

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Monday 20th July 2020 at 7.00pm**, Virtual Meeting with Microsoft Team.

PRESENT: Councillors: Jan Cave (JC), Hilary Benns (HB), John Howe (JH), Gareth Wyre (GW) and Vince Fennell (VF)

Others Present: Parish Clerk

Public Forum

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.* At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting.

None

100/20	<p>APOLOGIES <i>To receive and accept apologies for non attendance</i> Apologies were received from Councillors' Wood, Blamire and Filby. All apologies were accepted.</p>																																				
101/20	<p>DECLARATIONS OF INTEREST <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i> None</p>																																				
102/20	<p>MINUTES OF THE LAST MEETING <i>To receive for approval minutes of the Parish Council meeting as below:</i> Full Council - Monday 9th March 2020, copies emailed to Councillors. Approved: Proposed Councillor Wyre, seconded Councillor Cave all agreed. RESOLVED.</p>																																				
103/20	<p>TO RATIFY DECISIONS AS LISTED BELOW:</p> <ol style="list-style-type: none"> 1. <i>To adopt Temporary Standing Order</i> 2. <i>To purchase a wreath for VE Day celebrations</i> A donation to the British Legion will be made for £25.00. 3. <i>To upgrade the Parish Office computer package.</i> This was planned for this year and the Clerk now has a laptop and Microsoft 365. 4. <i>Repairs to the play builder equipment on the Recreation Ground.</i> Works have been carried out and further repairs are required at a cost of £487.39. 5. <i>To accept the return of £3000.00 from FOFL.</i> This cheque has now been received. <p>Councillors agreed - Items 1 - 5 RATIFIED.</p>																																				
104/20	<p>FINANCE & GRANTS – papers to be distributed at meeting</p> <ol style="list-style-type: none"> 1. <i>To appoint the Internal Auditor as Mr Shaw for 2020/2021</i> Councillors agreed to the reappointment of Mr Shaw for 2020/2021. 2. <i>To receive bank reconciliation and balances to 30th April, 31st May and 30th June.</i> Bank reconciliations were NOTED. 3. <i>To ratify the approval of payments from 1st April to 20th July 2020</i> RATIFIED – All cheques, bank transfers and debit card payments listed below: Proposed Councillor Howe, seconded Councillor Wyre. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Transaction</th> <th style="width: 35%;">Payee</th> <th style="width: 15%;">Amount</th> <th style="width: 35%;">Details</th> </tr> </thead> <tbody> <tr> <td>BT</td> <td>High Glass</td> <td style="text-align: right;">£18.00</td> <td>Window cleaning</td> </tr> <tr> <td>BT</td> <td>West Wight Sports & Community Centre</td> <td style="text-align: right;">£10,000.00</td> <td>Annual grant</td> </tr> <tr> <td>DD</td> <td>SSE</td> <td style="text-align: right;">£90.00</td> <td>Office Utility</td> </tr> <tr> <td>BT</td> <td>Memorial Hall</td> <td style="text-align: right;">£2398.75</td> <td>Precept</td> </tr> <tr> <td>BT</td> <td>Memorial Hall</td> <td style="text-align: right;">£182.50</td> <td>Archive room rent</td> </tr> <tr> <td>BT</td> <td>Everflow</td> <td style="text-align: right;">£321.60</td> <td>Water supply</td> </tr> <tr> <td>DC</td> <td>JCB Printing</td> <td style="text-align: right;">£70.00</td> <td>Banners NHS</td> </tr> <tr> <td>DC</td> <td>Post Office</td> <td style="text-align: right;">£19.39</td> <td>Stamps</td> </tr> </tbody> </table>	Transaction	Payee	Amount	Details	BT	High Glass	£18.00	Window cleaning	BT	West Wight Sports & Community Centre	£10,000.00	Annual grant	DD	SSE	£90.00	Office Utility	BT	Memorial Hall	£2398.75	Precept	BT	Memorial Hall	£182.50	Archive room rent	BT	Everflow	£321.60	Water supply	DC	JCB Printing	£70.00	Banners NHS	DC	Post Office	£19.39	Stamps
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DC	Value Products	£34.44	Signs
DC	MS Computers	£54.00	Litter pickers
DC	Hurst	£5.99	Tape
DD	Talk Talk	£31.20	Office utilities
Credit	Everflow	£1209.12	Refund
DD	SSE	£25.74	Utilities Cliff Rd
Credit	SSE	£659.17	Refund
DD	EDF	£16.00	Utilities public toilets
DD	EDF	£22.00	Utilities public toilets
DD	Everflow	£145.20	Utilities
DD	Talk Talk	£31.20	Office Utilities
BT	Island Cleaning Solutions	£810.94	Public toilet cleaning
BT	D Shaw	£750.00	Auditor
BT	HALC	£633.33	Development partnership fee
BT	High Glass	£18.00	Window cleaning
DC	Nisa	£9.67	Face mask
BT	Ricoh	£135.46	Photocopier
BT	Ventnor Town Council	£700.80	Wallgate contract
BT	Wight Computers	£171.59	Website hosting
BT	West Wight T&P Councils	£269.50	Affiliation fee
BT	Dusty Bin Waste	£36.00	Rubbish disposal
BT	High Glass	£18.00	Window cleaning
BT	Isle of Wight Council	£1052.28	Parking consultation
BT	Wight Computers	£648.28	Computer and set up
BT	Island Cleaning Solutions	£810.95	Public toilet cleaning
BT	Lake Cleaning	£7.54	Hand sanitiser
BT	High Glass	£18.00	Window cleaning
BT	Community Connector	£5000.00	Annual Grant
BT	Island Cleaning Solutions	£834.95	Toilet cleaning & repairs
DC	JCB Printing	£40.00	Skate park posters
BT	Island Cleaning Solutions	£810.95	Public Toilet cleaning
DD	Talk Talk	£31.20	Office Utilities
BT	West Wight Nursery	£5000.00	Annual Grant
BT	West Wight Sports & Community Centre	£1000.00	Covid-19 Hub – Support
DC	A1 Lawns	£134.85	Grass seed
BT	A Fawkes	£230.00	Watering trees
BT	J Barnes	£140.00	Tree planting
BT	Brighstone Landscaping	£216.00	May, June, July Nursery
BT	Natural Enterprise	£600.00	One Horse Field
BT	Island Roads	£134.64	Widdick Chine Dog bin empty

