

## Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Tuesday 4<sup>th</sup> October 2022 at 10.00am**, at Totland Parish Council offices, The Broadway.

**PRESENT:** Councillors: Jan Cave (JC), Gareth Wyre (GW), Vince Fennell (VF), Hilary Benns (HB), John Howe (JH) and Chris Jarman (CJ)

**Others Present:** Parish Clerk/RFO

### Public Forum

*There will be up to 15 minutes available for members of the public to speak, in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.*

None

Ref	Item
<b>145/22</b>	<p><b>APOLOGIES</b>  <i>To receive and accept apologies for non-attendance.</i>            Apologies were received and accepted from Councillors' Wood and Blamire.</p>
<b>146/22</b>	<p><b>DECLARATIONS OF INTEREST</b>  <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i>            None.</p>
<b>147/22</b>	<p><b>MINUTES (matters arising)</b></p> <ol style="list-style-type: none"> <li>1. <i>To receive for approval minutes of the parish Council meeting(s) as below:</i>              Full Council – Monday 11<sup>th</sup> July 2022              Proposed Councillor Benns, seconded Councillor Fennell, all agreed.  <b>RESOLVED</b> minutes accepted as a true and accurate record and signed by the Chairman.</li> <li>2. <i>To consider allowing permissions for the West Wight Heritage Group to copy Totland Regatta Posters to sell to help raise money.</i>              Councillors agreed granting permissions as above with recommendations:             <ol style="list-style-type: none"> <li>1. The posters and copy of the posters remain the property of Totland Parish Council until sold.</li> <li>2. The group look into having these posters on tea towels or mugs as an alternative and again will remain the property of Totland Parish Council until sold.</li> </ol> </li> </ol> <p>A request also to be made for an electronic copy of the Totland Book due to be released in December.</p> <p>Councillors also asked the Clerk to add to the next Agenda finding a base for the West Wight Heritage Group.</p>
<b>148/22</b>	<p><b>FINANCE &amp; GRANTS – papers to be distributed at meeting or attached to Agenda</b></p> <ol style="list-style-type: none"> <li>1. <i>To receive bank reconciliation and balances to: 31<sup>st</sup> August 2022</i>              The bank reconciliation and balances to 31<sup>st</sup> August 2022 were noted with no questions.</li> </ol>

2. *To agree the approval of payments to 12<sup>th</sup> September 2022*  
**APPROVED** and **RESOLVED** to make payments by cheque/bank transfer/debit card as below: proposed Councillor Fennell, seconded Councillor Benns all agreed. **RESOLVED.**

David Ogilvie Engineering	£2410.80	Totland benches for Colwell Common
Biffa Waste	£158.31	Bins emptying
R Nelson	£172.50	Open spaces maintenance
Ventnor Town Council	£336.00	Wallgate services
Isle of Wight Council	£21.00	TENS Licence
Marquee Print	£372.00	Feathered flags Totland PC
Brighstone Landscaping	£78.48	Grass cutting
Biffa Waste	£309.57	Bins emptying
High Glass	£24.00	Window cleaning
ICS	£729.00	Public toilet cleaning
Vinyl Banners	£392.42	Tour of Britain banners
Wight Computers	£14.54	Software/Avast
Zurich Insurance	£1986.91	Annual insurance

3. *Councillors to start considering the budget for 2023/2024.*  
 Agreed to look at where savings could be made, litter bins around Totland and how to improve this. Adding more bins has not worked and it is also noted this rubbish is not being recycled. Businesses in Colwell should be supplying bins for their takeaways and beach huts. It was agreed to pass this on to Freshwater Parish Council as this business is within their parish.

The Clerk will arrange a meeting with representatives to discuss the bin problem further. Councillor Benns and Fennell would like attend this meeting.

4. *Post Office grant*  
 The Clerk has been advised that the full £5000.00 will be invoiced for 2022/2023 due to the increase with utilities.
5. *To receive a Grant Application from Isle of Wight Prostate Cancer Support Group.*  
 Councillors agreed to grant £500.00. Proposed Councillor Benns, seconded Councillor Fennell all agreed.
6. *To ratify the purchase of banners for the Tour of Britain.*  
 These banners can be reused for other events. **RATIFIED** – Proposed Councillor Wyre, seconded Councillor Howe.
7. a. *To note the Tender information for the Public Toilets at Colwell and Recreation Ground.*  
 Councillor Cave thanked Councillor Wyre for the work carried out putting this tender together.
- b. *Agree advertising cost in the County Press*  
 The cost to advertise in the County Press £109.00 + VAT.  
**RESOLVED** - All Councillors agreed.
8. To agree the Insurance renewal with Zurich Insurance at a cost of £1986.91  
**RESOLVED** - All Councillors agreed.
9. *Memorial Hall update*  
 Freshwater Parish Council would like to meet with regards to the agreement which is coming to an end in January 2024. Councillors

agreed to meet after the Memorial Hall Annual meeting on 1<sup>st</sup> November.

