

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 13th April 2016 at 7.30 pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

PRESENT: Councillors: Vince Fennell (VF), Jan Cave (JC), David Filby (DF), Steve Blamire (SB) and Verena Wilson (VW)

Also Present: Helen Gibbs (HG) Parish Clerk & RFO
One (1) Public

Councillors held a 1 minute silence in memory of Councillor Colin Bradley who sadly passed away on Friday 11th March 2016.

PUBLIC FORUM

No Questions

100/16 APOLOGIES

Councillors: Iain McKie (IM) Family responsibility
John Howe (JH) late as Council meeting, County Hall

101/16 DECLARATIONS OF INTEREST

Councillor Steve Blamire item no. 107/16 (3) relative has quoted.

102/16 MINUTES OF THE LAST MEETING

The minutes of the previous meetings, as below, were approved as a true and accurate record and were duly signed by the Chairman. **RESOLVED.**

Full Council Wednesday 9th March 2016. Proposed Councillor Filby, seconded Councillor Cave all agreed.

Planning Wednesday 6th April 2016. Proposed Councillor Cave, seconded Councillor Blamire all agreed.

103/16 PLANNING

An application had been received after the agenda had been prepared for TCP/31331/A land between Appletree Cottage and Listona Heath Lane. With the previous application the Parish Council comments were regarding the access which was intended from Heath Lane, the new application now has the access from Colwell Road. Clerk will watch the comments and call a meeting if deemed necessary.

1. Planning Refused – none
2. Planning Granted: TCP/31705/B Land adjacent to 20 The Avenue, Demolition of store proposed air of semidetached houses.
3. Planning Appeals – none
Clerk had replied to J Pilgrim of Seawinds with regards to the appeal and advised that the Annual Parish Meeting would not be the best place to discuss and welcomed her to tonight's meeting or to drop in to the Parish Office any time.

104/16 FINANCE

1. The bank reconciliation and balances up to 31st March 2016 were accepted.
Question: Councillor Filby asked if any reasons was known for a cheque that had not cleared from back in October 2015. Clerk had left a

message on the answerphone and sent a letter to the Payee. The cheque is out of date now so would need to be reissued.

2. The schedules of payments up to 13th April 2016 and listed below were approved. Proposed Councillor Filby, seconded Councillor Cave all agreed.

RESOLVED

<u>Cheque</u>	<u>Payee</u>	<u>Amount</u>
2938	West Wight Timebank	£100.00
2939	The Landscape Group	£1964.28
2940	Isle of Wight Council	£3877.86
2941	Freshwater Parish Council	£77.40
2942	R Nelson	£652.00
DD	Public Work Loan	£1190.06
DC	Hurst	£28.70
DC	Companies House	£13.00
DC	HFE Banners	£55.18
BT	Southern Electric	£54.95
DC	Banana Print	£24.90
BT	IOW Geek	£43.99

105/16 REPORTS

Isle of Wight Councillor

No report Councillor Howe was not in attendance.

Open Spaces – Cllr Filby

Councillor Filby commenced with the sadness of losing Colin Bradley, Colin was very active and his knowledge was amazing. The Parish Council expressed their gratitude for all the work he carried out and will be missed immensely.

Spring has now sprung; however, all areas remain sodden. The contractors had started to cut areas but unfortunately the ground is still wet.

Storm Katie had caused a large branch to dislodge on Stokes Green and the Clerk had this removed urgently.

Councillor Wilson reported small holes around the tree trunks on Cokes Green, maybe voles and will keep a watch.

- Recreation Ground all good.
- Colwell Common all good.
- Stokes Green including steps all good.
- Cokes Green all good.
- Turf Walk – fencing still to be repaired.
- One Horse Field – no update on intended works.

Memorial Hall

The Clerk had forwarded all emails received for the works being carried out at the Memorial Hall. The Clerk has asked for a statement of account for the Public Work Loan account.

Councillor Cave reported all works had been completed and looked good. The interior decoration was next and advice is being taken on the best colour scheme for the ceiling in the main hall. The area at the back is still needing attention but a solution could be gabion baskets, this is still ongoing.

Police Alert Notices

The Clerk informed Councillors that PC Baggott had now left the West Wight and moved over to the Ryde SNT.

IWALC

Councillors Fennell, Wilson and Howe attended the workshop on Friday 18th March at the Riverside Centre and briefly updated Councillors.

106/16 CLERKS REPORT

1. Next Police Beat Surgery Monday 18th April 2016
2. Local Community Magazine: a monthly update continues with this magazine which is beginning to reach more residents.
3. Pier: No update
4. Fencing on Turf Walk will need to be checked fully.
5. The Recreation Ground: new bolt has been put on gate and we still need to find out who is receiving electricity from this point
New overlay of sign in place and all works completed by the IOWC.
6. Reminder for the Annual Parish Meeting Tuesday 19th April 2016
6.30pm Church Hall – all Councillors received the Agenda.
7. Website is continuing to be updated, hosting has changed due to the lack of space previous hosting company could offer.
8. No news as to whether the Isle of Wight Council has adopted the ruling for on-spot fines for dog walkers who don't have 'poop scoop' bags.
9. Island Roads, Annual asset meeting, once again this was a good meeting informing all of upcoming works.
10. Open Spaces
Turvills Field; Clerk contacted contractors after last month's meeting regarding brush cutting Turvills Field, this will be carried out as soon as area dries up but they have been keeping an eye on it.
Turf Walk; The hedges were cut at the end of February.
Colwell Common; contractor has been notified to cut the Common regularly.
Contractors have also been given event dates including Best Kept Village Awards and the Clerk will meet to discuss next phase of tree works.
11. Dog Bin; An order has been placed with Island Roads for new installation of bin at the top of Widdick Chine at a cost of £249.60.
Councillors agreed the bin should be placed by the existing post.
12. Skate Park; the committee will meet on Monday 18th March and discuss the recently received quotation for maintenance work. The quotation is over £600.00 plus materials and Clerk advises further information should be sought as to whether this is maintenance under Health & Safety or further upgrading.
13. Clerk and JH had been invited on to the Our Place Committee which has been set up by Freshwater Parish Council. The Clerk attended this meeting earlier this evening and was upbeat about the plans. The service they want to offer is similar to what Totland Parish Council office already offers just by having the office on the main road. The Committee are hoping to have a co-ordinator who will be based at the Sport and Community Centre; this person will be able to help residents of Freshwater and point them in the right direction for any help they may require. Guest speakers included Westview Hub of Totland;
-Westview are holding a coffee morning on Saturday 23rd April -
and Pharmacy First which encourages residents to talk to their local Pharmacist about their needs on minor ailments rather than trying to obtain a Doctors appointment.
14. Clerks overtime from 1st December 2015 to 31st March 2016 (4 months) the Clerk has worked an addition 25 hours overtime, this has primarily been on the Public Toilets – meetings, gaining information