4. To ratify Grants paid:
 - a. *West Wight Sports & Community Centre Annual Support Grant £10,000.00*
 - b. *West Wight Nursery Annual Support Grant £5,000.00*
 - c. *West Wight Sports & Community Centre – for the West Wight Coronavirus Hub £1000.00*

RATIFIED – Agreed.

NOTE: The Scout, Essex Jamboree grant for £200.00 and agreed at the March meeting has not been paid as no response has been received to the letter sent asking for further information on the Scout and Leader from Totland.

5. *To agree the £6.00 Annual Affiliation Fee to the IW Sport & Recreation Council*
Agreed.
6. *To Approve and sign Annual Governance Statement 2019/2020*
Approved. Proposed Councillor Cave, seconded Councillor Benns
7. *To Approve and sign Accounting Statement 2019/2020*
Approved. Proposed Councillor Benns, seconded Councillor Wyre
8. *To Note Internal Audit Report, reviewing internal controls and outcome of review.*
Report **Noted.**
9. *To note the Fixed Asset Register to 31st March 2020*
Fixed Asset Register **Noted.**
10. *To agree the Reserves Account*
Reserve account **Agreed.**
11. *To discuss the Bowling Club buildings insurance and whether to agree for this to be officially delegated direct to them in order that they could save money.*
The amount saved to the bowling club is considerable and the Councillors would need to agree this each year. A letter to delegate to the Bowling Club will be issued. The Clerk must hold a copy of the itemised insurance policy and be happy with the reinstatement assessment. Proposed Councillor Howe, seconded Councillor Wyre all agreed.

