

# Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 9<sup>th</sup> November 2016 at 7.30pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: Vince Fennell (VF), Steve Blamire (SB), John Howe (JH), Jan Cave (JC) and David Filby (DF)

**Also Present:** Helen Gibbs – Parish Clerk & RFO  
Public x 9

The Chairman read a notice regarding the recording of meetings. The equipment used is not fit for the purpose of recording meetings and therefore, meetings will not be recorded for the foreseeable future.

## Public Forum

Due to the number of public in attendance, the Chairman proposed a change in the order of business bringing Planning first, Councillor Blamire seconded all agreed.

### 241/16 PLANNING APPLICATIONS

- To review and consider applications for comment;

Application No	Location	Proposal
<a href="#">TCP/32430/A,</a> <a href="#">P/01319/16</a>	9 Princes Close, Totland Bay	Retention of air source heat pump (revised scheme)
Comments: No Comment		

Application No	Location	Proposal
<a href="#">TCP/24632/D,</a> <a href="#">P/01353/16</a>	Youth Hostel Association, Youth Hostel, Hurst Hill	Single storey extension to owners accommodation
Comments: The Clerk advised this application will be re-advertised with the addition of a balcony. Councillors agreed to bring this back to the next meeting once full information had been received.		

Application No	Location	Proposal
<a href="#">TCP/00036/E,</a> <a href="#">P/01368/16</a>	Stapylton, Warden Road	Demolition of utility; single storey side extension to provide additional bedroom and dining area ( revised scheme)
		last application April 16 TPC No objection – no other comments – approved Revision – the extension is no longer flush with the front on the building after speaking to building control it needs to go back approx. 1m ???
Comments: This application was presented April 2016 with Totland Parish Council having no objections. The application was approved, however, development control has suggested the extension is moved back by 1 metre, therefore this needed to be re-advertised. No further comments.		

Application No	Location	Proposal
<a href="#">TCP/32847,</a> <a href="#">P/01394/16</a>	land adjacent to Kirribilli, Alum Bay New Road	Outline application for two residential units with accesses and layout to be considered.
<p>Comments: Councillors were reminded this was an Outline application with matters reserved. The Clerk circulated to Councillors information regarding this kind of application which highlighted 'Outline Planning Permission is generally used to find out, at an early stage, whether or not a proposal is likely to be approved by the planning authority, before any substantial costs are incurred.</p> <p>Members of the public spoke on this application and shared their concerns with the proposal being outside the settlement boundary, the safety matters; no pavement or street lighting, the wildlife and the natural springs to the north of the land and is constantly water logged. Councillor Howe addressed the residents' concerns with the wildlife and informed them they would need to be supported by specialised representatives ie: The Badger Group. Councillors thanked residents for coming along to this meeting with their concerns and agreed to support residents by requesting this application be refused for the following reasons:</p> <p>The application is clearly outside the Settlement Boundary, why have these boundaries if they are going to be disregarded. A concern regarding the soakaways and urban creep (being the loss of absorbent surfaces within areas producing increased runoff which contributes to flooding and other problems).</p> <p>Residents thanked Councillors for their time and left the meeting at 8.20pm</p>		

Application No	Location	Proposal
<a href="#">TCP/23428/A,</a> <a href="#">P/01407/16</a>	land adjacent junction with Headon Rise, (Land parcel ref: 64882), Alum Bay New Road	Prior notification for removal of 8 metre telecommunications pole; proposed 10 metre Phase 5 tower and two equipment cabinets and associated telecommunications equipment.
<p>Comments: Councillors were concerned with the increased 2 metre height tower, additional cabinets and associated telecommunications equipment and ask that every effort is made to plant additional trees and hedges to reduce the visual impact.</p>		

The Clerk had received information today regarding another application from The Hut. Councillors would consider this at either an arranged planning meeting or the next Parish Council meeting (this would be dependent of response times).

2. To note Planning Permission Granted:

**Application No:** P/01150/16

**Location:** land to the east of Leeward House, Broadway, Totland Bay

**Proposal:** Lawful Development Certificate to establish compliance with condition no 1 on P/00315/13 - TCP/01954/T to establish a legal commencement of works for this development.

**Decision:** Granted Plan Permission (or issue Cert)

Clerk confirmed this was a replacement of planning permission in 2013 in order to extend the time limit.

**Application No:** P/01156/16

**Location:** Greenfield Cottage, Colwell Lane

**Proposal:** Demolition of cloak room; alterations; proposed two storey rear extension to form additional living accommodation ; single storey side extension to form porch

**Decision:** Granted Plan Permission (or issue Cert)

**237/16**

**APOLOGIES & RESIGNATIONS**

To receive apologies for absence and resignations

Apologies received from Councillor Iain McKie, Accepted

Resignation from Councillor Verena Wilson – Accepted

The Clerk had notified the Proper Officer of the Isle of Wight Council and a notice was

issued on 9<sup>th</sup> November.

