

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 14th June 2017 at 7.00pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

PRESENT: Councillors: Jane Cave (JC), David Filby (DF), Helen Wood (HW), Iain McKie (IM) and Steve Blamire (SB) arrived 7.15pm

Also Present: Helen Gibbs – Parish Clerk & RFO
1 x Public and Melanie Jones from Just Ask

Councillor Cave took Chair as Councillor Fennell was on holiday and introduced the Guest Speaker.

Guest Speaker: Melanie Jones – Just Ask.

Melanie gave Councillors an overview of what her role was and how it works in the local community. A variety of residents use her and other local services that had not been easily found or available.

Councillors thanked Melanie from coming to the meeting and left at 7.35pm.

Public Forum

None

142/17 APOLOGIES & RESIGNATIONS

1. *To receive and accept apologies for non attendance*
Councillor John Howe - Holiday
Councill Vince Fennell – Holiday

2. *To receive and accept resignations*

Following on from last month's report that David Bryan would not be taking his seat he has now formally resigned. Councillor Wood asked if there was a maximum time somebody could stand for a Parish Councillor and resign. The Clerk confirmed a person standing must meet the criteria at all times only. The Clerk will advertise a Casual Vacancy immediately.

143/17 DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached.

None

144/17 MINUTES OF THE LAST MEETING

To receive for approval minutes of the Parish Council meeting as below:

Full Council Wednesday 17th May 2017.

Proposed Councillor Filby

Seconded Councillor Blamire

RESOLVED minutes were accepted as a true and accurate record of these meetings.

145/17 FINANCE

1. *To receive bank reconciliation and balances to 31st May 2017.*

NOTED

2. *To approve the schedule of payments to 13th June 2017.*

Listed below. Approved and accepted. **RESOLVED**

3. *To Agree to pay £6 Annual Affiliation Fee to the IW Sports & Recreation Council.*
RESOLVED to pay.

4. *To approve the Annual Governance Statement*

Approved and signed. Proposed Councillor Filby, Seconded Councillor McKie.

5. *To Approve and sign statement of accounts and Annual Return for 2016/17*

Approved and signed. Proposed Councillor Filby, Seconded Councillor McKie.
RESOLVED

6. *To Note Internal Audit Report, reviewing internal controls and outcome of review.*
NOTED

Payment Method	Payee	Amount
BT	Island Cleaning Solutions	810.94
DD	SSE	47.47
3060	SSE – FYTBus Office	193.88
3061	SSE – Colwell Toilets	18.00
3062	Idverde	£1170.00
3063	High Glass	£18.00
3064	Ventnor Town Council	£643.20
3065	Lake Supplies	£251.19
3066	Memorial Hall	£2581.25
3067	FOFL	£3000.00
3068	Honnor & Jeffrey	£87.75
3069	SSE –Totland Toilets	£81.65
3070	Freshwater Parish Council	£83.49

146/17 PLANNING APPLICATIONS & TREE WORKS

1. *To consider the planning applications as listed below:*

The Applications could not be considered as the internet was not working. A planning meeting will be called on Wednesday 21st June 2017 at 7pm.
 Councillor Cave sends her apologies for this meeting.

2. To note planning refused:

Application No	Location	Proposal
LDC/28428/D - P/00293/17	Land adjacent Beckfield Weston Lane PO39	Lawful Development Certificate for continued use of site as a builders yard
Decision: Refuse Planning Permission (or not issue Cert) The proposed replacement dwelling and associated curtilage and access would extend into an undeveloped and over open field, and would detract from the rural character and appearance of this area and would be detrimental to the scenic and rural character of the surrounding area by reason of its siting, size and scale and would therefore conflict with the intention of the Local Planning Authority to protect the natural beauty of the landscape, failing to preserve or enhance the character, context and appearance of the wider landscape contrary to Policies SP5 (Environment), DM2 (design Quality for New Development) and DM12 (Landscape, Seascape, Biodiversity and Geodiversity) of the Island Plan Core Strategy as well as Government advice contained within the National Planning Policy Framework.		