This meeting will also take up further discussions regarding the offer made to Freshwater Parish Council in July.

10. *To consider the options from SAAA regarding the Auditing of Parish Accounts.*  
The Clerk recommended the Parish Council do not opt-out of this External Audit process. Councillors agreed to this recommendation. Proposed Councillor Howe, seconded Councillor Fennell.

11. *To receive updates to the Community Led Housing*  
Following on from the successful grant to commence with this project, a Community Interest Company (CIC) will be set up and this would be registered as a Housing Provider.

12. *To consider the purchase of a container for Weston Field.*  
A secure unit is considered better than a wooden shed 1. No maintenance and 2. More secure. The cost would be no more than £2000.00 delivered.  
A leaf blower would also be purchased for this field up to £150.00. Proposed Councillor Fennell, seconded Councillor Wyre all agreed.  
**RESOLVED** to purchase a secure unit and leaf blower for Weston Field.

13. *To agree the purchase of two poppy wreaths for the 2022 Remembrance.*  
Councillors agreed to purchase two wreaths and donate £60.00.

14. To agree three information boards to One Horse Field at a cost £2849.00  
Proposed Councillor Wyre, seconded Councillor Fennell all agreed.

149/22  
1.

**PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS**

To consider planning applications as below:

**Retention of shed**

2 Dante Mews 14A The Avenue Totland Isle Of Wight PO39 0DH

Ref. No: 22/01501/HOU

Comment: No objections

**Demolition of single storey rear extension; proposed replacement single storey rear extension with recessed garden terrace; alterations to include replacement front ground and first floor windows**

1 Moorside Moons Hill Totland Isle Of Wight PO39 0HU

Ref. No: 22/01457/HOU

Comment: Councillors agreed with objections from residents with concern over the right of way. The roof line will be significantly compromised with the additional dormer window which will also overlook neighbours' gardens. This is an area of outstanding natural beauty and within the Totland conservation area and this extension is not sympathetic to this.

**Prior approval for proposed change of use from agricultural to flexible commercial use under Use Class R**

Warren Farm Alum Bay New Road Totland Isle Of Wight PO39 0JB

Ref. No: 22/01344/3RPA

Comments: Prior approval is not required.

**Variation of condition no 2 on 19/01619/FUL to allow change to external staircase to first floor of restaurant; alterations to the fenestration and internal layout; removal of chimney.**

Totland Pier Madeira Road Totland Bay Isle Of Wight PO39 0JP

Ref. No: 22/01329/RVC

Comments: Noted

**Demolition of bungalow; Proposed dwelling with parking**

50 Lanes End Totland Bay Isle Of Wight PO39 0BE

Ref. No: 22/01289/FUL

Comments: Councillors had no objections. This application has been approved.

**Condition compliance application on 21/01809/FUL relating to conditions 6 (Opening Hours) and 7 (Access Details -Materials) to be discharged**

Stoats Farm Weston Lane Totland Isle Of Wight PO39 0HE

Ref. No: 22/01660/DIS

Comments: Opening hours 7am – 11pm, materials and finishes yellow gold granite setts – no objections.

**T1; Sweet Chestnut tree (opposite the pool) - Reduce down to approx 5m in height pollard and allow to re-form a better and healthier crown. A very spreading and poor form tree with sparse upper crown. T2; Beech - Remove the major deadwood and reduce the declining crown down to healthier growth points. The Beech tree is opposite the pool and has a declining and re-trenching upper crown, post pool construction. G1; Holm Oak (x2) - Reduce/pollard the two Holm Oak trees on the western boundary adjacent to the bungalow by approx 1/2 in height. Trees are thin crowned and poor form and suffering from the exposed westerly winds. Pollarding will allow move vigour to the better growth lower down and re- form a more compact and stable crown and allow more light to the lawn area to the east. G2; (x2 trees) - Reduce/pollard the declining Sycamore and Sweet Chestnut on the western boundary down to the lower healthier growth. Both trees are adjacent to the neighbouring bungalow and have heavily declining upper crowns. Pollarding will allow move vigour to the better growth lower down and re-form a more compact and stable crown and allow more light to the lawn area to the east and remove concerns over safety by the property. G3; (x2) Holm Oak - Remove the lower crown limbs that heavily extend over the lawn from the two Holm Oak trees on the western boundary. This will form a more balanced and stable crown and allow more light and reduce dominance to the lawn area to the east.**

