

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Monday 13th June 2022 at 7.00pm**, at Totland Bay Bowling Club, The Broadway.

PRESENT: Councillors: Jan Cave (JC), Vince Fennell (VF), Gareth Wyre (GW), Chris Jarman (CJ), Helen Wood (HW), Hilary Benns (HB) and John Howe (JH)

Others Present: 1 member of public and the Parish Clerk/RFO

Public Forum

There will be up to 15 minutes available for members of the public to speak, in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Q. People are climbing over the barriers on the sea wall as there is no information as to why it is closed.

A. Clerk will report to the Isle of Wight Council and ask if a sign could be erected. Clerk updated all that an investigation had taken place and repair works would commence shortly, weather and tide dependant.

Q. When will the accounts be available?

A. Clerk: Sections 1 Annual Governance Statement and Section 2 Accounting Statement is on the Agenda tonight for approval and both of these documents will be published on the website tomorrow as unaudited accounts. The name of the internal and external auditor was also given. The Annual Governance and Accountability Return 2021/22 Form 3 will be sent to the External Auditor by 30th June 2022 and the External Auditor Report and Certificate will be returned no later than 30th September 2022.

Ref	Item
122/22	<p>APOLOGIES <i>To receive and accept apologies for non-attendance.</i> Councillor Blamire gave apologies, and these were accepted by Councillors.</p>
123/22	<p>DECLARATIONS OF INTEREST <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i> None</p>
124/22	<p>MINUTES</p> <ol style="list-style-type: none"> 1. <i>To receive for approval minutes of the parish Council meeting(s) as below: Full Council – Monday 9th May 2022 Proposed Councillor Fennell, seconded Councillor Jarman, all agreed RESOLVED minutes accepted as a true and accurate record and signed by the Chairman.</i> 2. <i>To discuss outcomes from the Annual Parish Meeting held Tuesday 17th May 2022.</i> <ol style="list-style-type: none"> a. <i>Recreation Ground Car Park To allow Campervans/Motorhomes to use this facility for a couple of nights. Residents suggested Councillors embrace this rather than stopping users. Councillors agreed the need for this should be considered. There are other campsites in the vicinity, and it is not the Parish Councils responsibility to provide such a service and compete with local businesses.</i>

Signed Chairman

Dated: 11th July 2022

There would be restrictions on the number of vans allowed due to space required between vehicles and a license from the IOWC would be required. This may not be looked on favourably due to its locations, opposite residential housing and local to a children’s play park. Councillors considered this not to be viable and a reminder that this is a car park servicing the Recreation Ground and its users.
RESOLVED – no further action.

- b. *To confirm date for meeting Natural Enterprise on One Horse Field.*
 Wednesday 15th June 2022 at 9.30am.
- c. *To consider asking for the Afton Road tip to be available for the first and last hour of opening times for those who do not have computers and are not able to book a slot.*
 Many residents are happy with this service as they no longer are queuing on Afton Road. Parish Council will advertise that a tip appointment can be booked via the telephone should residents not have a computer with internet connection. **RESOLVED** – Clerk to advertise ways appointments can be made.

125/22

FINANCE & GRANTS – papers to be distributed at meeting or attached to Agenda

- 1. *To agree to keep the bank signatories 2022/2023*
 The Clerk confirmed most payments made were bank payments and Councillors agreed to continue and that the remaining signatories for those occasions when a cheque would be required were agreed.
- 2. *To confirm the Parish Seal remains in the Parish Office.*
 Clerk confirmed this remained in the office.
- 3. *To receive bank reconciliation and balances to 31st May 2022*
 The bank reconciliation and balances to 31st May 2022 were noted with no questions.
- 4. *To agree the approval of payments to 13th June 2022*
APPROVED and **RESOLVED** to make payments by cheque/bank transfer/debit card as below: proposed Councillor Wyre, seconded Councillor Fennell all agreed. **RESOLVED.**

Memorial Hall	£2581.25	Precept & Archive Rm rent
Isle of Wight Council	£2495.27	Beach Management Colwell
Biffa	£3.36	Bin rental
Vectashield	£1082.40	Mole contract
R Nelson	£256.93	Maintenance works and materials
High Glass	£22.00	Window cleaning
Ricoh	£138.25	Photocopier rental/use
M Adams	£30.00	Totland men’s toilets flush repair
Brighstone Landscape	£78.48	Grass cutting
Totland Mosaic Co.	£180.00	Mosaics
D Shaw	£750.00	Internal Audit
Natural Enterprise	£500.00	One Horse Field
Wight Computers	£14.54	Software/Avast
ICS Southern	£729.00	Public toilet cleaning
SSE	£102.74	Pump – Rec Ground
Medina Foods	£410.39	Jubilee cream teas
RVN	£43.00	Materials for repairs
V Sloper	£910.00	Office rent

- 5. *To receive and note the annual internal audit report.*
NOTED.
- 6. *To Approve and sign Section 1 Annual Governance Statement 2021/2022*
APPROVED. Proposed Councillor Wyre, seconded Councillor Fennell. All

