

## Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Monday 9<sup>th</sup> January 2023 at 7.00pm**, at Totland Parish Council offices, The Broadway.

**PRESENT:** Councillors: Jan Cave (JC), Gareth Wyre (GW), Vince Fennell (VF), Hilary Benns (HB), Chris Jarman (CJ), Steve Blamire (SB) and John Howe (JH).

**Others Present:** Parish Clerk/RFO

### Public Forum

*There will be up to 15 minutes available for members of the public to speak, in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.*

None

| Ref                           | Item   |                               |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
|-------------------------------|--|-------------------------------|---------------------|--------|----------|------|---------|-------------|---------------------------|----------|---------|-----------------------------|---------|------|-----------|-------|--------------|-----------------------------|---------|------------|-----------------|--------|------------|-----------------------|--------|-------------|---------------------------|-------|---------------|-------------------------------|--------|-----------------|-----------------------|--------|------------------------|---------------------------|---------|
| <b>195/22</b>                 | <p><b>APOLOGIES</b><br/> <i>To receive and accept apologies for non-attendance.</i><br/>           Councillors Wood, unwell - apologies were accepted.</p>   |                               |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| <b>196/22</b>                 | <p><b>DECLARATIONS OF INTEREST</b><br/> <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i><br/>           Councillor Jarman – Freshwater Parish Councillor</p>   |                               |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| <b>197/22</b>                 | <p><b>MINUTES &amp; MATTERS ARISING</b><br/> <i>To receive for approval minutes of the Parish Council meeting(s) as below:</i><br/> <i>Full Council – Monday 12<sup>th</sup> December 2022</i><br/>           Proposed Councillor Fennell, seconded Councillor Wyre, all agreed.<br/> <b>RESOLVED</b> minutes accepted as a true and accurate record and signed by the Chairman.</p> <p><b>2.</b><br/> <i>Matters arising</i><br/> <i>This item is for updates from previous meetings only. - None</i></p>   |                               |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| <b>198/22</b>                 | <p><b>FINANCE &amp; GRANTS – papers to be distributed at meeting or attached to Agenda</b></p> <p><b>1.</b><br/> <i>To receive bank reconciliation and balances to 31<sup>st</sup> December 2022</i><br/>           The bank reconciliation and balances to 31<sup>st</sup> December 2022 were noted.</p> <p><b>2.</b><br/> <i>To agree the approval of payments to 9<sup>th</sup> January 2023</i><br/> <b>APPROVED</b> and <b>RESOLVED</b> to make payments by cheque/bank transfer/ debit card as below: proposed Councillor Fennell, seconded Councillor Benns all agreed. <b>RESOLVED</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Honor &amp; Jeffrey Garden Centre</td> <td>Logs Xmas fair fire</td> <td style="text-align: right;">£50.98</td> </tr> <tr> <td>G Sloper</td> <td>Rent</td> <td style="text-align: right;">£910.00</td> </tr> <tr> <td>B W Mooring</td> <td>Lifting and storing buoys</td> <td style="text-align: right;">£1974.00</td> </tr> <tr> <td>Edge IT</td> <td>Accounts package annual fee</td> <td style="text-align: right;">£603.60</td> </tr> <tr> <td>Nisa</td> <td>Batteries</td> <td style="text-align: right;">£4.99</td> </tr> <tr> <td>Martin Eason</td> <td>One Horse Field maintenance</td> <td style="text-align: right;">£720.00</td> </tr> <tr> <td>High Glass</td> <td>Window cleaning</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Mark Adams</td> <td>Plumbing – Colwell PT</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Biffa Waste</td> <td>Office rubbish collection</td> <td style="text-align: right;">£3.36</td> </tr> <tr> <td>Parish Online</td> <td>Mapping – annual subscription</td> <td style="text-align: right;">£81.00</td> </tr> <tr> <td>Wight Computers</td> <td>365 software/security</td> <td style="text-align: right;">£14.54</td> </tr> <tr> <td>Brightstone Lanscaping</td> <td>Nov &amp; Dec Nursery cutting</td> <td style="text-align: right;">£156.96</td> </tr> </tbody> </table> | Honor & Jeffrey Garden Centre | Logs Xmas fair fire | £50.98 | G Sloper | Rent | £910.00 | B W Mooring | Lifting and storing buoys | £1974.00 | Edge IT | Accounts package annual fee | £603.60 | Nisa | Batteries | £4.99 | Martin Eason | One Horse Field maintenance | £720.00 | High Glass | Window cleaning | £24.00 | Mark Adams | Plumbing – Colwell PT | £25.00 | Biffa Waste | Office rubbish collection | £3.36 | Parish Online | Mapping – annual subscription | £81.00 | Wight Computers | 365 software/security | £14.54 | Brightstone Lanscaping | Nov & Dec Nursery cutting | £156.96 |
| Honor & Jeffrey Garden Centre | Logs Xmas fair fire  | £50.98                        |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| G Sloper                      | Rent   | £910.00                       |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| B W Mooring                   | Lifting and storing buoys  | £1974.00                      |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Edge IT                       | Accounts package annual fee  | £603.60                       |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Nisa                          | Batteries  | £4.99                         |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Martin Eason                  | One Horse Field maintenance  | £720.00                       |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| High Glass                    | Window cleaning  | £24.00                        |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Mark Adams                    | Plumbing – Colwell PT  | £25.00                        |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Biffa Waste                   | Office rubbish collection  | £3.36                         |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Parish Online                 | Mapping – annual subscription  | £81.00                        |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Wight Computers               | 365 software/security  | £14.54                        |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |
| Brightstone Lanscaping        | Nov & Dec Nursery cutting  | £156.96                       |                     |        |          |      |         |             |                           |          |         |                             |         |      |           |       |              |                             |         |            |                 |        |            |                       |        |             |                           |       |               |                               |        |                 |                       |        |                        |                           |         |

