

Totland Parish Council

Minutes of the **TOTLAND PARISH COUNCIL** meeting held on **Monday 12th June 2023 at 7.00pm**, at Totland Parish Council offices, The Broadway.

PRESENT: Councillors: Jan Cave (JC), Gareth Wyre (GW) and Hilary Benns (HB).

Others Present: Parish Clerk/RFO

Public Forum

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.* At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Please note that Parish Council meetings are not public meetings, however, members of the public have a statutory right to attend meetings of the council as observers only. Public have no legal right to speak unless the Parish Council Chairman authorises them to do so.

Neither Councillors or the Clerk are under pressure to respond immediately to comments made during the public participation other than those which relate to items on the Agenda. Members of the public do not have a right to force items onto the Council Agenda.

No public.

Ref	Item
111/23	<p>ELECTION OF CHAIRMAN</p> <p><i>a. Election of Chairman for 2023/2024</i> Councillor Benns proposed Councillor Wyre and Councillor Cave seconded this. All agreed. RESOLVED – Councillor Wyre will be Chairman for 2023/2024.</p> <p><i>b. To receive and sign the Declaration of Acceptance of Office from the Chairman and witnessed by the Clerk.</i> Declaration of Acceptance of Office signed by Councillor Wyre and witnessed by the Clerk. RESOLVED.</p>
112/23	<p><i>a. Election of Vice Chairman for 2023/2024</i> Councillor Benns proposed Councillor Cave and Councillor Wyre seconded this. All agreed. RESOLVED – Councillor Cave will be Vice Chairman for 2023/2024.</p> <p><i>b. To receive and sign the Declaration of Acceptance of Office from the Vice Chairman and witnessed by the Clerk.</i> Declaration of Acceptance of Office signed by Councillor Cave and witnessed by the Clerk. RESOLVED.</p>
113/23	<p>APOLOGIES</p> <p><i>To receive and accept apologies for non-attendance.</i> Councillors' Jarman, Howe, Fennell and Blamire sent their apologies and all were accepted.</p>
114/23	<p>DECLARATIONS OF INTEREST</p> <p><i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.</i></p> <p>None</p>

<p>115/23 1. 2.</p>	<p>MINUTES & MATTERS ARISING <i>To receive for approval minutes of the Parish Council meeting(s) as below:</i> Full Council – Monday 3rd April 2023 – RESOLVED Proposed Councillor Benns, seconded Councillor Cave, all agreed.</p> <p><i>Matters arising sheet as attached to Agenda</i> <i>This item is for updates from previous meetings only. If a decision is required a separate Agenda item will be added.</i> No matters arising.</p>
<p>116/23 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12.</p>	<p>FINANCE & GRANTS – <i>papers to be distributed at meeting or attached to Agenda</i> <i>To appoint the Internal Auditor as Mr Shaw for 2023/2024</i> Councillors agreed to the reappointment of the Internal Auditor Mr Shaw.</p> <p><i>To agree the Annual Grants for West Wight Sports and Community Centre, West Wight Nursery and Community Connector.</i> The annual grants were approved and awarded.</p> <p><i>To receive and note the Annual Internal Audit Report, reviewing internal controls and outcome of review.</i> The Annual Internal Audit Report was noted and the Chairman thanked the Clerk for her work over the last year.</p> <p><i>To consider and approve section 1 Annual Governance Statement 2022/2023</i> APPROVED. Proposed Councillor Benns, seconded Councillor Cave. All agreed.</p> <p><i>To consider and approve section 2 Accounting Statement 2022/2023</i> APPROVED. Proposed Councillor Benns, seconded Councillor Cave. All agreed.</p> <p><i>To confirm no conflicts of interest with BDP LLP</i> Agreed there was no conflicts of interest with BDP LLP, Chairman signed document to confirm this.</p> <p><i>To confirm the seal remains in the Parish Office.</i> Confirmed the seal remains in the Parish Office.</p> <p><i>To agree the approval of payments from 1st April to 11th June 2023</i> APPROVED and RESOLVED to make payments by bank transfer/cheque/debit card as below: Proposed Councillor Benns, seconded Councillor Cave all agreed.</p> <p><i>To receive and note the bank reconciliation from 1st April to 31st May 2023.</i> NOTED</p> <p><i>To ratify gardening works to The Broadway roundabout - £350.00</i> RATIFIED – Proposed Councillor Cave, seconded Councillor Wyre all agreed.</p> <p><i>To agree to continue the Mole Treatment for Turf Walk, Stokes Green and Recreation Ground from September 2023 – annual cost £888.00 + VAT</i> Councillors agreed to continue the current plan.</p> <p><i>To discuss the additional bins, Biffa, supplied by the Parish Council from mid July until September at Totland and Colwell toilets.</i> Since the Parish Council have introduced the large Biffa bin through the summer holidays at both Totland and Colwell the amount of rubbish has increased enormously. These bins can only be emptied twice a week and those</p>