and working with other agencies for the toilets to remain open from 1st April legally – obtaining legionella risks etc. Insurance costings and rebuild costs.

Helping residents of both Totland and Freshwater with their Council Tax problems. Residents have found it particularly difficult getting hold of this department this month.

The new black bins are also causing concern, some don't want a bin but have been told they will have one. Several re-appraisals have been requested for residents again of both Freshwater and Totland.

Councillors agreed the Clerk should be paid for this overtime. Clerk thanked Councillors.

15. The Isle of Wight Council has paid the Precept.

16. New compliment slips had been ordered.

17. Late information had been received from the Isle of Wight Council regarding a TEN's notice for Weston Manor on 16th April 2016.

18. Reducing the Cost of Fire Safety in Parish Council Buildings and be part of a framework with the Isle of Wight Council. Councillors agreed to be added to the framework.

107/16 PUBLIC TOILETS

1. **Noted** receipt of Tenancy at Will from 1st April 2016.
2. The contract for the cleaning of Totland Beach & Colwell Bay toilets was agreed. Proposed Councillor Fennell, seconded Councillor Filby – all agreed.
3. One quotation had been received for installing additional lighting in the male and female toilets at Totland Beach, Councillors accepted this and agreed to go ahead with works. Proposed Councillor Filby, seconded Councillor Dave – all agreed.
4. Minor maintenance works to be carried out: Proposed Councillor Fennell, seconded Councillor Cave – all agreed.
 - a. Rubbing down and repainting all wood work in the Totland Beach toilets.
 - b. Repairing guttering to the Totland Beach toilets.
 - c. Replacing down pipes to the Totland Beach toilets.
5. The drinking water tap at Colwell Toilets; Councillors agreed for the Clerk to obtain a quotation for a Meter.
6. To request either the Leasehold or Freehold for the Public Toilets. Councillors agreed the Leasehold would be requested, Proposed Councillor Fennell, seconded Councillor Filby – all agreed.
7. Surveyors report for the rebuild costs for both toilets. **NOTED**
8. Legionella Risk Assessment report for both toilets. **NOTED**
9. Receipt of the keys and information held from the Isle of Wight Council. **NOTED**
10. Triplicate inspection pads to be ordered. Proposed Councillor Fennell, seconded Councillor Blamire – all agreed.

108/16 APPLICATION FOR HIRE OF LAND

1. A copy of the Application for Hire of Land was **noted**.
2. Three community events were accepted. Proposed Councillor Cave, seconded Councillor Fennell – all agreed.
3. Hire Charges will be agreed on application.

109/16 COLWELL COMMON

No updates on contracts.

110/16 PARISH COUNCIL VACANCY

The Parish Council has one vacancy and the Clerk has advertised.

111/16 CONSULTATIONS

The Isle of Wight Council and the Environment agency have developed the Coastal Strategy for the West Wight shoreline. The consultation commenced 31st March 2016 and closes 30th June 2016. Councillor Wilson will attend the local meeting and report back to Councillors at the May meeting.

112/16 CORRESPONDENCE

1. Terry Sweetman – Coastal Walk between Totland and Colwell Bay; the short section on the Totland side that has safety barriers installed. Clerk to pass to the Ward Councillor, John Howe.
2. Freshwater Parish Council Agenda; Our Place, Just Ask Steering Group **Noted.**
3. Isle of Wight Council - Tree Orders; Reef House, Cliff Road, **Noted.**
4. Pension Regulator declaration of compliance, **Noted.**
5. Mrs S May, **Noted.**
6. Christ Church; Best Kept Village Awards 2016, **Noted.**
7. Freshwater Horticultural Society thank you letter, **Noted.**
8. Totland Beach Huts proposal, **Noted.**

113/16 TABLED ITEMS

My Life a Full Life March 11 2016 News Updates

Walk Talk Spring 2016 Isle of Wight Ramblers

Access Newsletter March 2016

Yarmouth Harbour Advisory Committee unconfirmed minutes March 2016

114/16 FUTURE AGENDA ITEMS/ANY OTHER BUSINESS

Bus Service

Invite a representative from FYTBus to update Councillors on the progress of the service – awaiting confirmation for the May meeting.

Clerk to request a Freedom of Information for the Car Park on The Broadway.

Clerk to report overgrown vegetation on Warden Road.

It was noted from the last beach clean at Totland Bay rubbish had been left and not cleared, Clerk to look into.

Meeting Closed 9.15pm