St Winifreds Cliff Road Totland Bay Isle Of Wight PO39 0BH

Ref. No: 22/01642/TW

Comments: No comment

**T1 - Sycamore - Fell - Decay at base and dead wood in crown T2 - Sweet Chestnut - Fell - Dead T3 - Sweet Chestnut - Pollard at 6 metres - overlong limbs T4 - Beech - Remove deadwood and reduce limbs over pool by 3 metres - to prevent leaves in pool T5 - Holme Oak - Fell - heavy lean into garden and tree is in decline T6 - Sycamore - Re pollard at 4 metres - good arb practice T7 - Sweet Chestnut - repollard at 4 metres - good arb practice T8 - Holme Oak - Remove large low limb over garden - weak limb T9 - Pine - Fell - leaning into garden and towards house**

St Winifreds Cliff Road Totland Bay Isle Of Wight PO39 0BH

Ref. No: 22/01411/TW

Comments: No comment

**T1 - Oak - Remove deadwood, Raise crown by 3 metres, reduce crown growing towards house by 2 metres - to allow light, safety of house owners T2 - Oak - Remove deadwood - to allow light, safety of house owners**

4B Fairfield Way Totland Isle Of Wight PO39 0EF

Ref. No: 22/01384/TW

Comments: No comment

**Oak group 1 and T1; Crown lift all trees to approx. 4.5m. To alleviate nuisance/contact with building and improve light penetration. T2; Oak -**

<p>2.</p>	<p><b><u>Reduce whole crown area by approx. 30%. To improve form, remove dead/declining top-growth and clear utility line.</u></b></p> <p>Oak Grange Uplands Road Totland Isle Of Wight PO39 0DT          Ref. No: 22/01567/TW          Comments: No comment</p> <p>Councillors would like to set up a 'wood deposit area' within Totland. All Tree Surgeons who work within Totland Boundary will be asked to chop wood in to manageable logs and drop them onto Councillor Jarman's drive. If the Parish Council have tree work carried out and if possible, logs will be left on site for Totland residents to use.          Action: Parish Clerk will look into the possibilities of this.</p> <p><b>Decisions: Planning &amp; Tree Works</b>          None</p>
<p>150/22</p>	<p><b>REPORTS</b></p> <ol style="list-style-type: none"> <li>1. Isle of Wight Councillor Totland &amp; Colwell - Councillor Jarman.              Councillor Jarman spoke about the Island Planning Strategy and that a vote would be taken on 5<sup>th</sup> October. This plan was started 5 years ago and based on 2014 figures; we now have up to date figures for 2021 which gives a very different outcome. Councillor Jarman would forward a copy of his report for the Clerk to share.</li> <li>2. Open Spaces              Urgent tree works on Recreation Ground has been carried out to a very good standard.</li> <li>3. Clerk             <ul style="list-style-type: none"> <li>- Sentry Mead have asked to update the roundabout signs with the cost coming down to them.</li> <li>- The playbuilder equipment requires major work, which is being dealt with, however, the steps to the slide have been closed off for now.</li> <li>- One of the doors in the men's Totland toilets had been kicked in and this has been replaced. The Clerk will ask the maintenance person to make another door to keep them looking the same.</li> <li>- Picnic benches on the Recreation Ground are being well used with some damage but okay. Two more to go on Colwell Common just by the orchid area.</li> <li>- Two metal benches to go on Colwell Common by the bus stop and together as Happy to Chat benches.</li> <li>- Car boots on Colwell Common have now finished and income towards maintenance was £930.00. More groups would like to be involved and names will be pulled from a hat as to who we will support in 2023.</li> <li>- Church Hall purchase consultation has commenced. Figures will need to be looked at again due to the interest increase in the PWLB.</li> <li>- The Clerk has purchased a key box for the Archive Room at the Memorial Hall. Folders will be made to keep the plans flat and remain in good condition. £300.00 will be set aside to cover these costs.</li> </ul> </li> </ol>
<p>151/22</p>	<p><b>COUNCIL TAX REDUCTION SCHEME</b>  <i>To consider the Council's response to the Isle of Wight Council's "Council Tax Reduction Scheme consultation".</i></p>

	This consultation ended 28 <sup>th</sup> September.
<b>152/22</b>	<b>PASSING PLACES</b> <i>To agree to support Councillor Jarman with regards to double yellow lines in the passing places areas around Totland</i> Councillors agreed to support Councillor Jarman with this proposal around Totland and will wait for the 1 <sup>st</sup> plan to come back to Councillor to fully agree.
<b>153/22</b>	<b>CORRESPONDENCE</b> <i>To receive and note correspondence and reply as necessary.</i> An email had been received from a resident along Cliff Road regarding the hedges and general maintenance in the area. The Clerk responded with Councillors receiving a copy of this response.
<b>154/22</b>	<b>ANY OTHER BUSINESS</b> <i>No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.</i> <i>If a decision is to be made this will be added to the Agenda for the next meeting.</i> Totland Recreation Ground – to use the football pitch for training. The area needs to be kept dog free especially when the children are training. A promotion to let people know where you can take your dog and where not will be looked into with the support of the Dog Warden and Environmental Officer.  Roundabout Totland – Councillor Cave

Meeting closed 12.12pm