

# DRAFT MINUTES

## TOTLAND PARISH COUNCIL

Minutes of the **Full Council** meeting of **TOTLAND PARISH COUNCIL** held on **Monday 13th November 2023** at **7:00 PM**, at Parish Council Offices, The Broadway.

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### Public Forum

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website*. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Please note that Parish Council meetings are not public meetings, however, members of the public have a statutory right to attend meetings of the council as observers only. Public have no legal right to speak unless the Parish Council Chairman authorises them to do so.

Neither Councillors or the Clerk are under pressure to respond immediately to comments made during the public participation other than those which relate to items on the Agenda. Members of the public do not have a right to force items onto the Council Agenda.

Those present :

Chairman : Mr G Wyre

Vice-Chairman : Mrs J Cave

Councillors : Mrs H Benns, Mr V Fennell, Mr J Howe, Mr C Jarman

Officers : Mrs H Gibbs

### 164/23 Guest Speaker

*Island Roads presentation regarding the TRO's for District 6 which includes Totland.*

Three members of Island Roads/Isle of Wight Council attended this meeting and gave a presentation to Councillors. A draft document for Traffic Regulation Orders for 8 areas in Totland was shared.

The full consultation with the public will be early 2024.

### 165/23 APOLOGIES

*To receive and accept apologies for non-attendance.*

Apologies received from Councillor Blamire which were duly accepted.

### 166/23 CO-OPTION

*a. To receive applications for 1 vacancy.*

One application had been received and noted. The applicant agreed to attend a couple of meetings and Councillors would look to co-opt in the new year.

*b. To receive proposer and seconder and for Councillors to vote. **Deferred***

*c. New Councillor to sign Declaration of Interest and move to the table. **Deferred***

### 167/23 DECLARATIONS OF INTEREST

*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on this matter.*  
None.

## 168/23 MINUTES AND UPDATES

To receive for approval minutes of the Parish Council meeting (s) as below:

Full Council - Monday 9th October 2023 - **RESOLVED**

The minutes were accepted and approved with the Chairman signing . Proposed Councillor Fennell, seconded Councillor Cave all agreed.

*Matters arising*

*This item is for updates from previous meetings only. If a decision is required a separate Agenda item will be added.*

- Clerk spoke with Marine Leisure who explained problems regarding the funding of the groynes and removal of the stones from the seawall. They have started conversations with Coastal Defence and the Councillor responsible for this area (was Councillor Bacon but recently changed to Councillor Peacy-Wilcox). Marine Leisure would like to meet with Councillors in the new year to update them and to discuss further progression.
- Easement over Stokes Green has been agreed and signed off works to commence 20th November 2023.
- The Chairman and Clerk met with Island Roads regarding the road layout at Cliff Road, Granville Road and Madeira Road. There has been no reported incidents and although the road layout could possibly be improved the cost to carry this out would be very expensive for the Parish Council alone or even to contribute. Hedges along Turf Walk could be reduced/removed to improve visibility and agreed this would be a start.
- Dog Agility Area costings - defer to the next meeting.

## 169/23 FINANCE AND GRANTS

### **1. To agree the approval of payments to 13th November 2023**

Payments were approved as below,

£2070.00	Natural Enterprise - One Horse Field
£229.63	Sydenhams Hire Centre - security fencing for swing installation
£126.98	Ricoh UK - Photocopier rental/use
£532.80	Vectashield Pest Control - Open Spaces mole control
£269.50	West Wight Town and Parish Councils Association - Annual subscription
£24.00	High Glass - Window cleaning
£576.00	Natural Enterprise - Turvills Field Management Plan
£20.08	Biffa Waste - Office rubbish
£236.00	SLCC - Annual subscription
£729.00	ICS - Public toilet cleaning
£15.59	Wight Computer Ltd - Domain name renewal
£313.14	RVN Building Supplies - Materials for new swings on Recreation Ground
£16.03	Wight Computer Ltd - 365 business and avast
£1029.37	Brighstone Landscaping Ltd - Open spaces maintenance
£2885.00	R Nelson - labour installation of swings on Recreation Ground.

### **2. To receive confidential income and expenditure information for the Post Office services.**

The Parish Council has contributed the past couple of years with an agreement of upto £5000.00. It should be noted that Totland Bay Post Office operation was dependant on the funding of four Local Councils, of which Godshill was the lead Post Office and Totland Bay being a satellite, therefore if Godshill stop operating for any reason, Totland would automatically cease. Up to date income and expenditure reports were circulated to all Councillors. Clerk was asked to contact Action IW to see if a consideration could be made to reduce the Post Office Opening hours from 5 days to 3 days and capping the contribution for 3 years to reduce the funding which is looking to increase to £7000.00 for 2024/2025.