**238/16 DECLARATIONS OF INTEREST**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest in items of business on the agenda.

Councillor Howe:

241/16 Planning - a member of the Planning Committee on the Isle of Wight Council

**239/16 MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were approved as a true and accurate record and were duly signed by the Chairman. **RESOLVED.**

Full Council Wednesday 12<sup>th</sup> October 2016

Proposed Councillor Filby, seconded Councillor Blamire all agreed.

**240/16 FINANCE**

1. To receive bank reconciliation and balances to 31<sup>st</sup> October 2016 - **NOTED**
2. To approve schedule of payments to 9<sup>th</sup> November 2016 and listed below – **APPROVED.** Proposed Councillor Fennell, seconded Councillor Cave all agreed.
3. Councillors to return signed Bank Mandate – **Outstanding**

<b>Cheque</b>	<b>Payee</b>	<b>Amount</b>
BT	Island Cleaning Solutions	£638.00
2993	West Wight Nursery	£300.00
2994	Island 2000	£500.00
2995	Freshwater Parish Council	£78.00
2996	Ricoh	£164.70
2997	Lake Supplies	£401.30
2998	Memorial Hall	£2581.25
2999	Plants	£50.00
DC	Staples	£17.95

**241/16** Planning as above

**242/16 REPORTS**

To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from these committees.

1. Ward Councillor John Howe  
I have attended awareness events at the West Wight Sports & Community Centre for reducing sugar, this was well attended. My Life a Full Life want to work with Town and Parish Councils and we should expect to hear more from them. Double yellow lines have now been painted on Church Hill and we should monitor this for a couple of months. I am still working on the 20mph speed sign to be moved from Weston Road to Summers Lane and the sign to be installed at the junction of Alum Bay Old and New Road.
2. a. Open Spaces Report – Councillor Blamire  
The Open Space Meeting will take place on Monday 21<sup>st</sup> November in the Parish Office.  
One Horse Field works have been completed and the Clerk informed Councillors residents are very pleased with how it had been managed.  
Badger works have also been completed on Turf Walk and this area needs fencing off until the area is either seeded or turfed. Clerk will arrange urgently.  
The Mesh Weld fencing is no longer on the Turf Walk and Councillors believe this to be stolen. Clerk will report to police.  
Totland Recreation Ground brambles need clearing, Clerk to ask Isle of Wight Contractors to clear.
- b. To consider purchasing finger curtains for bins in the Parish  
Councillors agreed to trial 5 bins, 4 on Turf Walk and 1 on the Common at a cost of £100.00. Proposed Councillor Blamire, seconded Councillor Cave all agreed.
3. IWALC information
  - a. To support letter from IWALC to A Turner MP on Government proposals to extend County Tax Referendum Principles.

Councillors supported this letter.  
Councillor Howe will attend the next meeting later this month.

## 243/16 **CLERK'S REPORT**

The Japanese Knotweed on the Esplanade is currently being treated and the Clerk reported further damage to the fencing. The green netting fence really needs to be inside the metal fencing. The Isle of Wight Council have asked if the PCSO could help with matters. Clerk spoke to police there has been no drug use in that area for some time. Isle of Wight Council cannot block building up as tried this in 2007 and walls were kicked in. I suggest from photos seen the new wall was not actually tied into the existing. They are currently looking at bars on the building.

20mph Newport Conference – information emailed to all Councillors from this conference

Fixed Link – A poster was displayed for over a week and the Clerk had several emails back and forth with Mr C Feebie, however, nobody came into the parish office with a for or against opinion.

Maps - It has been difficult to find an up to date map of Totland – Planning has an old Environmental Agency one which is not detailed enough for our use. I have researched and Parish Online provides a service at £60.00 + VAT a year and we can download our own. We currently have 30 days free trial. Councillors agreed this was good and asked for this to be an Agenda item in December to be agreed.

Training: Clerk attended the Social Media training last week, this was very good and reading my way through a bible of information.  
Clerks Day will be held 16<sup>th</sup> November and this is focussing on Budget setting and powers. Clerk will be attending at a cost of £20.00, Councillors agreed to pay for this.

Tree quotation – no update.

Junction of Church Hill/Madeira Road corner – Totland Parish Council currently maintain this grassed and bush area however, this is not the Parish Councils land. The land shows as unknown with Land Registry and it is not on Island Roads network – therefore, this can only belong to the Isle of Wight Council. Clerk to make contact with the Isle of Wight Council confirming ownership of this land.

Community Defibrillator: The Clerk has located a package for outdoor use. The package comes with an outdoor cabinet with heating that would need to be wired up to an electric source, the machine has to be kept in a cabinet with heating as it cannot with stand extreme temperatures. A power supply when the telephone was in action will need to be checked and of course the Parish Council would be responsible for the running costs. The package recommended is around £1500.00. Councillor Filby has received a poster from Eden House advertising they have a defibrillator. No further action required for this.