	<p>days when they are not emptied sees the rubbish pile high in the bin and also around the bin and generally looks disordered. The standard Island Roads bins are along the sea wall, Totland side, outside the toilets and in the car park. It was noted they are no bins on the Freshwater side. These bins do gather a lot of rubbish however, they are also emptied daily. Councillors have tried hard to encourage people to take their rubbish home with them and to not leave additional bags when the bins are full. Councillors agreed they would not provide the two large Biffa bins this year, they would continue to promote taking rubbish home and to not leave rubbish bags around the bin.</p>
<p>117/23 1. 2. 3.</p>	<p>POLICIES & COMMITTEE MEMBERSHIP <i>To reconfirm policies as below:</i> <i>Standing Order and Financial Regulations</i> No changes were made to either Policy.</p> <p><i>To confirm Committee Membership</i> This will be deferred until the next meeting.</p> <p><i>To appoint representatives to Outside Bodies and Committees</i> This will be deferred until the next meeting.</p>
<p>118/23</p>	<p>CO-OPTION <i>To agree the advertising for a co-option of 1 member.</i> Councillors agreed to the advertising for this and would ask interested parties to apply with information about themselves, and why they would like to be a Councillor.</p>
<p>119/23</p>	<p>GENERAL POWER OF COMPETENCE <i>To reconfirm and note Totland Parish Council still meets the criteria to use the General Power of Competence.</i> Totland Parish Council complies with the requirement to adopt the General Power of Competence as it has a qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors. Elected 6, Co-opted 1, 1 vacancy.</p>
<p>120/23 1.</p>	<p>PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS <u>To consider planning applications as below:</u></p> <p><u>Proposed outbuilding</u> Hope Cottage The Broadway Totland Bay Isle Of Wight PO39 0AT Ref. No: 23/00836/HOU Comments: No objection</p> <p><u>Variation of condition 2 on 22/01289/FUL to allow the approved bungalow to be repositioned within the site and minor changes to the appearance</u> 50 Lanes End Totland Bay Isle Of Wight PO39 0BE Ref. No: 23/00835/RVC Comments: No objection</p> <p><u>Condition compliance application on 22/01289/FUL relating to conditions 4 (surface water and foul drainage) and 5 (proposed planting)</u> 50 Lanes End Totland Bay Isle Of Wight PO39 0BE Ref. No: 23/00827/DIS Comments: Agreed with the requirements made by Island Roads.</p>

1 x internally illuminated double sided advertising panel to be positioned on side of new bus shelter

Bus Shelter Outside Of Beecroft The Broadway Totland Isle Of Wight
Ref. No: 23/00819/ADV |
Comments: No objection

Demolition of existing dwelling and annexe; proposed dwelling and annexe

7 Farthings Way Totland Totland Bay Isle Of Wight PO39 0LD
Ref. No: 23/00787/FUL |
Comments: No objection

Construction of detached dwelling with detached garage

Land Rear Of Arnel Lodge Colwell Lane Totland Isle Of Wight PO39
Ref. No: 23/00756/FUL |
Comments: It should be noted that only pedestrian access be allow onto Heath Lane which is a public right of way.

