign. Clerk to re-look at the glowing eyes with Keep Britain Tidy again and report back.

**132/15 FINANCIAL CHANGES**

Local Government Transparency Code 2014 will not directly affect Totland as two codes have been published: income under £25,000 and income over £200,000. However, it is strongly advised to follow the under £25,000 code as good practice. Therefore a new website will be required and the Clerk is currently exploring this avenue. Cost would be expected upto £500.00.

**133/15 TOTLAND –COLWELL SEA WALL**

Discussed within reports.

**134/15 PARKING**

The clerk has received a couple of emails and letters from residents regarding the recent change with The Broadway Carpark which is now charging. Residents and or other have taken to parking on the streets around Totland. Councillor Howe told the members how residents could apply for a resident permit for the car park at a cost of £150.00. Council will re-look at The Broadway carpark around October.

**135/15 SPONSORSHIP**

West Wight Timebank: DF proposed £100.00, JH seconded and all agreed.  
**RESOLVED**: Totland Parish Council will sponsor West Wight Timebank with £100.00.

**136/15 TRAINING**

Members were advised of training on offer by HALC (Hampshire Association of Local Councils). Councillor Honeychurch told members he was not happy with the training he had received in the past from IWALC. The Clerk informed members that this training was with HALC and not IWALC and so a different approach would be met.

**137/15 DEED OF EASEMENT**

This had been forwarded to RJR Solicitors for approval and Land Registry would need to be informed.

**138/15 CORRESPONDENCE**

West Wight Sports and Community Centre Ltd had sent a thank you letter to the parish council for financially supporting them this year.

An invitation to Community Information day at the Sports and Community Centre for 16<sup>th</sup> May 2015, Councillors Howe, Cave, Fennell and Bradley would attend on behalf of Totland.

Zurich Insurance: confirming closure of claim which had been refused.

**139/15 TABLED ITEMS - Noted**

Totland Beat Report April 2015

Island Business April and May 2015

Yarmouth Harbour Commissioners Draft Minutes March 2015

**140/15 FUTURE AGENDA ITEMS**

Review Standing Orders and Financial Regulations

To review how to receive reports written or verbal

To keep Colwell Common on the Agenda

To keep Sea Wall on the Agenda

To look at The Broadway Car Park situation towards the end of the summer

To consider re-joining IWALC

To consider increasing the Clerks hours from 20 to 24 hours per week

To consider the need for a Maintenance Person

**AOB**

Councillor Fennell gave Councillor Howe his new Neighbourhood Watch sign.

Councillor Howe thanked Councillor Honeychurch for all he had done for Totland especially the Swimming Pool in the Sports Centre.

**Meeting Closed 9.30pm**