FOI received regarding copy minutes and September recording has been dealt with. A link to the parish website had been emailed along with a copy of the recording.

The office opening times have changed from 1<sup>st</sup> November 2016; Monday & Tuesday remain 9am -12noon with Wednesday & Thursday changing to 9.30am - 12.30pm.

## 244/16 **EXCLUSION OF PUBLIC AND PRESS**

*In accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the items on this agenda having due regard to the business to be transacted.*

### **PARISH COUNCILLOR VACANCY**

1. To consider application for co-option to fill one vacancy on the parish council. Councillors **agreed** to co-opt to fill this vacancy.
2. To vote for the co-option of a new Councillor to fill the vacancy. Councillors voted and **agreed** to co-opt Helen Wood to fill this vacancy.
3. Co-opted member to sign Declaration of Acceptance of Office and Register of

Interest. Helen Wood was not in attendance, Clerk would arrange for this to take place.

Proposed Councillor Blamire, seconded Councillor Filby, all agreed. **RESOLVED.**

**245/16 CAR PARK & FIELD, CHURCH HILL**

1. To discuss and agree a contribution towards the legal costs associated with the 3 year licence. Councillor Howe agreed to take this back to the Isle of Wight Council and report back to the Clerk.
2. Maintenance Quotations, deferred.
3. Goal Post Quotation. Councillor Cave will ask the football club for further information as they may already have some.
4. Storage Area Quotation, deferred.

**246/16 MEMORIAL HALL**

To receive verbal updates relating to the Memorial Hall

1. Amendment of Lease; this is in hand with the Clerk of Freshwater Parish Council.
2. To receive information regarding the quotations to carry out works on the retaining wall to the rear of the Memorial Hall.

It has been suggested that the committee make a recommendation to Freshwater & Totland Parish Council. Clerk to confirm details as it was understood the committee did not want to be involved with the outside of the building. This decision should be made by the Parish Councils and not on a recommendation by this committee.

3. To receive request of a donation towards the annual Xmas Lunch for the Senior Citizens on 7<sup>th</sup> December 2016. The Chairman proposed £100.00 is contributed through the Chairman's Allowance. Councillors thanked the Chairman for this.

**Agreed.**

**247/16 CONSULTATIONS**

1. British Telecom – Removing a number of Public Payphones on the Isle of Wight; ends 31<sup>st</sup> December 2016.  
Clerk confirmed there were no public payphones in Totland on this list.
2. To discuss Council Tax Reduction Scheme Consultation and accept recommendation letter.  
Councillors accepted recommendation letter from the Clerk.
3. Guidelines for Parking Provision as part of New Developments Draft Supplementary Planning Consultation.  
No additions to be added.

**248/16 UTILITIES**

1. Further electricity invoices have been received for the claimed supply on the Recreation Ground. Clerk will resend the previous letter which has not been acknowledged. The outstanding balance is currently £224.50.
2. Clerk to update; Information on a new supply of electricity on Colwell Common  
Further quotations to be sought.
3. Agreed with the option of disconnection of a water supply on Turf Walk at a cost of £71.00. Proposed Councilor Howe, seconded Councillor Cave.

**249/16 ISLAND ROADS**

1. To receive and note the Experimental Traffic Regulation Order No. 1 2016 for Church Hill and Weston Road of 'No Waiting at any Time' parking restrictions.  
Works completed, residents happy and thanked the Parish Council for pushing this forward.
2. Information **NOTED** for the proposed new bridge joining Stokes Green and Turf Walk; work to commence 29<sup>th</sup> November 2016.

**250/16 ISLE OF WIGHT COUNCIL**

**RATIFIED** quotation for the Verti-Drainage for the Football Pitch on the Recreation Ground AT £340.00 + vat. Proposed Councillor Fennell, seconded Councillor Blamire.

**251/16 CORRESPONDENCE**

1. **NOTED** - Zurich Insurance Claim had been closed with zero settlement. The
2. Invitation to Celebration of Community on Sunday 20<sup>th</sup> November All Saints Church. Councillor Howe would be attending on behalf of Totland Parish Council, all Councillors were welcome to attend.

**252/16 TABLED ITEMS**

Island Insight Stakeholder Oct 2016

Minutes of Skate Park Meeting held 17<sup>th</sup> October 2016. These minutes were emailed to Freshwater Parish Council Councillors as well as Totland Parish Council Councillors as instructed by the Committee. The Committee felt not all Councillors knew what was going on with the Skate Park and felt copy minutes may help with this information.

Island Business October 2016

**FUTURE AGENDA ITEMS**

None

**AOB**

Clerk has added the Parish Council to the Framework Opportunity: Building & Confidential Waste with the Isle of Wight Council.

Meeting Closed 9.40pm