Proposed outbuilding to form workshop/studio

The Mount Cliff Road Totland Bay Isle Of Wight PO39 0EW
Ref. No: 23/00703/HOU |
Comments: No objection

Proposed addition of 4 skylights (velux windows)

Flat 2 Hurst View Eden Road Totland Bay Isle Of Wight PO39 0EJ
Ref. No: 23/00675/FUL
Comments: No objection

2.

Planning Decisions

Proposed two storey side extension and single storey rear extension beneath existing balcony

17 The Avenue Totland Bay Isle Of Wight PO39 0DH
Ref. No: 23/00640/HOU
Decision: **GRANTED**

3.

Treeworks

T1; Pine - Remove to near ground level. Very unbalanced. Situated on the bankside. Potential risk of falling. T2; Pine - Remove to near ground level. Situated on the bankside. some basal damage. Potential risk of falling. T3; Pine - Remove to near ground level. Situated on the bankside. Ivy covered. Potential risk of falling.

Pine Bluff Heatherwood Park Road Totland Bay Isle Of Wight PO39 0EL
Ref. No: 23/00801/TW

T1 - Beech - Remove deadwood, raise crown to 5.5 metres, reduce overlong limbs by up to 3 metres & balance crown T2 - Beech - Remove deadwood, raise crown to 5.5 metres, reduce overlong limbs by up to 2 metres & balance crown

The Peak Church Hill Totland Bay Isle Of Wight PO39 0EU
Ref. No: 23/00743/TW |

4.

Tree Decisions

None

<p>121/23</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>	<p>REPORTS</p> <p><i>Isle of Wight Councillor Totland & Colwell - Councillor Jarman.</i> A report from Councillor Jarman is attached to these minutes.</p> <p><i>Open Spaces</i> Brighstone have been asked to fill the holes on Colwell Common at a minimum charge of £50.00. The Clerk will speak to the maintenance person and ask if this is something we can do in house. Now the play equipment has been finished the benches are being surveyed. Trees damaged on Colwell Common will be replaced September/October time and a local business man has agreed to donate money to this.</p> <p><i>Clerk</i></p> <ul style="list-style-type: none"> • Swift boxes have been installed on the Memorial Hall and being used already. • West Wight Council meeting Monday 19th June at Brighstone for the Clerk and Chairman. The guests are Southern Water. • Community Day to fall in with Men in Sheds anniversary on 16th September. Local groups will be invited for this event. • Beach buoys at Widdick Chine are in place and this year is the end of the 3 year plan. I have asked for a requote for another 3 years. Ropes etc may need to be updated. Colwell, I have asked if the channel buoys could be infilled and marked No Mooring. The quotation will be later in the year. • Stones on seawall: Marine Leisure cannot continuously remove these stones and Rights of Way clear once a year, which was carried out towards the end of April. Users are unable to pass and this needs to be dealt with. • Wooden slip way by pier. Someone was hurt with nails sticking out in April and Marine Leisure (ML) were contacted by Rights of Way asking them to make safe. ML said this slipway was installed by County (may have been Borough at the time) and therefore their responsibility. Coastal Defence looked at the paperwork and have reviewed all historic records that the IWC holds and have also spoken with colleagues who have since left the council regarding this slipway. Whilst they have records for coastal defences built in 1993, this slipway was not part of those works and seems to have no apparent owner. Given the condition that this timber slipway is in and the lack of ownership, the IWC have taken the decision to remove this structure and extend the handrails to fill the gap where the slipway currently is, this will prevent future harm to beach users. <p><i>Memorial Hall</i> To receive the Fire Risk Assessment and agree the 1/3rd contribution. It was agreed this should be funded by both Parish Councils as the 1/3 to 2/3 ownership.</p> <p><i>Kings Coronation</i> The seeds have been received well by residents.</p>
<p>122/23</p> <p>1.</p>	<p>RECREATION GROUND</p> <p><i>To receive updates on the works carried out to the Gym and Play equipment.</i> <i>Costs – Materials £791.17 – Labour £2025.00</i> The works have been completed and all looks great. Swings were removed as they had corroded from the inside and were deemed dangerous. Works came in under budget, however, the swings will need to be replaced.</p>