	<p>agreed.</p> <p>7. <i>To Approve and sign Section 2 Accounting Statements 2021/2022</i> APPROVED. Proposed Councillor Wyre, seconded Councillor Fennell. All agreed.</p> <p>8. <i>To note the Asset Register 2021/2022</i> NOTED.</p> <p>GRANTS <i>To receive applications for consideration:</i></p> <ul style="list-style-type: none"> - <i>Swim the Wight</i> <p>Councillors discussed fully and agreed that the West Wight had several groups (Social Media page – West Wight Swimmers that included Freshwater Bay, Totland Bay and Colwell Bay) and that there is not an unmet need to consider this application further. Proposed Councillor Wood, seconded Councillor Wyre, all agreed. Action: Not approved – RESOLVED.</p>
<p>126/22</p>	<p>COMMITTEE MEMBERSHIP <i>To appoint and agree the representation of the Council for 2022/2023 – form attached to Agenda</i></p> <p>Finance – Full Council Planning- Full Council Allotments – Councillors’ Cave, Benns, Wyre Events – Councillors’ Wood, Cave, Fennell, Howe Employment – Councillors’ Cave, Fennell New Toilets - Councillors’ Wyre, Wood, Cave, Fennell</p>
<p>127/22</p>	<p>PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS To consider <u>planning applications as below:</u></p> <p><u>Proposed extension to gift shop to form storage room</u> Needles Pleasure Park Alum Bay New Road Totland Bay Isle Of Wight PO39 OJD Ref. No: 22/00911/FUL Comments: No objection</p> <p><u>Alterations and ground and first floor extensions to the rear of property; flat roof over existing balcony area; carport;</u> Cedar Cottage Cliff Road Totland Bay PO39 OEH Ref. No: 22/00865/HOU Comments: No objection</p> <p><u>Use of land for temporary car parking, to allow for a maximum of 70 days use each year</u> Needles Pleasure Park Alum Bay New Road Totland Bay PO39 OJD Ref. No: 22/00863/FUL Comments: No objection</p> <p><u>Proposed single storey rear extension; alteration of front window to bay window; porch</u> Headon View Fort Warden Road Totland Bay PO39 ODA</p>

	<p>2. <i>Open Spaces</i> Tree works for Stokes Green have now been approved and works will commence as soon as possible.</p> <p>3. Clerk The Clerk reminded Councillors that the West Wight Heritage Group would be guest speakers at the July meeting and asked if there was anything they required in advance. The Clerk would also find out how many were coming in order that a decision could be made to where the meeting would take place. Councillors asked for the following in advance: Is Councillor Medland attending as a Freshwater Parish Councillor or a member for the Heritage Group? What is the Heritage groups corporation status? Are there any Accounts? Is there a Business or Operating Plan?</p> <p>Sadly the Recreation Ground play area has received more graffiti and this will again be cleared. A camera has been sourced and the Clerk will report back further July/August.</p> <p>The Footprint Beach signs have been erected at Totland toilets and Widdick Chine. Several positive comments have been received.</p> <p>The banner frame on Colwell Common will be installed shortly and the picture frame on the Bus Shelter on Colwell Common has been displayed.</p> <p>Welcome Back Fund benches – I am meeting with the maintenance person tomorrow and this process will start.</p> <p>Cycle Track open morning is still to take place and this will include the dog agility area and toilets for the Recreation Ground.</p> <p>The Clerk and Chairman has met with a local estate agent regarding the Memorial Hall and it is hoped a valuation will be back in time for next months meeting.</p>
132/22	JUBILEE FEED BACK <p>1. <i>To receive feed back from the events.</i> Cream teas were delivered to all care homes and Councillors were thanked by all for this thought. The Beacons were very well received with the additional one on Totland Beach. Photographs of the Beacons are being gathered for the booklet which will be forwarded to the Queen. Councillor Cave thanked the Scouts and their leader along with the College Lecturer and students for all they did to make this happen. It was noted that for future reference any event happening in Totland should be shared with the Events Committee as they have a wealth of experience.</p> <p>2. <i>To agree placement for the 3 beacons lite in Totland.</i> Councillors would like all 3 Beacons and will decide how best they can be used around the village. Together they would be great for the fire pit at Christmas. They could easily be used as bins as well.</p>
133/22	CORRESPONDENCE <p><i>To receive and note correspondence and reply as necessary.</i> None</p>

134/22	ANY OTHER BUSINESS <i>No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.</i> <i>If a decision is to be made this will be added to the Agenda for the next meeting.</i> The Clerk was sent a photograph regarding Wightfibre reversing into a tree on Colwell Common. The damaged bin by Colwell public toilets is broken and covered so not to be used. Biffa larger bins will be on site at both Totland and Colwell toilets next month. The Buoys at Colwell launching area are not working as a channel and needs to be addressed. Money was raised by the West Wight Youth Football Club and now an outside defibrillator has been installed. The shed needs to be moved to Weston Field in order that the defibrillator can be installed on site. Future agenda items: Draft Planning paper from Government Ukraine Refugees

Meeting closed at 8.55pm