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|                                    | Island Magazine  | Christmas advert   | £15.00 |
|                                    | Preservation   | Archive stationery | £28.14 |
| <p><b>199/22</b><br/><b>1.</b></p> | <p><b>PLANNING APPLICATIONS, DECISIONS, APPEALS &amp; TREE WORKS</b><br/><i>To consider planning applications as below:</i></p> <p>Application No. 22/02147/HOU<br/>Location Colwell Cottage, Colwell Road, PO39 0AH<br/>Proposal <b>Proposed detached garage/store</b><br/><b>Comments: No objections</b></p> <p>Application No. 22/02153/FUL<br/>Location 26 Beachside Bungalows, Fort Warden Road, PO39 0DA<br/>Proposal Proposed use of property as C3 dwelling<br/><b>Comments: No objections</b></p> <p>Application No. 22/02252/LBC<br/>Location Needles Lighthouse, Needles Battery Road, PO39 0JH<br/>Proposal Listed Building Consent for alterations to include replacement main entrance door, re-infilling of internal engine room opening, creation of doorway into fuel store bund and replacement tanks, removal of air receiver tanks in lower lantern room and replacement with battery rack and water tank, replacement of gallery hazard warning system emitters<br/><b>Comments: No objections</b></p> <p>Application No 22/02196/FUL<br/>Location Land Rear of 11 – 14 Trevanions Way, Totland<br/>Proposal Demolition of detached garage; proposed tourism unit<br/><b>Comments: No objections</b></p> <p><b>2. Planning Decisions</b><br/>Application No 22/02040/FUL<br/>Location Kingdom Hall Of Jehovahs Witnesses Granville Rise Totland PO39 ODX<br/>Proposal Proposed front entrance alterations to include ramp access; alterations and new canopy<br/><b>Decision: GRANTED</b></p> <p><b>3. Treeworks - None</b></p> <p><b>4. Treework Decisions</b><br/>Application: 22/01780/TW<br/>Location: Rostherne Cliff Road Totland Bay PO39 0EW<br/>Proposal: T1 &amp; 2; Western red cedar - Remove. These trees have lost their ornamental value and have begun to look scruffy. Their habit of crown formation makes them exceedingly difficult to manage beyond crown lifting and/or 'topping'. Neither of these are desirable. T3; Silver birch -Remove/reduce (to within 2-3m of the stem/viable uprights) as appropriate, various over-extended limbs. To mitigate risk of limb failure and improve the aesthetic value of the tree.<br/><b>Decision: GRANTED: 13/12/22</b></p> |                    |        |