1. **Tree Works**

Highfield Lodge, Church Hill

Consent: Three lowest branches growing towards the road and the lowest branch growing towards Highfield House are to be removed and the canopy over the road is to be raised to 5 metres. The remaining crown should be crown cleaned.

Reason: The tree works will improve its form and prevent it being a nuisance.

147/17 MULTI USE GAMES AREA (MUGA)

To consider the invitation by Freshwater Parish Council to partnership working (similar to the agreement held for the Skate Park) with the MUGA on a 50/50 basis.

Councillors are happy for this to be part of the Skate Park Committee, however, until the running costs have been confirmed will not commit to any financial expenditure.

148/17 REPORTS

To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.

1. Ward Councillor John Howe - None
2. *Open Spaces Councillor Blamire*
Branches are down on the Turf Walk, one large one is by the Men in Sheds, smaller branches will be cleared by the contractors. Ideas for the near future to have beehives as a Community project. Clerk to find out if there are Bee keepers in the local community who could advise.
3. *Skate Park/MUGA*
Urgent work is required to the Skate Park and the estimated cost is £1000.00 each Parish Council. Councillors agreed for this work to go ahead. Clerk will arrange purchase of the materials and bank transfers for payment.
4. *Events Committee – Carnival/Parade*
This event is going ahead on Saturday 8th July and Charlotte has reported back to the Clerk with a list of various supporters who will be part of the parade. Confirmed to date: Fire Engine, Water tender & Co Responder, Fat Samba will be performing, The Isle of Wight Pearl are supporting the float and for this year there will be junior queens only as our "Freshwater Pearls ". All schools Shalfleet through to Brighstone have been invited to enter and all Pre schools. Dinosaur Isle, Tapnell Farm , Ryde Superbowl, have all replied and are keen to be promoted/involved. Sadly Havenstreet are making their own float but it will not be ready in time for our parade, but we have permission for a school to promote them too. The Donkey Sanctuary hope to bring out some donkeys and Hill Farm Riding Stables, both of which will head up the rear. More people are getting back to us by the day so we are remaining hopeful that it will be a really lovely day, it may not be huge this year but it will be a start. Charlotte is also arranging stewarding for this event. Councillor Wood has created a poster for this event and the Clerk will start distributing this week.
5. *Community Mosaic Project*
The Clerk has managed to get the wood donated and cut to size by the Isle of Wight College, they will also fit the work once completed. The first session will start Wednesday 28th June. We can expect to receive monthly invoices from the Artist now.
6. *Memorial Hall – Front Area*
Councillors discussed the three quotations and would still like to see a quotation for hardwood doors rather than the Aluminium or PVC kind. The golden oak design coming in at over £6000.00 was not liked and Councillors agreed a better design should be considered. Clerk will inform the Committee this was not accepted for now and ask for further quotes as follows:
Commissioned hardwood doors
Black design rather than golden oak.

149/17 CLERKS REPORT

To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda.

- Through local advertising we have managed to find 3 new volunteer planters who have started already and will meet with Caryl Starr shortly.
- The 3 houses along the locally known 'Bowling Green Lane' would like to have a sign with their house names pointing delivery drivers in the right direction. Councillors asked them to come up with a design for this for approval and agree a position. Generally they saw no reason why the residents could not do this.
- The Clerk and Ward Councillor have arranged a meeting with the Isle of Wight Council, Freshwater Parish Council Chairman and The Hut in July to discuss recent problems: Parking on seawall and driving along, leaving gate open and obstructing this entrance. Delivery drivers and their poor parking choices. Putting buoys out for safe swimming areas and the waste trailer which remains on Colwell Chine Road.
- The Pier Café is set to open Sunday 2nd July. Once open it would be good to arrange a beach clean for a couple of hours and maybe invite Marine Conservation as well.
- A couple of allotments are available at West Wight Nursery and I will contact

people on the waiting list and speak to the Nursery to set this in motion. Councillor Howe had also requested we ask them to help with the Car Boot next year.

