

## Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Wednesday 11<sup>th</sup> April 2018 at 7.00pm** in the **PARISH OFFICE**, Winchester House, The Broadway, Totland.

**PRESENT:** Councillors: Vince Fennell (VF), Jane Cave (JC), Gareth Wyre (GW), John Howe (JH), Steve Blamire (SB), David Filby (DF) and Hilary Benn (HB)

**Also Present:** Helen Gibbs – (Parish Clerk & RFO)  
1 x member of public

**Public Forum**

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.* At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting.  
None

**100/18 APOLOGIES**

*To receive and accept apologies for non-attendance.*  
Councillor Wood – unwell. Accepted.

**101/18 DECLARATIONS OF INTEREST**

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.*  
None

**102/18 MINUTES OF THE LAST MEETING**

*To receive for approval minutes of the Parish Council meeting as below:  
Full Council - Wednesday 14<sup>th</sup> March 2018.*

It was agreed that the minutes were a true and accurate record of this meeting. Councillor Howe proposed and Councillor Wyre seconded all agreed. **RESOLVED.**

**103/18 FINANCE**

**1.** *To receive bank reconciliation and balances to 31<sup>st</sup> March 2018 – to be circulated at meeting*  
**NOTED**

**2.** *To approve the schedule of payments: 11<sup>th</sup> April 2018 – to be circulated at meeting and listed below.*  
**APPROVED** – All cheques, bank transfer and debit card payments.

Payment Method	Payee	Amount
DC	Displays UK	£100.00
DC	Stationery	£9.25
DC	Displays UK	£20.00
DC	Eazy Print	£74.40
DC	Stationery	£0.99
BT	ICS	£810.94
3170	Idverde	£1964.28
3171	Isle of Wight Council	£718.27
3172	P Nelson	£284.60
3173	Caloo	£900.00
3174	Freshwater PC	£169.09
3175	Lake Supplies	£462.22
3176	Ringway Island Roads	£84.60

3177	Lake Supplies	£462.22
3178	Petty Cash	£100.00
BT	Mosaic Works	£600.00
BT	High Glass	£18.00

**104/18 PLANNING APPLICATIONS , DECISIONS & TREE WORKS**

1. To consider the Planning Applications as below:

**PLEASE VIEW APPLICATIONS ONLINE PRIOR TO THE MEETING BY CLICKING ON THE APPLICATION NUMBER OR VISIT:**

<http://www.totlandparishcouncil.org.uk/documents/planning-applications/>

[TCP/02515/D - P/00294/18](#)

**Location:** Pilots Point, The Beach, Totland Bay, Isle Of Wight, PO390BQ

**Proposal:** Alterations and conversion of former garage/beach store to two beach cabins; extension and alterations to lower ground floor flat (revised scheme)

**Comments** Due By: 19/04/2018

Comments: No objections

[TCP/33401 - P/00243/18](#)

**Location:** Bucklebury, Ward Road, Totland Bay, Isle Of Wight, PO390BD

**Proposal:** Householder Application - Loft conversion; dormer with juliet balcony; velux windows; alterations

**Comments** Due By: 06/04/2018

Comments: No objections.

2. To receive Decisions on planning applications as listed below:

Refused: [P/00083/18](#)

Location: land adjacent Tekoa, Upper Princes Road, Freshwater, Isle of Wight, PO40

**NOTED**

3. Appeal Decisions

[TCP/33228/A - P/01330/17](#)

**Location:** Down House, Alum Bay New Road, Totland Bay, Isle Of Wight, PO390ES

**Proposal:** Householder Application – Temporary additional access

**Comments** Due By: 08/12/2017 **APPROVED**

[TCP/32675/C - P/01065/17](#)

**Location:** Nutfield Kendal Road Totland Bay Isle Of Wight PO390BP

**Proposal:** Proposed vehicular access

**Comments** Due By: 06/10/2017 **APPROVED**

4. Tree Works - To note Consent or Refusal on Applications listed below:

Rose Cottage, Heatherwood Park road

**Refusal** – Works to Yew Tree

Allowance of Lesser works – Reduced to give tree a rounder form.

Freshwater Court, Court Road

**Consent** to fell the Holm Oak tree

Reason: The root of the tree is dislodged and is a danger to the surrounding area.

NOTE An English Oak will be planted to take its place.

Christ Church Churchyard

**Consent** to fell the elm

Tree has died

**105/18 REPORTS**

*To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and agree recommendations from the committees.*

- Ward Councillor John Howe

I am meeting Coastal Protection next week regarding the recent landslide at Widdick Chine. Home owners have contacted me as they are concerned. I will endeavour to keep Councillors updated on this matter.

I have also arranged a meeting between Island Roads and other partners to discuss the flooding at the bottom of Madeira Road. This road was closed on Good Friday and

if the culvert by Turvills Field was not blocked the flooding would have been worse. I want all parties to agree to a solution and deal with it quickly. DF: the fencing that had been removed by Island Roads by Turvills Field needs replacing as this leaves the area open and could be considered unsafe.