**3. To receive a report for the purchase of the Church Hall and consider actions.**

After consultation last year residents wanted the Parish Council to purchase the Church Hall and from this a price of £150,000 was agreed with the PCC. A report was circulated to Councillors with two options to consider. First option: increasing the local precept to cover the full purchase cost for 2024/2025 or second option to use a public work loan with the current high interest rates. Draft figures had been considered and if the precept was raised to cover the full purchase cost for 1 year only, based on a Band D property the cost would be around £220.00/year, the local precept would be reduced by this figure for 2025/2026. It was suggested that a two form payment of £75,000 per year be suggested to the PCC to see if this would be accepted.

**4. To consider contributing to the removal of the damaged shed - Church Hall - Cost £3450.00 + VAT**

Councillor Wyre suggested a contribution of 50/50 for these works and Councillor Cave seconded this with all agreeing. **RESOLVED**

**5. To agree quotation for urgent tree works on the Recreation Ground and crown lifting to Turf Walk as instructed by Island Roads. - Cost £1950.00 + VAT**

Councillor Wyre proposed this quotation be accepted and seconded by Councillor Fennell, all agreed. **RESOLVED.**

**6. To consider the quotation to clean the War Memorial - Cost £650.00 + VAT**

Councillor Fennell proposed this quotation be accepted and seconded by Councillor Cave, all agreed. **RESOLVED.**

**7. To consider offering the Warm Spaces at the Memorial Hall again this year - cost £50.00**

Councillors agree to not run a warm spaces at the Memorial Hall this year, however, the Clerk would contact West Wight Timebank to see if they are running a winter project that could be financially supported.

**8. To agree the donations made to the Parish Council on Community day be made to the RBL - £12.00.**

All agreed.

**9. To approve the Public Work Loan for Colwell Public Toilet refurbishment of £80,000.**

Proposed Councillor Fennell, seconded Councillor Cave and all agreed. Councillors agreed to a Public Work Loan for the refurbishment of Colwell Public Toilets. **RESOLVED**  
All Councillors agreed to seek approval by the Secretary of State for Levelling Up, Housing and Communities to apply to the PWLB for a loan of £80,000 over the borrowing term of 10 years to refurbish Colwell Public Toilets. The annual loan repayments would be around £10,000.00.

It is not intended to increase the council tax precept for the purpose of the loan repayments. Money had already been budgeted for 2023/2024 with the first 6 months repayment ringfenced for this project. Councillors agreed this loan would be repaid by charging users for these facilities.

170/23

**PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS**

*1.To consider Planning Applications - attachment*

[Lawful Development Certificate for proposed building to provide unisex toilet with baby changing facilities and changing room facilities and a community space; solar panels on south facing roof slope](#)

Totland Recreation Ground Bowling Green Lane Off The Broadway Totland Isle Of Wight  
Ref. No: 23/01846/CLPUD | Received: Thu 19 Oct 2023 | Validated: Thu 19 Oct 2023 | Status: Registered

Comment: No objections.

2. To receive Planning Decisions - attachment

Application No: 23/01362/FUL

Location: Loco Stores The Broadway Totland Isle Of Wight PO39 0BL

Proposal: Proposed awning

Decision: GRANTED

Application No: 23/01457/HOU

Location: Warren End Cliff Road Totland Bay Isle Of Wight PO39 0EW

Proposal: Proposed change of external material from face-brick to horizontal anthracite grey cladding

Decision Date: 11/10/2023 Decision: **REFUSED**

Application No: 23/01519/HOU

Location: 4C Hurst Point View Totland Bay Isle Of Wight PO39 0AW

Proposal: Demolition of shed; proposed garden room

Decision Date: 20/10/2023 Decision: **REFUSED**

3. To consider Tree Work Applications - attachment

**T1; Pine (tagged 710) - Remove.**

Heatherwood Church Hill Totland Totland Bay Isle Of Wight PO39 0ET

Ref. No: 23/01847/TW | Received: Thu 19 Oct 2023 | Validated: Mon 23 Oct 2023 |

Status: Registered

**T1) Windmill Palm(Trachycarpus Fortunei),Dismantle and replant with tree in keeping with area.Tree has dieback and contributing little to landscape.**

Pine Needles Church Hill Totland Isle Of Wight PO39 0ERef. No: 23/01699/TW |

Received: Fri 29 Sep 2023 | Validated: Fri 29 Sep 2023 | Status: Registered

4. To receive Tree Work Decisions - NONE

5. To note Appeals - NONE

6. To discuss and consider contributing to an Enforcement Officer 1 day a week

£7884.80 or look into pooling with another Councils of similar size to share costs.