- The June Car Boot Sale was again successful considering the Festival weekend.
- Art & Craft on Colwell Common on Saturday 23rd September will need to be advertised far and wide and consideration given to a large advert in the County Press to advertise this. The cost for a full page is around £600.00 +VAT. Clerk will ask for further quotations on 6 quarter page adverts as well as ½ page. Invitations will also need to be sent to all previous stall holders.
- Defibrillators will be installed by Mark Adams and Pete Sexton will arrange the electricity supply.
- Still waiting quotes to come in for the play area repairs.

150/17 SUMMERS LANE

1. *To receive updates relating to the 20mph speed reduction.*
Island Roads/Isle of Wight Council will undertake a feasibility design for this project. This process will be carried out shortly which will then enable them to issue a Works Notification to Island Roads for costing purposes. All of this to conclusion will be subject to policy decisions by the new administration, however, we do have the support of the Executive Member for the PFI Contract.
2. *To agree to proceed with the 20's Plenty scheme*
Other parishes across the island have already started their own 20's Plenty campaigns in order to demonstrate to the council the community support there is for lower speeds.
Councillors agreed to go ahead with the 20's Plenty Scheme whilst working for a more permanent solution.

151/17 FUTURE OF THE PARISH OFFICE

To discuss the future of the Parish Office and its location.

Councillors discussed various possibilities for the location of the Parish Office. The Clerk would obtain further information and bring back to another meeting.

152/17 VANDALISM FRESHWATER

To discuss the recent vandalism through Freshwater and consider a contribution if CCTV on Avenue Road is considered feasible by Freshwater Parish Council.

Councillor McKie had informed the traders on Avenue Road, Freshwater that Totland Parish Council would be discussing this matter tonight and invited them along. One trader came and spoke to Councillors briefly. He was disheartened that other traders had not also attended. The Clerk had not received any feedback from Freshwater Parish Council from their meeting, Councillors agreed to wait until a response had been received.

153/17 EXPERIMENTAL TRAFFIC ORDER

To receive notice of amendment to Order No 1 2017 - from 26th 2017 for a period of 18 months.

Noted

154/17 WESTON SCHOOL FIELD AND PARKING AREA

1. *To confirm the agreement has now been signed.*
Clerk confirmed the agreement had now been signed.
2. *To collect opinions on the uses for this field and car parking area and agree next steps.*
The West Wight Youth Football Club had expressed an interest for their U10's teams and Christ Church had verbally requested use of the car park for events.
3. *To consider the renaming of the field.*
Councillors agreed the the renaming of the field.
4. *To receive quotations to cut and maintain field.*
Councillors agreed to accept the quotation from iverde to maintain this area. Clerk would arrange for the first cut as soon as possible.

5. *To agree for the donated shed to be moved onto the field.*
As soon as the grass has been cut Councillor Blamire would arrange for the shed to be moved.

155/17 QUOTATION

To receive a quotation for materials only to replace/repair the roof on Turf Walk for Men in Sheds.

Councillor Blamire proposed a donation of £200.00 and Councillor McKie seconded this, all agreed. A £200.00 donation would be made to Men in Sheds.

156/17 COMPANY MEMBERSHIP

1. *To complete company membership forms for Memorial Hall Arts and Leisure Company.*

All Councillors completed forms.

2. *To complete company membership forms for Totland Village Trust Company.*

All Councillors completed forms

157/17 COMMUNITY ENGAGEMENT

To consider representation to the Town & Parish Community Engagement West & Central, for a meeting on Thursday 29th June.

My Life a Full Life team met with Freshwater Parish Council, Ventnor Town Council and Bembridge Parish Council last year and Freshwater Parish Council agreed to act as the lead for the West and Central Wight area.

Councillor Cave will attend on behalf of Totland Parish Council and report back.

158/17 CORRESPONDENCE

To receive correspondence and action as required:

Best Kept Village Awards presentation is set for Thursday 14th September 2017 and Councillor Fennell will attend on behalf of Totland Parish Council.

159/17 TABLED ITEMS

None

Any Other Business

Totland Open Garden Day 2018

Regatta Committee will meet after the Carnival

Colwell Common Road – Contact Island Roads as this road is in poor condition.

Date of next Full Parish Council meetings: Full Council Wednesday 12th July 2017 – 7.30pm

Meeting Closed 9.50pm