- Open Spaces Councillor Blamire  
Natural England have been notified regarding the tree and shrub cutting that had taken place in the SSSI area by Widdick Chine. Letters will be sent to residents informing them of the restrictions once Natural England have completed their investigation. At this time Widdick Chine steps remain open. It is understood that Marine Leisure own the land up to the Hermitage with the National Trust owning from Cape House all the way round to Alum Bay.  
Weston Field has been cut twice and due another cut next week. The area is better than last year, however, the Clerk has arranged with Andy Butler to meet on site next week to discuss our options. We are looking around August before the field will be ready for football use.  
There is also some tree works required to the Holm Oak and Sycamores, plus the pines need crown lifting.  
Stokes Green works have temporarily stopped as the ground is too wet. We need the weather to be dry for around 2 weeks before work can re-commence. We are still sourcing trees and hope to bring back full costings in May. Once the pathway is complete existing benches will be moved and Men in Sheds will be asked to help in this task.
- Events Committee  
The A Frame has been purchased and erected on Colwell Common with dates for the Car Boot Sales. The ground should also be okay for this Saturdays event.  
No further information on the May Day event and it was felt that due to time restrictions this event would not take place but would start preparation for next year.  
Plastic Awareness Event – Councillors’ Wood and Benns are meeting with the Clerk next week, however, all is set for Saturday 2<sup>nd</sup> June.  
The Summer Parade will be held Sunday 29<sup>th</sup> July and we have received a donation of £45.00 from the Fantastic Shop in Ryde, this will cover the cost for the FaT Samba band who will also be part of the parade. The Clerk has also received interest from the Irish Dancing club in Yarmouth.  
The Xmas Market is also in full flow with 4 confirmed music acts for the afternoon.

## 106/18 CLERKS REPORT

*To receive the Clerk’s report and information on matters arising from previous meetings and is not already included within this Agenda.*

- Totland men’s toilets requires a new pipe and two quotation have been received from £200.00 to £350.00. This work needs to go ahead and Councillors agreed for the Clerk to deal with this.
- Both Totland & Colwell men’s urinals have also been serviced and new batteries have been fitted at a cost of £75.00.
- Police have asked if Totland Parish Council would be part of a focus group to the West Wight Council Group with regards to the Military Road and speeding issues. This will be taken to the meeting tomorrow night and discussed.
- The bushes have been cut back on Colwell Common in preparation for the container.
- Southern Vectis are running a trial route known as the no 27 bus to Tapnell Farm. I have contacted both Tapnell Farm and Southern Vectis asking if they could include Totland and Freshwater in this route as currently the route leaves Newport, heads to Yarmouth and through Wilmingham Lane to Tapnell Farm. Tapnell Farm were not involved with the route and I am currently waiting to hear back from Southern Vectis.
- Totland Bay Bowls Club. Councillors’ Fennell, Howe and the Clerk met with the President, Secretary, Treasurer and 1 committee member and we formally let them know Totland Parish Council are now the landlords, all agreed that it was a poor hand over from the Isle of Wight Council but agreed we all wanted to move forward. In accordance with the lease Totland Parish Council are responsible for insuring the building and therefore have insured until September. A report has been carried out and this has been passed to the Bowling Club. A quotation from the Parish Council insurance company has been shared with them, however, the treasurer of the

Bowling Club believes they can obtain a better quotation. We have left them to research this further and they will contact the Clerk once all information has been received. Until this happens no further action will take place on this matter. There was a small discussion on amending the lease to clearly state the Bowling Club will cover the whole insurance, however, Councillors agreed if a suitable cover was obtained the Parish Council would take this cover and keep the lease as it stands. They are not keen on splitting the lease in order that the Scouts can move forward and hire out the room, however, they have said that if the Scouts want to sub hire, they just need to email the Bowling Club. It is also important that the Scouts are made aware of the insurance that may be required. Parking was also discussed and the Clerk will obtain quotes to grasscrete an area which would be suitable for parking between May and September. Overall it was a good meeting and the Clerk recommended we meet at least annually. This is a good Community Asset and accessible for the whole Community.