<p>105/20</p>	<p>GENERAL POWER OF COMPETENCE <i>To confirm the General Power of Competence by confirming Totland Parish Council complies with the requirement to adopt the General Power of Competence as it has a qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors. RESOLVED.</i> Clerk – qualified, holds the CiLCA qualification and has attained the General Power of Competence Certificate. Elected Councillors – 6, Co-opted Councillors 2.</p>
<p>106/20 1.</p> <p>2.</p>	<p>PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS <i>To consider planning applications as below:</i></p> <p><u>Variation of conditions 2 and 4 on planning approval 19/01451/FUL to allow amendments to the approved parking, internal layout and external materials</u> Totland Pier Madeira Road Totland Totland Bay Isle Of Wight PO39 OJP Ref. No: 20/01010/RVC Received: Tue 30 Jun 2020 Validated: Tue 30 Jun 2020 Comments: No objection</p> <p><u>Proposed demolition of existing dwelling; construction of replacement dwelling.</u> Solent Pines Cliff Road Totland Isle Of Wight PO39 OEW Ref. No: 20/01006/FUL Received: Mon 29 Jun 2020 Validated: Mon 29 Jun 2020 Comments: Councillors object to this application. Clarity is required to the correct south eastern boundary and the impact on the neighbouring property should be addressed. There are also TPO’s which are not included within the report. Councillors therefore would ask the Tree Officer to make a site visit before decisions are made.</p> <p><u>Condition compliance application on 19/01139/FUL relating to conditions 3 (surface water drainage), 4 (details of roads etc) and 6 (external materials)</u> Land South Of Brambledown Cliff Road Totland Isle Of Wight Ref. No: 20/00864/DIS Received: Fri 05 Jun 2020 Validated: Fri 05 Jun 2020 Comments: Totland Parish Councillors have high-lighted the problems with surface water and drainage on this site several times. Condition 3 – drainage and disposal of surface water from the development. The surface water run-off from the dwelling has not been dealt with satisfactory and agree with the referral for a further investigation from Island Roads.</p> <p><u>Proposed extension to rear conservatory</u> East Wing Alum Bay House Alum Bay Old Road Totland Isle Of Wight PO39 OJA Ref. No: 20/00800/HOU Received: Tue 26 May 2020 Validated: Tue 09 Jun 2020 Comments: No objections.</p> <p><i>To receive Tree Work notifications - NOTED</i> <u>T1. Oak (Quercus Robur) Dismantle and replant. T2. Elm (Ulmus) Reduce overhang towards property, Reduce height to approximately 15', Total 30%. T3. Leyland Cypress (Cupressocyparis x Leylandii) Reduce height and prune approximately 25%, T4. Oak (Quercus Robur), Reduce encroachment to property and remove larger pieces of significant deadwood, Total 15% G1. Leyland Cypress (Cupressocyparis x Leylandii) hedge, Trim new growth and level top T5. Oak (Quercus Robur) Trim tertiary boughs encroaching bt wire to clear bt wire, lift canopy from contact with hedge. Total 5%.</u> Whittles Way Westlands Totland Totland Bay Isle Of Wight PO39 ODJ Ref. No: 20/00994/TW</p> <p><u>Lime - remove lower supporting branches up to a height of approx 1.5m</u> Prafleuri Warden Road Totland Isle Of Wight PO39 OAD Ref. No: 20/00988/TW</p> <p><u>T1 Beech - trim new growth T2 Yew - reduce height and prune new growth, total approx 15 - 20% T3 Oak - repollard, remove bough extending towards property G1 Laurel and Pittosporum - reduce to approx 8' T4 Sweet Gum - lift canopy and separate canopy from growth to the rear to strong growth, total 20-25% T5 Sycamore - dismantle and replant</u></p>

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REPORTS

To Accept Verbal or Written Reports from sub-groups, committees and representatives of committees and to agree recommendations from the committees.

1. *Isle of Wight Councillor John Howe*

A list of roads in Totland that are in desperate need of works has been gathered and the Clerk will forward them to Island Roads and the Isle of Wight Council. Some of these roads have been postponed several times and Councillors want to know why. In total there are 26 roads that are publicly maintainable and have not been resurfaced since the PFI commenced in April 2013.

2. *Open Spaces - Councillor Blamire*

Trees planted on Colwell Common and Stokes Green continue to thrive. Fire service watering monthly with a local Window Cleaner helping out twice a week at a cost of £100.00 each week. Councillors approved these payments. Damaged trees will be replaced as soon as possible but may not be until next year.

There are two trees down on Colwell and three dead Elms on the Recreation Ground A quotation for £582.80 + VAT was agreed and the Clerk will instruct Idverde to carry out these works as soon as possible. **Approved.**

The Chairman mentioned other trees/bushes that need cutting back:

Princes Road; outside Alma Court

The Clerk will report this to Island Roads.

3. *Events*

Car Boots sales on Colwell Common have been cancelled along with the Sea Wall Parade for 2020. Totland Xmas Fair, although some way ahead this could be difficult to organise with the amount of people we have coming through the door. Councillors therefore agreed this would be cancelled for this year as well.