The Clerk had enquired with Yarmouth Town Council and Shalfleet Parish Council as to whether if all Councils were in agreement that they may pool together to contribute towards a day a week. A report has also been requested to the enforcement in Totland over the past 2/3 years. Clerk to report back when all information had been received. It was also noted that enforcement is a statutory responsibility by the Isle of Wight Council.

## 171/23 REPORTS

*To receive reports:*

1. Isle of Wight Councillor Totland & Colwell - Councillor Chris Jarman

Report of Chris Jarman - Elected Isle of Wight Member for Totland & Colwell Ward  
Local Issues - 13Nov2023

Sewage continues to cause significant problems erupting from the covers on Colwell Common with relatively little rain and with the storm water overflows running at full pelt into the solent for many days running. Run-off along various local roads remains a problem as seen on Moon's Hill, Summers Lane and Court Road again today.

I attended the FWBay Resident Association annual meeting in the parish/church hall with the opportunity to speak to both our MP Bob Seely and Keith Herbert the lead executive of Southern Water for our IOW prior to the event. I have secured commitment for Totland, Colwell and Freshwater to be included in the free water butt scheme from the new year and Keith reaffirmed that commitment at the meeting. Keith also noted the extent of problems caused by the lack of grey water separation locally and voiced his disappointment that the recent legislation that would have empowered water companies to address the issues was rejected by the Commons, including by our own MP.

I reported tiles falling from roofs during the recent storms along the Broadway and in The Avenue. Together with others we collected as much storm debris as possible (mostly larger branches but also removing fallen trees on Court Road and Windmill Lane) filling a large trailer. I called for an inspection of the property along Broadway from where tiles had fallen close to the FYTBus shop and temporary security barriers were erected pending repairs referred to the owner.

### *2. Open Spaces*

The swings, matting and re turfing has been completed taking longer than anticipated due to the weather. There has been no waste with this project. Due to the amount of work carried out this year to the play equipment the benches have been delayed and the Clerk with speak with the maintenance people to see what is possible over the winter. Tree works on the Recreation Ground and Turf Walk will be carried out this month and the Clerk with Councillors will visit Colwell Common to carry out tree tidying this month as well.

### *3. Clerk*

Weston Field discussions are still ongoing with an agreement that the field will not form part of the school sales particulars. The car park does still form part of this and Councillors agreed this would be a huge loss should the Council not be able to secure this.

Men in Sheds had put the lamp post poppies up and will be taking them down this week. Councillors agreed for the Clerk to purchase 10 more to replace the damaged ones.

It has been noted there are no bins on the sea wall from Totland to Colwell. Not sure if damaged or removed.

The office needs a new telephone, Councillors agreed for the Clerk to purchase one.

### *4. Events*

We have the Christmas Fair on 1st December, and the weather is not helping with the ground conditions at the moment. A decision will be made on Monday 27th November as to whether this goes ahead or not on safety grounds.

### *5. To receive a verbal report on the Totland Pier meeting*

A meeting was held with the new owners whose alcohol licence has now been agreed and will be the new owners for the entire site. Opening date is set for May 2024 as the internal works will commence early January 2024. The building known as the café will become an area for hire to the Community as well as being used by the restaurant when weather would not be suitable at the sea end of the pier.

## **172/23 TRAFFIC REGULATION ORDER**

*To discuss the the TRO for Totland to feed back to Island Roads/Isle of Wight Council.*  
Feedback form the earlier presentation:

Double yellow lines need to match on each side of the road to be aesthetically pleasing as well.

Colwell Road falls into Freshwater not Totland and Colwell Chine Road should also involve Freshwater as this is the boundary.

Councillors would ask that sensitivity be given to double yellow lining areas as many areas form part of the countryside.

Colwell Chine Road has other issues especially outside the public toilet building and down to the sea with parking. A legal team are talking with private owners and hope this will be resolved, ideally there should be no parking on the road past the car park.

## **173/23 CORRESPONDENCE**

*To receive correspondence and agree action*

Emails received regarding Totland Beach Public Toilet disability access. This is currently with the insurance company legal team for comment.

**174/23 ANY OTHER BUSINESS**

*No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.*

*If a decision is to be made this will be added to the next Agenda.*

CJ mentioned a non return valve for sewage which householders can fit themselves.

Meeting closed 21.35pm