- The Environmental Officer has sign posted Colmar Way down to Upper Princes Road to make dog owners aware they are in the area. JC asked if Heathfield Meadows could also be targeted.
- Upper Princes Road lighting. Island Roads are currently obtaining quotes for a new LED to be fitted. The cost for installation and maintenance would come down to the Parish Council, however, these lights do have a 25 year plus life. Once a quote has been received I will bring back to Councillors for discussion.
- Skate Park: ramps have been damaged and repaired. The Skate Park committee will be meeting on Monday and PC Egerton has been invited to this meeting to offer advice. The Clerk also has asked questions before regarding the use of the CCTV in the area which is owned by Freshwater Parish Council and at the next meet to confirm who holds the license. GW informed Councillors that the ramps were damaged by accident and not vandalised.
- The Annual Parish meeting will be held on Tuesday 15<sup>th</sup> May 2018 at 6.30pm in the Church Hall. The Clerk will arrange the signage. It was agreed to keep this as the standard Annual Parish meeting as Councillors want to invite residents to a meeting later in the year. David Howarth will be the Guest Speaker.
- The Clerk will obtain a quotation to replace the sign at the West Wight Sports & Community Centre ensuring visitors are aware of Totland Parish Councils involvement in the building of the pool.
- I recently attended the Annual Asset meeting of Island Roads. The Clerk asked for earlier notification letters in the future as this has caused some problems with last minute notices of road works.
- Several residents have been in contact with the Clerk regarding the new layout of Avenue Road and although there is more parking outside the social club there is no disability parking and this causes problems if residents want to drop off or pick up prescriptions. I have passed them to Freshwater Parish Council and have also mentioned it to a couple of Councillors at Freshwater.
- Freshwater Parish Council have received an email which has been forwarded to Totland regarding land off Court Road with Long Term planning but not built on for 30 years. They expressed a concern as to who is paying the lighting bill. Unfortunately, there was no name or address to respond to.
- Councillor Fleury would like to organise a re-dedication of the KUT memorial held in the Memorial Hall. It is 95 years of the first unveiling and in the year that the first survivor returned home and the war ended. This would be held on 2<sup>nd</sup> June 2018, no time as yet.
- A new router has been received and the connection has improved.
- Trading Standards have been notified about the garage, however, it does not fall within their remit, planning remains the best avenue.
- Christ Church have requested use of the Weston Field car park on various dates which has been granted.
- West Wight Group meeting tomorrow night and Councillors Fennell, Howe and Wyre will be representing Totland.
- A letter from Island Roads had been received for works required around Jubilee Pump, this work has been carried out.
- Totland Recreation Park area requires works. The Isle of Wight Council have arranged a quotation for the materials but not the labour. Clerk to ask them to quote for this and the Clerk to also obtain a quotation. URGENT

**107/18 TRAINING/SEMINARS/CONFERENCES**

*To receive updates from the Clerk on the Annual Conference of HALC attended.*

The Seminar attended was very good with lots of shared information. The main conversation related to the new Data Protection law which comes in at the end of May and covered the IT solutions for this. It is recommended to use the Cloud and suggesting Councillors have an email address solely for Council business. From this, training is being held on the Island for Clerks later this month to highlight all that we must conform too, this involves nominating a Data Protection Officer.

HALC can hold visioning sessions for Councillors and the Clerk and from this produce a 5 year plan working on priorities. Affordable housing in our villages was one all Clerks declared as a priority along with transport. Hampshire have some villages that do not have any transport as buses have cut their services.

*To receive updates on the meeting with IWALC*

Sadly, this meeting was not well received and non IWALC representatives felt it was negative. IWALC insisted on recording the informal meeting and the Partnership Training has now also pulled out of this agreement as IWALC felt they were no longer required. Another meeting has been requested by NALC who are coming to the Island this month and have asked for a meeting with the non-IWALC members and IWALC.

**108/18 ISLAND ROADS**

*To receive information on the proposed new Coach Sign for Alum Bay New Road and consider the contribution towards this cost.*

Councillors agreed this sign was not what the Parish Council originally requested and this would not resolve any problems.

**109/18 GRANT APPLICATIONS**

*To consider grant applications from West Wight Sports & Community Centre Festival of Running Event.*

Councillors already contribute annually to the Centre and agreed that funding events should be sourced from other networks.

*Isle of Wight Literary Festival on behalf of St Saviours School £550.00 has been requested for this project.*

The Clerk is still waiting to hear back from the School confirming this project is beneficial for their students. Councillors agreed to wait until the school confirmed this. Councillor Howe would speak to the school.

**110/18 CORRESPONDENCE**

To receive correspondence and action as required:

Parking Colwell Common – email – Councillors agreed with the Isle of Wight Council that other forms of transports should be looked into and that Colwell Common would not be opened for parking to all. The Common is used by families and or dog walkers.

Mr Ratcliff - Bush on Stokes Green cut down/back -email – Open Spaces will be considering this as part of the project.

**111/18 TABLED ITEMS**

Island roads Community Insight March 2018 - **NOTED**

Newport Cycle Permeability Report – CycleWight - **NOTED**

**112/18 EXCLUSION OF PUBLIC AND PRESS**

**In accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the items on this agenda having due regard to the confidential nature of the business to be transacted.**

Public left the meeting at 8.50pm

**Any other Business**

The fly tipping email received has been forwarded to several departments within the Isle of Wight Council, however, Councillors believe the cliff edge is owned by Marine Leisure. The Clerk will notify them and include the photograph.

A seat on Turf Walk has a plank missing and Men in Sheds will be asked if they can repair.

**Date of next Parish Council meeting:**

Full Council Wednesday 9<sup>th</sup> May 2018 – 7.00pm

Meeting closed 9.20pm.