A Christmas Tree on Colwell Common will go ahead and Councillors to agree on Christmas lights for The Broadway. A Christmas scene could be carried out on Cokes Green with residents asked if they would decorate their gardens with letters sent to businesses asking for them to take part as well. Councillors to discuss at a further meeting.

4. *Skate Park & MUGA*

Both the Skate Park and MUGA are open and WightTrash will be organising some outside sessions. The competition which was due to take place in April had been cancelled due to the Covid-19. However, Skatepark Jam with Wight Trash are happy to pick up again as soon as possible.

The Committee met this afternoon and have agreed to take back to each Council a request to replace the Skate Park equipment which would cost around £70,000 + VAT this would be subject to grant funding. This will be added as a full Agenda item at the next meeting.

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CLERKS REPORT

To receive the Clerk's report and information on matters arising from previous meetings and is not already included within this Agenda

Updates from previous minutes:

- The posts for the banner on Colwell Common remain outstanding due to the Covid-19, these works will be carried out as soon as possible.
- The New Carnival Company have not been in touch and this has not happened as planned.
- Flags have been returned but not yet installed. GW will pick up the flags and display at Totland and Colwell Bay.
- Allotments – I have asked the Nursery for a document from the landlord that they are happy for the Parish Council to take this on from the Nursery. We would need a working party to go up to the Allotments and work out who has what as I believe the most are in use. They would also need measuring and fencing off. The Committee members would be Councillor Wyre, Cave and Bennis.

Totland Pier Ltd – A donation towards the parking changes on The Broadway has been received.

Wight Computers have taken over the hosting services for the Parish Website from IoWGeek. St Marys Scrubs donation £500.00 – no further comment or information has come forward. Councillors agreed to hold this money should a second wave of Covid-19 happen, and more scrubs are required.

	<p>The Hut have been given permission to remove the gate at Colwell to allow social distancing. A resident has complained a few times about the vehicles on the seawall and the difficulty and danger for him to pass. The Hut are allowed to drive on to the seawall at certain times, but they need to be considerate. I have spoken with representatives and they will ensure this happens. Most delivery drivers do not come along the sea wall anymore but park by the shop area and walk down. The Isle of Wight Council will not hesitate in reinstating the gate should they not comply. Councillor Wood expressed concern with the removal of the gate and believes this should be reinstated. This situation will be closely monitored. Eat Street with be coming to Colwell Common at the end of this month.</p>
<p>109/20</p>	<p>MEMORIAL BENCHES <i>To agree designs for the replacement benches on Cokes Green.</i> Councillors agreed the designs for the two benches to be installed on Cokes Green. Clerk to order and arrange installation.</p>
<p>110/20</p>	<p>TOTLAND PIER LTD <i>To ratify decision to allow an electric box on Parish land.</i> Councillors agreed to allow Totland Pier Ltd to install an electric box on Parish land at the bottom of Stokes Green steps. All costs related to this will need to be paid by Totland Pier Ltd. Solicitors costs are expected to be no more than £500.00 +VAT. The solicitor recommends a deed of easement which gives the right for Totland Pier Ltd to place the electrical box and cables in the agreed position. If SSE are involved, they are likely to want the deed of easement to be in their standard terms. This would be something for Totland Pier Ltd to check with SSE. Proposed Councillor Howe, seconded Councillor Wyre all agreed. RESOLVED.</p>
<p>111/20</p>	<p>TOTLAND/COLWELL BEACH To discuss and agree the best way forward regarding boats mooring in the bays. The Clerk had contacted Councillor D Stewart of the Isle of Wight Council asking for support and to talk through how they could support this. It is the Parish Councils understanding that the existing buoys that had been used are in storage. Money from central government has been made available for barriers in shopping areas and requirements for Totland/Colwell Bay area are the need for buoys. Councillor Blamire has spoken with Mr Boyd who has carried out the recent survey for NE for the pier. Although complicated there are significant concerns as to the impact on the MCZ of all activity between Totland and Colwell. It was felt that the use of buoys to keep boats 50m offshore could be a solution to reducing traffic, the thinking is that a lot of the issues result from access to the shore and reducing the capacity to do that may reduce the number of boats using the bay. The need to preserve the sea grass is critical.</p>

Meeting closed 9.20pm