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| <p><b>200/22</b></p> <p><b>1.</b></p> <p><b>2.</b></p> <p><b>3.</b></p> <p><b>4.</b></p> | <p><b>REPORTS</b></p> <p><u>Isle of Wight Councillor Totland &amp; Colwell - Councillor Jarman.</u><br/>Monthly Ward Member Report to Totland Parish Council 09 Jan 2023<br/>Supported various West Wight community meetings regarding the move of Yarmouth School to their new site in Freshwater, presented historical financial details of the agreement and updates on the process for disposal of the Yarmouth site.</p> <p>Continued to support the Friday sessions at Parish Hall including their Christmas lunch session.</p> <p>The future of our West Wight Walking for Health group which I lead has been secured by transitioning the management and hence insurance from Ramblers to IWC.</p> <p>Launched annual IWC budget consultation.</p> <p>Supported the Christmas Fayre on Colwell Common and really enjoyed the entertainment and pizza!.</p> <p>Submitted support for double yellow lines on various West Wight locations of passing places and turning circles.</p> <p>Assisted with organisation and support of St Nicholas Party at Riverside for Ukrainian refugee children and provide shuttle service for same.</p> <p>Coordinated the West Wight donations to the Shoeboxes for Ukrainian Soldiers Appeal resulting in substantial numbers of shoeboxes being produced and delivered via MAD-aid.</p> <p>Supported the Orthodox Christmas Party for West Wight Children on 07 Jan 2023.</p> <p>Remainder of my time has been spent on IWCouncil budget planning.</p> <p><u>Open Spaces</u><br/>Grass cutting tender has been advertised. These will be available at the February meeting for a decision to be made.</p> <p><u>Clerks Report</u><br/>Christmas tree has been removed from Colwell Common, banners will come down this week.<br/>Christmas tree lights will be removed from Cokes Green this week.<br/>The tap at Colwell public toilets was continually running and therefore the Clerk arranged for this to be removed.<br/>The shed for Weston should be delivered shortly.<br/>Councillor Fennell will remove the poppy's around the War Memorial.<br/>The landlord has been informed about the canopy on the Parish Office and works required.</p> <p><u>Warm Spaces</u><br/>The first event took place last Friday and further advertising around shops etc. will take place. The Community Connector will attend between 9am and 10am when available and Councillors will continue to be available along with the Memorial Hall manager and Friday Market volunteers. Clerk estimated the cost to be around £200.00.</p> |
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| <b>201/22</b> | <b>MEMORIAL HALL</b><br><i>To receive updates relating to the Memorial Hall</i><br>Councillors agreed to move forward immediately and arrange for registration.  |
| <b>202/22</b> | <b>MEETING DATES</b><br><i>To agree the proposed change of meeting dates for April and May due to the Bank Holidays.</i><br>Councillors agreed to change April to the 1 <sup>st</sup> Monday being 3 <sup>rd</sup> April with no meeting in May.<br>The Annual Parish meeting would take place on Tuesday 28 <sup>th</sup> March 2023.<br><br>The Clerk would arrange the calendar for all Councillors.      |
| <b>203/22</b> | <b>CORRESPONDENCE</b><br>A letter on behalf of Wight Swift:<br>Councillors agreed for the nesting boxes to be installed on the outside wall of the Memorial Hall.  |
| <b>204/22</b> | <b>ANY OTHER BUSINESS</b><br><i>No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.</i><br><i>If a decision is to be made this will be added to the Agenda for the next meeting.</i><br><br>Recreation Ground open day would be held on Saturday 28 <sup>th</sup> January 2023<br>10.30am to 12 noon in the Church Hall. |

Meeting closed 8.15pm