<p>2.</p> <p>3.</p>	<p><i>To note the ROSPA reports for the Gym Equipment and Play Equipment Site is all good.</i></p> <p><i>To discuss and approve a quotation to replace the two swings on the Recreation Ground.</i> Two quotations had been received, one being a supplier and the other a local company who could make to order. The price difference was minimal with the supplier coming in as a finished product. Councillors would have liked to support the local company, however, the finished product was preferred. Councillors agreed to the 4 set swing at a cost of £4321.62 + VAT.</p>
<p>123/23</p>	<p>JUBILEE PUMP <i>To consider a consultation asking the local residents whether they are happy for this to continue to be cut every 2 weeks or leave as a wild area.</i> A list of what had been spotted at Jubilee Pump was supplied and this will be put on the website. Councillors agreed to treat this as a wild meadow and cut in September/October. Clerk to notify contractors.</p>
<p>124/23</p>	<p>LITTER PICKING - TIDY TOTLAND Keeping Totland Tidy A letter was sent to a local business asking them to litter pick around the shop and this has not taken place regularly. A poster will be designed and put on telegraph poles around the village for a month asking businesses and residents to have pride in our Community by clearing litter. Clerk would contact the already successful West Wight Litter Pickers to update them and social media would also be used to promote this.</p>
<p>125/23</p>	<p>POST OFFICE <i>To receive updates to the ongoing problems regarding the Post Offices and for Totland Post Office.</i> A verbal agreement seems to have been reached for a way forward which means that the services can continue for now. Further discussions will take place before the Budget for 24/25 is set.</p>
<p>126/23</p> <p>1.</p> <p>2.</p> <p>3.</p>	<p>PROJECTS <u>Public Toilets:-</u> a. <i>To receive updates on the Recreation Ground new toilet block including the planning application.</i> This will come under permitted development and the project needs to be completed by 31/3/24 for the £20K grant to be received. The application will be submitted this week. b. <i>To discuss and agree the tap at Colwell Public Toilet and whether this should be replaced.</i> The tap was removed in January as it was broken, locals have asked if the tap will return. Councillors were reminded this tap has been misused and the water use is already showing large reductions. It was agreed not to replace and remove the sign and case.</p> <p><u>Cycle Track:-</u> <i>To agree the planning application submission.</i> This is currently being worked on and a submission will be made this month.</p> <p><u>Church Hall:-</u> <i>To receive updates on this purchase.</i> Minutes have been received from the Church that a resolution regarding the</p>

<p>4.</p> <p>5.</p>	<p>sale has been minuted. Next stage is the need for a contract from the Church for the sale consideration.</p> <p><u>Memorial Hall:-</u> <i>To receive updates on the registration</i> Paperwork has been completed and sent to solicitor.</p> <p><u>Public Work Loan:-</u> <i>To agree the application for the Public Work Loan</i> Deferred until the July meeting.</p>
<p>127/23</p>	<p>CORRESPONDENCE</p> <p>Climate Aware – presentation emailed to all Councillors.</p> <p>Letter received from P Everson with regards to a Grant Application for another PCSA session. An application form has been sent for completion.</p> <p>An application from the Heritage Centre has been received.</p> <p>Reports forwarded to the Police: Email:reports of disruptive behaviour with youth throwing eggs on moving cars Email:reports of disruptive behaviour with youth throwing items from the cliff at Widdick Chine Email reports of Community Speed Watch hiding.</p>
<p>128/23</p>	<p>ANY OTHER BUSINESS</p> <p><i>No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.</i> <i>If a decision is to be made this will be added to the Agenda for the next meeting.</i> None</p>

Meeting closed 8.45pm
Next meeting Monday 10th July 2023